

**MONROE TOWNSHIP BOARD OF HEALTH**  
**February 8, 2017**

Eileen Ferguson, Chairperson, called the meeting of the Monroe Township Board of Health to order. Notice of the meeting was given pursuant to the provisions of the Open Public Meeting Act. Written notice was sent to two newspapers, the Gloucester County Times and the Sentinel. A copy of the written notice was given to the Township Clerk and posted on the bulletin board.  
Salute to the flag.

**ROLL CALL**

Member	Present	Excused	Absent
Eileen Ferguson	X		
Rene Pandola	X		
David Scales		X	
Jerry Conte		X	
Barbara Chamberlain	X		
Jennifer Toal	X		
William McCool	X		
Dan Kozak	X		
Victoria (Vicki) Taylor-Machulsky	X		
Cncl. Marvin Dilks		X	

**APPROVAL OF MINUTES:**

Barbara made a motion to approve the minutes, as corrected (Spelling Correction of the word "Registrar" on the 2nd page) from the January 2017 Meeting of the Monroe Township Board of Health. The motion was seconded by Rene and approved by all members.

**CASH SETTLEMENT REPORT:**

Eileen reported the cash settlement for September was \$5131.40.

**REPORTS: VICKI MACHULSKY:**

Vicki said that there were 227 pets that were vaccinated at the rabies clinic. There were 36 cats and 191 dogs. She said that the Township picked up 350 vaccines from the County so the 123 remaining were returned to the County.

Vicki thanked everyone for getting the information back to her for the NJ Department of Health Survey, and said that for those that didn't she used the Citizen Leadership form from when they were appointed to complete the information.

Vicki gave the members the website information where the public can now go online to report a Property Maintenance Complaint. She advised the members to refer their friends or family there. There was a question about the phone number on the page, and Tara and Vicki informed the members that was the contact information for the Company that reports the information to the Township.

Vicki gave all of the members a copy of the Municipal Map put together by the Economic Development Commission and sponsored by local businesses. She showed them the information put on there for the Board of Health and the rest of the Township as well.

**DAN KOZAK:**

Dan had nothing to report.

**COUNCILMAN MARVIN DILKS:**

Cncl. Dilks was not present.

JENNIFER TOAL:

Jen asked about 1474 17th Avenue, and Vicki said that there was never any other complaints on file. Jen said she was going on Saturday and would confirm the address.

WILL McCOOL:

Will asked if there was any update on the owner of Hille Terrace. Tara informed Will that unfortunately if the owner transfers not always is an application for a CO brought in, and to get that information an OPRA request would be required.

RENE PANDOLA:

Rene had nothing to report.

BARBARA CHAMBERLAIN:

Barbara said that she was looking forward to going to a local Backyard Chicken Meeting but the deadline for her admission payment had passed so she could not attend. She is hoping to make the next one.

JERRY CONTE:

Jerry was not present to report.

DAVID SCALES:

Dave was not present to report.

EILEEN FERGUSON:

Eileen had nothing to report.

With no further business to discuss, Eileen asked for a motion to adjourn and Barbara made a motion to adjourn the Monroe Township Board of Health meeting of and it was seconded by Will. All were in favor and the meeting was adjourned.

Respectfully submitted,  
Tara Park  
Clerk Transcriber

These minutes are an extract from the meeting that was held on the above date and are not a verbatim account or to be construed as an official transcript of the proceedings.

Approved as submitted \_\_\_\_\_ Date \_\_\_\_\_

Approved as corrected \_\_\_\_\_ Date \_\_\_\_\_