

**Monroe Township Zoning Board Meeting Minutes**  
**Reorganization of the Planning Board for the Year of 2018**  
**January 9, 2018 at 7:00 pm**

**Pledge of Allegiance**

**Call to Order**

Secretary, Tara Park, read “Proper notice of this meeting was given as required in the Open Public Meetings Act on December 28, 2017 and a copy was posted on the first floor bulletin board and a copy was given to the Township Clerk. Be advised, no new business or item of discussion will be started after 10:30 pm and the meeting shall terminate no later than 11:00 pm”.

**Roll Call:**

**Members:**

Mrs. Fox- Present

Mr. Fritz - Excused

Mr. Kozak- Present

Mr. Manfredi- Excused

Mr. McLaughlin- Present

Mr. Mercado- Present

Mr. Salvadori- Present

Mr. O’Reilly- Present

Mr. Sebastian- Present

**Reorganization of the Planning Board for the Year of 2018**

**Appointments to the Board:**

- Mr. Fritz, Class IV Member, 4 Year Term 1/1/2018 – 12/31/2021
- Mr. Manfredi, IV Member, 4 Year Term 1/1/2018 – 12/31/2021
- Mr. Sebastian, IV Member, 2 Year Term 1/1/2018 – 12/31/2019

Both Mr. Sebastian and Mr. Manfredi were sworn in previous to the meeting, and Mr. Fritz was not present.

**Council Liaison to the Board:**

- Council Liaison, Ronald Garbowski, 1 Year Term to 12/31/2018

**Election of Chairman:**

At this time the Secretary to the Board opened nominations for the position of Chairman for the Year of 2018.

Motion to open Nominations:

1st: Mr. Mercado

2nd: Mr. McLaughlin

Motion for Mr. Salvadori by Mr. McLaughlin

2nd: Mr. Kozak

Motion to close Nominations:

1st: Mr. McLaughlin

2nd: Ms. Fox

Roll Call Vote for Mr. Salvadori:

Mrs. Fox- Yes

Mr. Kozak- Yes

Mr. McLaughlin- Yes

Mr. Mercado- Yes

Mr. Salvadori- Yes

Mr. O'Reilly- Yes

Mr. Sebastian- Yes

*The Chairman took over the meeting at this time.*

**Election of Vice-Chairman**

At this time the Chairman to the Board opened nominations for the position of Vice Chairman for the Year of 2018.

Motion for Mr. McLaughlin by Mr. Salvadori

2nd: Mr. Kozak

With no other nominations, there was a Roll Call Vote for Mr. McLaughlin:

Mrs. Fox- Yes

Mr. Kozak- Yes

Mr. McLaughlin- Yes

Mr. Mercado- Yes

Mr. Salvadori- Yes

Mr. O'Reilly- Yes

Mr. Sebastian- Yes

**Resolutions ZBA-1-2018 to ZBA-9-2018**

Resolution ZBA-1-2018 Zoning Board of Adjustment Secretary:

Nomination only of Tara Park for Secretary and Rosemary Flaherty for Assistant Secretary in Tara's Absence.

Motion to Approve: Mr. McLaughlin

2nd: Mr. Salvadori

Roll Call Vote:

Mrs. Fox- Yes

Mr. Kozak- Yes

Mr. McLaughlin- Yes

Mr. Mercado- Yes

Mr. Salvadori- Yes

Mr. O'Reilly- Yes

Mr. Sebastian- Yes

Resolution ZBA-2-2018 Zoning Board of Adjustment Schedule of Meetings

Motion to Approve: Mr. Kozak

2nd: Mr. McLaughlin

Roll Call Vote:

Mrs. Fox- Yes

Mr. Kozak- Yes

Mr. McLaughlin- Yes

Mr. Mercado- Yes

Mr. Salvadori- Yes

Mr. O'Reilly- Yes

Mr. Sebastian- Yes

Resolution ZBA-3-2018 Zoning Board of Adjustment Solicitor:

Nomination only of Richard Coe Jr of Weir & Partners LLP

Motion to Approve: Mr. Kozak

2nd: Mr. Sebastian

Roll Call Vote:

Mrs. Fox- Yes

Mr. Kozak- Yes

Mr. McLaughlin- Yes

Mr. Mercado- Yes

Mr. Salvadori- Yes

Mr. O'Reilly- Yes

Mr. Sebastian- Yes

Resolution ZBA-4-2018 Zoning Board of Adjustment Rules and Regulations

Mr. Sebastian asked if the Board would consider changing the requirements for the transcriber to having them to the Board a week before the meeting as opposed the current regulation of five days after the meeting. All of the Board members, Secretary and Assistant Secretary were in agreement.

Motion to Approve: Mr. McLaughlin

2nd: Mrs. Fox

Roll Call Vote:

Mrs. Fox- Yes

Mr. Kozak- Yes

Mr. McLaughlin- Yes

Mr. Mercado- Yes

Mr. Salvadori- Yes

Mr. O'Reilly- Yes

Mr. Sebastian- Yes

Resolution ZBA-5-2018 Zoning Board of Adjustment Consultant

Nomination only of Maser Consulting

Motion to Approve: Mr. Sebastian

2nd: Mr. Kozak

Roll Call Vote:

Mrs. Fox- Yes

Mr. Kozak- Yes

Mr. McLaughlin- Yes

Mr. Mercado- Yes

Mr. Salvadori- Yes

Mr. O'Reilly- Yes

Mr. Sebastian- Yes

Resolution ZBA-6-2018 Zoning Board of Adjustment Engineer

Nomination only of Federici & Akin

Motion to Approve: Mr. Kozak

2nd: Mr. McLaughlin

Roll Call Vote:

Mrs. Fox- Yes

Mr. Kozak- Yes

Mr. McLaughlin- Yes

Mr. Mercado- Yes

Mr. Salvadori- Yes

Mr. O'Reilly- Yes

Mr. Sebastian- Yes

Resolution ZBA-7-2018 Zoning Board of Adjustment Clerk Transcriber

Nomination only of Tara Park

Motion to Approve: Mr. McLaughlin

2nd: Mr. Kozak

Roll Call Vote:

Mrs. Fox- Yes

Mr. Kozak- Yes

Mr. McLaughlin- Yes

Mr. Mercado- Yes

Mr. Salvadori- Yes

Mr. O'Reilly- Yes

Mr. Sebastian- Yes

Resolution ZBA-8-2018 Zoning Board of Adjustment Official Newspaper

Motion to Approve: Mr. McLaughlin

2nd: Mr. Mercado

Roll Call Vote:

Mrs. Fox- Yes

Mr. Kozak- Yes

Mr. McLaughlin- Yes

Mr. Mercado- Yes

Mr. Salvadori- Yes

Mr. O'Reilly- Yes

Mr. Sebastian- Yes

Resolution ZBA-9-2018 Zoning Board of Adjustment Conflict Solicitor

Nomination only of Philipp Duvilla, as recommended by Rick Coe. Rick also presented the Board with Mr. Duvilla's resume and went over his qualifications as well.

Motion to Approve: Mr. Kozak

2nd: Mr. Sebastian

Roll Call Vote:

Mrs. Fox- Yes

Mr. Kozak- Yes

Mr. McLaughlin- Yes

Mr. Mercado- Yes

Mr. Salvadori- Yes

Mr. O'Reilly- Yes

Mr. Sebastian- Yes

**Public Portion:**

Motion to Open to the Public: Mr Mercado

2nd: Mr. McLaughlin

Voice Vote, with all in favor, and none opposed.

No one from the public wished to speak.

Motion to Close to the Public: Mr. Mercado

2nd: Mr. McLaughlin

Voice Vote, with all in favor, and none opposed.

**Correspondences/Discussion:** None

**Reports:** None

**Adjourn:**

Motion by Mr. McLaughlin, and 2nd by Mr. Mercado. All were in favor and the meeting adjourned.

**This a summary of the proceedings of the meeting held on the date above and not to be construed as a verbatim account of the meeting.**