

**MINUTES  
REORGANIZATION MEETING  
TOWNSHIP OF MONROE  
JANUARY 8, 2018**

**A.) OPENING CEREMONIES**

The Reorganization Meeting of the Council of the Township of Monroe was called to order by **Township Clerk, Susan McCormick** at 7:00PM in the Council Chambers of the Municipal Complex at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*N.J.S.A. 10:4-6 thru 10:4-21*). Notices were placed in the official publications for Monroe Township (i.e: South Jersey Times, the Courier Post and the Sentinel of Gloucester County). A copy of that notice was posted on the bulletin board at the Municipal Complex.

**SALUTE TO FLAG AND INVOCATION**

**Cncl. Marvin Dilks** led the Assembly in the Pledge of Allegiance to Our Flag and **Cncl. Cody Miller** offered the Invocation.

**ROLL CALL OF PUBLIC OFFICIALS**

Cncl. Marvin Dilks	Present
Cncl. Rich DiLucia	Present
Cncl. Ron Garbowski	Present
Cncl. Bob Heffner	Present
Cncl. Joe Marino	Present
Cncl. Bart McIlvaine	Present
Cncl. Cody Miller	Present

Mayor Daniel Teefy	Present
Acting Solicitor Gary Lomanno	Present
Business Administrator, Kevin Heydel	Present
Engineer, Kathryn Cornforth	Present
Dir. of Public Safety, Jim Smart	Present
Dir. of Public Works, Michael Calvello	Present
Dir. of Comm. Dev./Code Enf. Rosemary Flaherty	Present
Deputy Chief of Police, Stephen Farrell	Present
Twp. Clerk, Susan McCormick	Present

**B.) NOMINATION & ELECTION OF PRESIDENT OF COUNCIL**

**Cncl. Miller** made a motion to open nominations for President of Council. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council.

**Cncl. Dilks** nominated **Cncl. Rich DiLucia** as President of Council. The nomination was seconded by **Cncl. Garbowski**. No other nominations were made.

**ROLL CALL VOTE ON NOMINATION OF CNCL. RICH DiLUCIA  
AS PRESIDENT OF COUNCIL – ALL AYES**

**Tally: 7 Ayes, 0 Nays, 0 Abstain, 0 Absent.** Nomination of Cncl. Rich DiLucia as Council President was duly approved.

**Township Clerk, Susan McCormick** administered the Oath of Office to **Cncl. Pres., Rich DiLucia** while his daughter, **ReRe Devine**, held the Bible.

Former **Cncl. Pres., Bart McIlvaine** presented the incoming **Cncl. Pres., Rich DiLucia** with the gavel Mary Mazza-Duffy donated in 2001 to all future Council Presidents.

**C.) NOMINATION & ELECTION OF VICE-PRESIDENT OF COUNCIL**

**Cncl. Miller** made a motion to open nominations for Vice-President of Council. The motion was seconded by **Cncl. Dilks** and unanimously approved by all members of Council.

**MINUTES  
REORGANIZATION MEETING  
TOWNSHIP OF MONROE  
JANUARY 8, 2018**

**C.) NOMINATION & ELECTION OF VICE-PRESIDENT OF COUNCIL (cont'd)**

**Cncl. Dilks** nominated **Cncl. Ron Garbowski** as Vice-President of Council. The nomination was seconded by **Cncl. Miller**. No other nominations were made.

**Cncl. Miller** made a motion to close nominations for Vice-President of Council. The motion was seconded by **Cncl. McIlvaine** and unanimously approved by all members of Council.

**ROLL CALL VOTE ON NOMINATION OF CNCL. RON GARBOWSKI  
AS VICE-PRESIDENT OF COUNCIL – ALL AYES**

**Tally: 7 Ayes, 0 Nays, 0 Abstain, 0 Absent.** Nomination of **Cncl. Ron Garbowski** as Vice-President of Council was duly approved.

**Township Clerk, Susan McCormick** administered the Oath of Office to **Cncl. Vice-Pres., Ron Garbowski** while his wife, **Kathy Garbowski**, held the Bible.

**D.) MAYOR'S APPOINTMENTS**

**Mayor Teefy**, pursuant to his authority, made the following appointments:

<b><u>Director of Law</u></b>	(Advice & Consent of Council)	<b><u>Louis Cappelli, Jr.</u></b>
<b><u>Prosecutor</u></b>	(Advice & Consent of Council)	<b><u>Gary Lomanno</u></b>
<b><u>Public Defender</u></b>	(Advice & Consent of Council)	<b><u>Jon DeMasi</u></b>

**Cncl. Miller** made a motion to accept the Mayor's appointments of Director of Law, Prosecutor and Public Defender. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council.

At this time, **Mayor Teefy** administered the Oath of Office to **Dir. of Law, Louis Cappelli, Jr.** while **Engineer Kathryn Cornforth** held the Bible.

**Boards & Commissions**

Environmental Commission – <i>Alt. #1</i>	<u>Christina Unipan</u>	1 year term	12/31/18
Library Board	<u>Suzanne King</u>	5 year term	12/31/22
Municipal Alliance (Advice & Consent)	<u>Barbara Chamberlain</u>	3 year term	12/31/20
	<u>Joseph Fisona</u>	3 year term	12/31/20
	<u>Donna Gaudio</u>	3 year term	12/31/20
	<u>Richard LoRusso</u>	3 year term	12/31/20
Open Space Advisory – <i>Land Trust</i>	<u>Chuck McGlynn</u>	3 year term	12/31/20
	<u>Robert Toomer</u>	3 year term	12/31/20
Parks & Recreation (Advice & Consent)	<u>Megan Grim</u>	5 year term	12/31/22
	<u>Tara Price</u>	5 year term	12/31/22
	<u>Linda Teefy</u>	5 year term	12/31/22
	<u>Evelyn Connors</u>	Unexpired	12/31/20
Planning Board – <i>Class II</i> <i>Class IV</i> <i>Class IV</i> <i>Alternate #2</i>	<u>Rosemary Flaherty</u>	1 year term	12/31/18
	<u>Craig Masterson</u>	4 year term	12/31/21
	<u>Steven Boorstein</u>	Unexpired	12/31/18
	<u>Charles Cotton</u>	2 year term	12/31/19

**MINUTES  
REORGANIZATION MEETING  
TOWNSHIP OF MONROE  
JANUARY 8, 2018**

**D.) MAYOR'S APPOINTMENTS (cont'd)**

**Boards & Commissions (cont'd)**

Seniors Commission	<u>Marita Dinnini</u>	3 year term	12/31/20
	<u>Elaine Carrero *</u>	3 year term	12/31/20

*\*seat remains vacant – member requested to be reappointed, but later resigned before Council Reorganization Meeting*

**Cncl. Miller** made a motion to accept the Mayor's appointments to the Municipal Alliance Commission and Parks & Recreation Commission. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council.

**E.) PUBLIC PORTION – RESOLUTIONS SCHEDULED**

**Cncl. Garbowski** made a motion to open the Public Portion – Resolutions Scheduled. The motion was seconded by **Cncl. Miller** and unanimously approved by all members of Council. With no one wishing to speak, **Cncl. Garbowski** made a motion to close the Public Portion – Resolutions Scheduled. The motion was seconded by **Cncl. Dilks** and unanimously approved by all members of Council.

**Cncl. Miller** made a motion to bracket for approval, by Consent Agenda, Resolutions R:01-2018 through R:09-2018. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council.

**CONSENT AGENDA RESOLUTIONS R:01-2018 THROUGH R:09-2018**

**R:01-2018** Resolution Adopting Temporary Budget Appropriations For The Year 2018 For The Township Of Monroe

**R:02-2018** Resolution Authorizing Interlocal Services Participation Between The Township Of Monroe And The County Of Gloucester, For Cooperative Purchasing For The Year 2018

**R:03-2018** Resolution Authorizing Contracts With Certain Approved State Contract Vendors For Contracting Units Pursuant To *N.J.S.A. 40A:11-12a*

**R:04-2018** Township Of Monroe Cash Management Plan

**R:05-2018** Resolution To Establish A Petty Cash Account For The Township Of Monroe In Gloucester County For The Year 2018 "Various Departments"

**R:06-2018** Resolution Authorizing The Chief Financial Officer To Refund Certain Escrow Balances And Various Other Revenues On Deposit With The Township Of Monroe For The Year 2018

**R:07-2018** Resolution Authorizing The Tax Collector To Include Municipal Liens From Various Departments Of The Township Of Monroe In The Annual Tax Sale

**R:08-2018** Resolution Designating Official Publications Of The Township Of Monroe, Gloucester County

**R:09-2018** Resolution Authorizing Use Of U.S. Government General Services Administration Supply Schedules For Reprographic Equipment Or Services Pursuant To *N.J.S.A. 40A:11-12b And N.J.A.C. 5:34-9.6*

**Cncl. Miller** made a motion to approve Resolutions R:01-2018 through R:09-2018. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council.

**MINUTES  
REORGANIZATION MEETING  
TOWNSHIP OF MONROE  
JANUARY 8, 2018**

**E.) PUBLIC PORTION – RESOLUTIONS SCHEDULED (cont'd)**

**Cncl. Dilks** made a motion to open nominations for Boards and Commissions. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council.

**R:10-2018** Resolution Appointing Member To The Monroe Township Board Of Health (3 Year Term – 12/21/20)

**Cncl. Dilks** nominated **Jerry Conte** as a member of the Monroe Township Board of Health. **Cncl. Garbowski** seconded the nomination. No other nominations were made.

**ROLL CALL VOTE TO APPROVE NOMINATION OF JERRY CONTE AS A  
MEMBER OF THE MONROE TOWNSHIP BOARD OF HEALTH – ALL AYES**

**Tally: 7 Ayes, 0 Nays, 0 Abstain, 0 Absent.** **Jerry Conte** was duly approved as a member to the Monroe Township Board of Health.

**R:11-2018** Resolution Appointing Alternate Member To The Monroe Township Board Of Health (3 Year Term – 12/31/20)

**Cncl. Pres., DiLucia** nominated **Diana Salvadori** as Alternate Member of the Monroe Township Board of Health. The nomination was seconded by **Cncl. Miller**. No other nominations were made.

**ROLL CALL VOTE TO APPROVE NOMINATION OF DIANA SALVADORI  
AS ALTERNATE MEMBER OF THE MONROE TOWNSHIP BOARD OF HEALTH –  
ALL AYES**

**Tally: 7 Ayes, 0 Nays, 0 Abstain, 0 Absent.** **Diana Salvadori** was duly approved as Alternate Member to the Monroe Township Board of Health.

**R:12-2018** Resolution Appointing Member To The Monroe Township Economic Development Commission (3 Year Term – 12/31/20)

**Cncl. Dilks** nominated **Richard Coe** as a member of the Monroe Township Economic Development Commission. The nomination was seconded by **Cncl. Miller**. No other nominations were made.

**ROLL CALL VOTE TO APPROVE NOMINATION OF RICHARD COE  
AS A MEMBER OF THE MONROE TOWNSHIP ECONOMIC DEVELOPMENT  
COMMISSION – ALL AYES**

**Tally: 7 Ayes, 0 Nays, 0 Abstain, 0 Absent.** **Richard Coe** was duly approved as a member to the Monroe Township Economic Development Commission.

**R:13-2018** Resolution Appointing An Alternate #1 Member To The Monroe Township Economic Development Commission (1 Year Term – 12/31/18)

**Cncl. Dilks** nominated **Richard Sanford** as Alternate #1 Member to the Monroe Township Economic Development Commission. The nomination was seconded by **Cncl. Miller**. No other nominations were made.

**ROLL CALL VOTE TO APPROVE NOMINATION OF RICHARD SANFORD  
AS AN ALTERNATE #1 MEMBER TO THE MONROE TOWNSHIP ECONOMIC  
DEVELOPMENT COMMISSION – ALL AYES**

**Tally: 7 Ayes, 0 Nays, 0 Abstain, 0 Absent.** **Richard Sanford** was duly approved as an Alternate #1 Member to the Monroe Township Economic Development Commission.

**MINUTES  
REORGANIZATION MEETING  
TOWNSHIP OF MONROE  
JANUARY 8, 2018**

**E.) PUBLIC PORTION – RESOLUTIONS SCHEDULED (cont'd)**

**R:14-2018** Resolution Appointing An Alternate #2 Member To The Monroe Township Economic Development Commission (1 Year Term – 12/31/18)

**Cncl. Dilks** nominated **Donald Colligan** as an Alternate #2 Member to the Monroe Township Economic Development Commission. The nomination was seconded by **Cncl. Marino**. No other nominations were made.

**ROLL CALL VOTE TO APPROVE NOMINATION OF DONALD COLLIGAN  
AS AN ALTERNATE #2 MEMBER TO THE MONROE TOWNSHIP ECONOMIC  
DEVELOPMENT COMMISSION – ALL AYES**

**Tally: 7 Ayes, 0 Nays, 0 Abstain, 0 Absent.** **Donald Colligan** was duly approved as an Alternate #2 Member to the Monroe Township Economic Development Commission.

**R:15-2018** Resolution Appointing Member To The Monroe Township Open Space Advisory Committee (3 Year Term – 12/31/20)

**Cncl. Dilks** nominated **Robert Toomer** as a member to the Monroe Township Open Space Advisory Committee. The nomination was seconded by **Cncl. Miller**. No other nominations were made.

**ROLL CALL VOTE TO APPROVE NOMINATION OF ROBERT TOOMER  
AS A MEMBER TO THE MONROE TOWNSHIP OPEN SPACE ADVISORY  
COMMITTEE – ALL AYES**

**Tally: 7 Ayes, 0 Nays, 0 Abstain, 0 Absent.** **Robert Toomer** was duly approved as a Member to the Monroe Township Open Space Advisory Committee.

At this time, Mayor Teefy pointed out that Robert Toomer had just been appointed to the Open Space Advisory Committee as a Mayoral appointment. Solicitor Louis Cappelli was requested to make a determination as to the vote taken under R:15-2018 appointing Robert Toomer as a Council member appointment. Solicitor Cappelli asked if Council had any other nominations. Cncl. Pres., DiLucia said that they did have another nomination. Twp. Clerk, Susan McCormick requested clarification regarding the same Resolution number being used; Solicitor Cappelli confirmed to use the same Resolution number and to continue on with the nomination and vote process.

**R:15-2018** Resolution Appointing Member To The Monroe Township Open Space Advisory Committee (3 Year Term – 12/31/20)

**Cncl. Pres., DiLucia** nominated **Ty Cossaboon** as a member to the Monroe Township Open Space Advisory Committee. The nomination was seconded by **Cncl. Garbowski**. No other nominations were made.

**ROLL CALL VOTE TO APPROVE NOMINATION OF TY COSSABOON  
AS A MEMBER TO THE MONROE TOWNSHIP OPEN SPACE ADVISORY  
COMMITTEE – 5 AYES (Dilks, DiLucia, Garbowski, Marino, Miller), 2 NAYS (Heffner,  
McIlvaine)**

**Tally: 5 Ayes, 2 Nays, 0 Abstain, 0 Absent.** **Ty Cossaboon** was duly approved as a Member to the Monroe Township Open Space Advisory Committee.

**R:16-2018** Resolution Appointing Member To The Monroe Township Open Space Advisory Committee (3 Year Term – 12/31/20)

No nomination was made for a member of the Monroe Township Open Space Advisory Committee.

**MINUTES  
REORGANIZATION MEETING  
TOWNSHIP OF MONROE  
JANUARY 8, 2018**

**E.) PUBLIC PORTION – RESOLUTIONS SCHEDULED (cont'd)**

**R:17-2018** Resolution Appointing Alternate #2 Member To The Monroe Township Open Space Advisory Committee (3 Year Term – 12/31/20)

No nomination was made for Alternate #2 Member of the Monroe Township Open Space Advisory Committee.

**R:18-2018** Resolution Appointing Member Of Council To The Monroe Township Planning Board (*Class III*) (1 Year Term – 12/31/18)

**Cncl. Dilks** nominated **Cncl. Bob Heffner** as the Council Member (*Class III*) to the Monroe Township Planning Board. The nomination was seconded by **Cncl. Pres., DiLucia**. No other nominations were made.

**ROLL CALL VOTE ON NOMINATION OF CNCL. BOB HEFFNER  
AS THE COUNCIL MEMBER (CLASS III) FOR THE MONROE TOWNSHIP  
PLANNING BOARD – ALL AYES**

**Tally: 7 Ayes, 0 Nays, 0 Abstain, 0 Absent.** **Cncl. Bob Heffner** was duly approved as the Council Member to the Monroe Township Planning Board.

**R:19-2018** Resolution Appointing Member To The Monroe Township Zoning Board of Adjustment (4 Year Term – 12/31/21)

**Cncl. Dilks** nominated **Leonard Fritz** as a member to the Monroe Township Zoning Board of Adjustment. The nomination was seconded by **Cncl. Miller**. No other nominations were made.

**ROLL CALL VOTE ON NOMINATION OF LEONARD FRITZ  
AS A MEMBER OF THE ZONING BOARD OF ADJUSTMENT – ALL AYES**

**Tally: 7 Ayes, 0 Nays, 0 Abstain, 0 Absent.** Nomination of **Leonard Fritz** as a member of the Monroe Township Zoning Board of Adjustment was duly approved.

**R:20-2018** Resolution Appointing Member To The Monroe Township Zoning Board of Adjustment (4 Year Term – 12/31/21)

**Cncl. Dilks** nominated **Ralph Manfredi** as a member to the Monroe Township Zoning Board of Adjustment. The nomination was seconded by **Cncl. Marino**. No other nominations were made.

**ROLL CALL VOTE ON NOMINATION OF RALPH MANFREDI  
AS A MEMBER OF THE ZONING BOARD OF ADJUSTMENT – 5 AYES (Dilks,  
DiLucia, Garbowski, Marino, Miller), 2 NAYS (Heffner, McIlvaine)**

**Tally: 5 Ayes, 2 Nays, 0 Abstain, 0 Absent.** Nomination of **Ralph Manfredi** as a member of the Monroe Township Zoning Board of Adjustment was duly approved.

**R:21-2018** Resolution Appointing An Alternate #2 Member To The Monroe Township Zoning Board Of Adjustment (2 Year Term 12/31/19)

**Cncl. Pres., DiLucia** nominated **William Sebastian**. The nomination was seconded by **Cncl. Garbowski**. No other nominations were made.

**ROLL CALL VOTE ON NOMINATION OF WILLIAM SEBASTIAN  
AS AN ALTERNATE #2 MEMBER OF THE ZONING BOARD OF ADJUSTMENT –  
5 AYES (Dilks, DiLucia, Garbowski, Marino, Miller), 2 NAYS (Heffner, McIlvaine)**

**Tally: 5 Ayes, 2 Nays, 0 Abstain, 0 Absent.** **William Sebastian** was duly approved as an Alternate #2 Member to the Zoning Board of Adjustment.

**MINUTES  
REORGANIZATION MEETING  
TOWNSHIP OF MONROE  
JANUARY 8, 2018**

**E.) PUBLIC PORTION – RESOLUTIONS SCHEDULED (cont'd)**

**R:22-2018** Resolution Appointing Member To The Monroe Township Municipal Utilities Authority

**Cncl. Dilks** nominated **Robert Simone** as a member to the Monroe Township Municipal Utilities Authority. The nomination was seconded by **Cncl. Miller**. No other nominations were made.

**ROLL CALL VOTE ON NOMINATION OF ROBERT SIMONE  
AS A MEMBER OF THE MONROE TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY – 5 AYES (Dilks, DiLucia, Garbowski, Marino, Miller), 2 NAYS (Heffner,  
McIlvaine)**

**Tally: 5 Ayes, 2 Nays, 0 Abstain, 0 Absent.** The nomination of **Robert Simone** to the Monroe Township Municipal Utilities Authority was duly approved.

**R:23-2018** Resolution Appointing Members To The Ordinance Committee And Naming Chairperson For The Year 2018

**Cncl. Pres., DiLucia** recommended **Cncl. Joe Marino** as Chairperson of the Ordinance Committee for the year 2018 and the rest of Council to serve as members of the Ordinance Committee.

**Cncl. Miller** made a motion to accept the recommendation of **Cncl. Marino** as Chairperson of the Ordinance Committee for the year 2018. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE RECOMMENDATION OF CNCL. JOE MARINO  
AS CHAIRPERSON OF THE ORDINANCE COMMITTEE FOR THE YEAR 2018 –  
ALL AYES**

**Tally: 7 Ayes, 0 Nays, 0 Abstain, 0 Absent.** The recommendation of **Cncl. Marino** as Chairperson of the Ordinance Committee for the year 2018.

**R:24-2018** Resolution Authorizing The Township Of Monroe To Enter Into A Contract With The Auditor Of The Township Of Monroe For The Year 2018

**Cncl. Dilks** made a motion to approve Resolution R:24-2018. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council.

**R:25-2018** Resolution Appointing Fund Commissioner For The Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund

**Cncl. Miller** made a motion to approve Resolution R:25-2018. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council.

**R:26-2018** Risk Management Consultant Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund

**Cncl. Garbowski** made a motion to approve Resolution R:26-2018. The motion was seconded by **Cncl. Miller** and unanimously approved by all members of Council.

**R:27-2018** Resolution Of The Township Council Appointing A Deputy Clerk Of The Township Of Monroe, County Of Gloucester

**Cncl. Pres., DiLucia** stated that this Resolution will be held until the end of Public Portions – Resolutions Scheduled as a swearing-in ceremony will be taking place.

**R:28-2018** Resolution Authorizing The Township Of Monroe To Enter Into A Contract With The Solicitor Of The Township Of Monroe For The Year 2018

**MINUTES  
REORGANIZATION MEETING  
TOWNSHIP OF MONROE  
JANUARY 8, 2018**

**E.) PUBLIC PORTION – RESOLUTIONS SCHEDULED (cont'd)**

**Cncl. Miller** made a motion to approve Resolution R:28-2018. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council.

**R:29-2018** Resolution Authorizing The Execution Of A Contract For A Prosecutor Of The Municipal Court Of The Township Of Monroe Commencing January 1, 2018

**Cncl. Miller** made a motion to approve Resolution R:29-2018. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council.

**R:30-2018** Resolution Authorizing The Appointment Of Conflicts Prosecutor Of The Municipal Court Of The Township Of Monroe For The Year 2018

**Cncl. Marino** made a motion to approve Resolution R:30-2018. The motion was seconded by **Cncl. Miller** and unanimously approved by all members of Council.

**R:31-2018** Resolution Authorizing The Execution Of A Contract For A Public Defender Of The Municipal Court Of The Township Of Monroe For The Year 2018

**Cncl. Garbowski** made a motion to approve Resolution R:31-2018. The motion was seconded by **Cncl. Miller** and unanimously approved by all members of Council.

**R:32-2018** Resolution Authorizing The Township Of Monroe To Enter Into A Contract With The Substitute Public Defender For The Monroe Township Municipal Court For The Year 2018

**Cncl. Miller** made a motion to approve Resolution R:32-2018. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council.

**R:33-2018** Resolution Of The Township Of Monroe, County Of Gloucester Changing The Petty Cash Fund Custodian For The “Construction Code Office”

**Cncl. Garbowski** made a motion to approve Resolution R:33-2018. The motion was seconded by **Cncl. Miller** and unanimously approved by all members of Council.

**Cncl. Pres., DiLucia** stated that Council is returning to **R:27-2018** Resolution Of The Township Council Appointing A Deputy Clerk Of The Township Of Monroe, County Of Gloucester

**Cncl. Dilks** made a motion to approve Resolution R:27-2018. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council.

**Township Clerk, Susan McCormick** administered the Oath of Office to **Deputy Municipal Clerk, Aileen Chiselko** while her husband, **Michael Chiselko**, held the Bible.

**Cncl. Pres., DiLucia** informed that the swearing-in of Aileen, the new Deputy Clerk, who will work with Council, is taking the place of Sharon Wright, who retired January 1, 2018 who spent many years as Deputy Clerk; and commented that Aileen will do a terrific job, he’s known her for ten years in the Clerk’s Office, her position is well-deserved and proceeded to congratulate her.

**F.) COUNCIL PRESIDENT LIAISON APPOINTMENTS TO BOARDS/COMMISSIONS**

Board of Health	<u><b>Cncl. Marvin Dilks</b></u>
Economic Development	<u><b>Cncl. Joe Marino</b></u>
Environmental	<u><b>Cncl. Cody Miller</b></u>



**MINUTES  
REORGANIZATION MEETING  
TOWNSHIP OF MONROE  
JANUARY 8, 2018**

**F.) COUNCIL PRESIDENT LIAISON APPOINTMENTS TO BOARDS/COMMISSIONS (cont'd)**

Historical Society	<u>Cncl. Ron Garbowski</u>
JIF Safety Committee	<u>Cncl. Rich DiLucia</u>
Library Board	<u>Cncl. Ron Garbowski</u>
Local Emergency Planning	<u>Cncl. Bart McIlvaine</u>
Municipal Alliance	<u>Cncl. Cody Miller</u>
MMUA	<u>Cncl. Rich DiLucia</u>
Open Space Advisory	<u>Cncl. Cody Miller</u>
Parks & Recreation	<u>Cncl. Bob Heffner</u>
Planning Board	<u>Cncl. Bob Heffner</u>
Seniors Commission	<u>Cncl. Marvin Dilks</u>
Zoning Board	<u>Cncl. Ron Garbowski</u>
School Board	<u>Cncl. Joe Marino</u>
United Veterans	<u>Cncl. Marvin Dilks</u>

**G.) COUNCIL PRESIDENT APPOINTMENTS TO COMMITTEES 2018**

Administration	<u>Cncl. Cody Miller</u> <u>Cncl. Bob Heffner</u> <u>Cncl. Marvin Dilks</u>
Community Affairs	<u>Cncl. Bob Heffner</u> <u>Cncl. Bart McIlvaine</u> <u>Cncl. Rich DiLucia</u>
Education	<u>Cncl. Joe Marino</u> <u>Cncl. Ron Garbowski</u> <u>Cncl. Cody Miller</u>
Finance/Municipal Budget Review	<u>Cncl. Rich DiLucia</u> <u>Cncl. Cody Miller</u> <u>Cncl. Bob Heffner</u>
Law/Tax Abatement	<u>Cncl. Ron Garbowski</u> <u>Cncl. Cody Miller</u> <u>Cncl. Joe Marino</u>
Public Safety	<u>Cncl. Bart McIlvaine</u> <u>Cncl. Marvin Dilks</u> <u>Cncl. Bob Heffner</u>
Public Works	<u>Cncl. Bart McIlvaine</u> <u>Cncl. Bob Heffner</u> <u>Cncl. Marvin Dilks</u>
Redevelopment Planning/COAH	<u>Cncl. Cody Miller</u> <u>Cncl. Ron Garbowski</u> <u>Cncl. Joe Marino</u>

**MINUTES  
REORGANIZATION MEETING  
TOWNSHIP OF MONROE  
JANUARY 8, 2018**

**H.) GENERAL PUBLIC DISCUSSION**

**Cncl. Miller** made a motion to open the General Public Discussion. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council.

**Jennifer Lewis-Gallagher, 1600 N. Main Street** congratulated all those sworn-in on their new positions. She stated that she wanted to introduce herself and inform that she has been doing some research behind the scenes in terms of concerns dealing with Monroe Township school system. She commented that as everyone eases into their new committees, roles and responsibilities, she knows that there's some continuity from last year, but she looks forward to sharing feedback from other parents and sharing with Council equally the research and data that she's finding on ongoing concerns with regard to the local school district. She thanked everyone for their consideration and looks forward to sharing more.

With no one else wishing to speak **Cncl. Miller** made a motion to close the General Public Discussion. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council.

**I.) MAYOR'S COMMENTS**

**Mayor Teefy** stated that he tries to make sure that the Township has transparency in government, as best as possible, and wanted to clarify Resolutions that were approved for professionals' contracts: the Auditor is Nick L. Petroni CPA of Petroni & Associates, LLC, the JIF Commissioner is Kevin Heydel, Business Administrator, the Risk Management Consultant is Hardenbergh Insurance Group, the Deputy Clerk is Aileen Chiselko, the Solicitor and Director of Law is Louis Cappelli, Jr., Esquire, the Prosecutor is Gary H. Lommano, Esquire, the Conflicts Prosecutor is Natalie Wentz, Esquire, the Public Defender is Jon DeMasi, Esquire of Walker & DeMasi, LLC, the Substitute Public Defender is Gabrielle DeSorte, Esquire. The Mayor spoke in reference to the municipal budget for 2018 and stated that he'd like to see some projects completed in the upcoming year. He spoke about having more solid municipal services such as with snow removal on the roads and trash pick-up. The Township does the best they can with forty-eight square miles in the Township, but will try to improve efficiencies where they can. He stated that the key thing he has tried to work on as Mayor and while on Council, is stabilizing taxes. In 2016, there was a 1.01% increase and in 2017, a 0% increase, and that he and Council have done a good job on keeping the municipal side tax increase down and will look to keep away from large increases in 2018. The Township will try to level out the tax base and the 2017 reassessments done in the Township will help indicate the tax base for 2018 with the revenue coming in. He said that public safety is also a main priority and is looking to keep the current number of around sixty-six officers for the forty-eight-square mile township to make sure we have the right number of police officers to protect our town. He spoke in reference to ambulance and fire service, another vital key to the public safety of our town, noting that the three associations Cecil Fire, Williamstown Fire and the Monroe Township Ambulance Association have been working together very well. He wanted to make mention that over the weekend, the paid and volunteer crews, because of the weather conditions worked together and made sure that they were staffed to have two ambulances ready to go, showing their commitment to work together for the service of the town. There are plans for revitalizing the Williamstown and Cecil fire houses in 2018. He reported on road programs and improving road infrastructure in the township, mentioning roads that were taken care of this past year and planning to take care of three or four roads a year to keep on top of it. This was based on grants that the Township received and a 5-year program that Council put together to pave roads, being able to keep the budget where it is. He mentioned that the expansion of Owens Park is in the works, which includes the dog park. The matter of fixing the storm water management in the two retention ponds by the middle school is also a part of the Owens Park project. He reported on the two breweries coming into the Township, Cross Keys Brewing Company and 13<sup>th</sup> Child Brewery; they got their approvals from the Township and are now waiting on the State, hoping that everything will be in place for them to open by Spring. Revitalization of Main Street and opening of new business, such as a deli, are anticipated for 2018, along with the opening of Cinder Bar on Cross Keys Road, Wawa on Route 322/Tuckahoe Road and reopening of Geets Diner. Plans for residential approved five to ten years ago are in movement for the upcoming

**MINUTES  
REORGANIZATION MEETING  
TOWNSHIP OF MONROE  
JANUARY 8, 2018**

**I.) MAYOR'S COMMENTS (cont'd)**

year. The Monroe Township Economic Development Commission will be revitalizing the property tax discount card. He mentioned redevelopment zones such as Cross Keys Road and Main Street that need to be completed. The abandoned maintenance property program has helped the past couple of years with getting some abandoned properties cleaned-up, but the Township will meet in reference to some changes that need to be made in the direction of the program that would currently fit its needs. The Monroe Township Municipal Alliance Commission has been working hard on the opioid problem in Monroe Township and other towns throughout South Jersey. A resource recovery center office has recently opened on the 1<sup>st</sup> floor of the municipal building, partnering with the City of Angels, for those who need direction on receiving guidance for themselves or a loved one. He has emails out to the Monroe Township school system, and still waiting on a response, to meet with them to discuss their plans of recovery from the mold problems in the schools. For 2018, he asks that the residents of Monroe Township work together and stay positive; he reads the Facebook comments and listens to the concerns of the residents and asks that the residents not attack each other and not be negative toward one another. He noted that 2018 is his last year of his first mayoral term and he will be running for Mayor again in 2018 and looks forward to the support going forward and having another four-year term as Mayor of the Township of Monroe. He mentioned that residents can reach out to him by phone or email and wished everyone a happy new year.

**J.) COUNCIL COMMENTS**

**Cncl. Dilks** congratulated Aileen on her appointment as Deputy Clerk. He also congratulated Cncl. Pres., DiLucia and Cncl. Vice-Pres., Garbowski and Ordinance Committee Chairperson Cncl. Marino on their positions. He welcomed Solicitor Cappelli. Cncl. Dilks extended best wishes for a Happy New Year and thanked everyone for attending the Reorganization Meeting. He reiterated what the Mayor stated, that there's a lot of things going on in Monroe Township in 2018 and that in 2017, the current Council set the bar, working together very hard, that they may not have always agreed on everything, but they set the bar and expects the same in 2018 on getting things done. Cncl. Dilks is looking forward to working with Council, the Mayor and the Administration in 2018.

**Cncl. Garbowski** congratulated Cncl. Pres., DiLucia as the Council President, Solicitor Cappelli as the Solicitor and Aileen as the Deputy Clerk. He thanked all the nominees that are participating that have been appointed to boards, stating that we need people to volunteer and man our various boards.

**Cncl. Heffner** congratulated everyone that was newly appointed and reappointed. He addressed Cncl. Pres., DiLucia saying that he knows he'll do a great job as Council President. He said that he agreed with Cncl. Dilk's statement, that they didn't always agree on everything, but at the end of the day, they all came to the same conclusion; everyone on Council wants what's best for the town. He added that there's a difference in opinions, but he thought it was one of the more come-together years; they got a lot done, but there's still a lot to come and do. Cncl. Heffner thanked Cncl. McIlvaine for his year as Council President and wished everyone a good new year.

**Cncl. Marino** congratulated Cncl. Pres., DiLucia, Cncl. Vice-Pres., Garbowski, Solicitor Cappelli, and all the board positions. He congratulated Aileen and said that he looks forward to working with her, the Ordinance Committee Secretary. He agreed that the Mayor touched on a few things that are important. There will be some interesting ideas for redevelopment and will be moving forward on it, focusing on finishing Cross Keys Road. He also mentioned the fire houses, get the ball rolling with it, and meeting with Cncl. Heffner, Cncl. Garbowski and the fire chiefs, and getting Solicitor Cappelli updated on the project. Cncl. Marino looks forward to working with everyone, getting more done, and continuing the progress.

**Cncl. McIlvaine** welcomed the new appointees, wishing Aileen the best and commending her on her job well done while he's been on Council. He wished Cncl. Pres. DiLucia and Cncl. Vice-Pres., Garbowski well and knows they'll both do very well with their new positions as Council President and Council Vice-President. Cncl. McIlvaine thanked

**MINUTES  
REORGANIZATION MEETING  
TOWNSHIP OF MONROE  
JANUARY 8, 2018**

**J.) COUNCIL COMMENTS (cont'd)**

everyone for everything that was done for him throughout the year and Council President in 2017; anything that he asked for, it was taken care of for him, treated him with the utmost respect and dignity. He agreed with Cncl. Dilks that they didn't always agree, but they always seemed to have gotten along; to him, that went a long way. He stated that he had a great year and enjoyed being Council President and deeply regrets not being able to do it again this year, that's how much he enjoyed it, but everyone deserves a turn at the position, everyone has new ideas and is sure that Cncl. Pres., DiLucia and Vice-Pres., Garbowski will bring along more new ideas and bring some new things forward. Cncl. McIlvaine addressed Twp. Clerk, Susan McCormick, extending his sincere gratitude to her and the rest of the Clerk's Office, Aileen, Sharon, Karen and Jenn, for everything they had done for him in the past year and for their job well done in the office.

**Cncl. Miller** congratulated the new appointees. He looks forward to working with everyone in the coming year. He mentioned somber news that the family of a sister fire fighter of the Williamstown Fire Company, on January 7, 2018 at 4:20am, lost their entire home and their belongings. The Williamstown Fire Company has set up a fundraiser where checks can be made payable to "Williamstown Fire Company" and "Parisi/Orr Fund" written in the memo section and mailed to 555 S. Main Street, Williamstown, NJ 08094. Cncl. Miller added that Dawn is a person who goes above and beyond for the fire department, every time someone calls on her, she's always there to lend a hand; Williamstown has always been big on supporting people and businesses, so he hopes the family can be considered as well. He also noted, as the Mayor had eluded, 2018 is going to be a big year for the Township; we are seeing that home values are starting to improve, more businesses are coming in the Township, with that being said the Mayor is correct that redevelopment will be a top priority. Also, in regards to property taxes, which the Mayor spoke about, Cncl. Miller stated that unfortunately, with the recent tax reform bill, it's going to limit how much people can deduct on their property taxes in 2018. He stated that it's going to be indicative for elected officials to try and find ways to mitigate the damage we're going to see in New Jersey, especially because we pay the highest property taxes in the States, so we have to look at ways to consolidate our services and look at ways to save costs as best as humanly possible, so we don't hammer our residents. Cncl. Miller looks forward to a very prosperous 2018, looks forward to working with everyone, and looks forward to serving out his final year on Council.

**Cncl. Pres., DiLucia** thanked everyone on Council for the confidence they have given him by electing him President of Council. He addressed Aileen, wishing her well in her job. He commented that she has a great mentor, Susan, the Township Clerk and that without her, he would have been lost the whole ten years he's been on Council, noting specifically this evening's Reorganization Meeting, which she made it easy for him and he appreciated it. Cncl. Pres., DiLucia said he wanted to be brief with his comments, but had a number of things he wanted to say. He's excited about the possibility of Council doing some things that will help this town and maybe do some things that haven't been traditional. One of the things he believes is that economic development is very important, but have to have a right kind of economic development, not just to make the town bigger; bigger could mean congestion or mean revenue. One of the things that is important, is taxes. Economic development, if it's done right, can go a long way in helping to offset some of the strain on the tax payers. By that, he means that you can't just go out and say to developers to come in and build private residences without any regard to what that's going to do to our tax base, because around 56%-57% of the residents' taxes, go toward the schools. He stated that he's not saying it's a bad thing, because education is certainly something that is an entitlement and that's the way our country is going to grow and get better for our children. But, there are economic constraints on that, because the taxpayers have to pay for it. If only residences are put in the town, it's going to further the tax burden on the schools, then we're not doing the right service. In his opinion, we have to insist that when developers come into the town, they must understand that we have to be equal partners and we would be looking for them to start building businesses here and space for businesses that we could derive revenue from. That would offset taxes without putting a tremendous burden on our school system that's going to further our tax burden. He further explained that it's a very delicate balance in terms of how we do that, which has lots of legalities in terms of Builders' Remedy Lawsuits when we try to deny them access to ground here to build and want to put up apartments and such. We have to really put a lot of thought into what that's going to do in the

**MINUTES  
REORGANIZATION MEETING  
TOWNSHIP OF MONROE  
JANUARY 8, 2018**

**J.) COUNCIL COMMENTS (cont'd)**

end result. This is something that he thinks this Council has done a pretty good job in approaching up to this point and have to continue to do, we have to be very cognizant of that. He added that in addition to what he stated, he doesn't lose sight of the fact and never has, that all though the MUA is a separate entity and it is run by a separate board, and the school board is a separate entity. It is all part of a public service that should be in sync with one another and he hopes as Council President and as liaison to the MUA we will continue to work with the MUA Board Chairperson, Joe DiLolle, to make sure that we're in sync with one another. That the Council and MUA are doing the right things; he knows already that in the one year that he's been the MUA liaison, they have made tremendous strides in cutting salary and eliminating jobs that they have considered to be waste, saving hundreds of thousands of dollars already for the rate payers and that's a good thing. He mentioned the upcoming school board's reorganization meeting and commented that he's not blind to the fact that there are problems and perceptions on the part of the residents in this town that will require dialog of this council and president of other boards, and knowing most of these people we can accomplish that. He understands that there have been a lot of emotions around the mold matter in the schools, a lot of people have taken that issue, turned it into their own personal agendas, he would respect anybody that deals with the fact that what the mold does to children, but at some point in time we have to make sure that the focus is placed on the problem and that is the problem of exposing our children to something that is unhealthy and we should deal with that and deal with that in non-emotional ways and not talk about suing because if we sue, it's suing ourselves and as tax payers we're going to pay that bill. He further stated that we have to find a way to create dialog between these entities that are part of our government and we have to sit-down as citizens as people who have a common interest and work these problems out and do the things that most people do. That is to sit down and try to find the direction that's going to correct the problems and not just scream and holler about them, but to address what's going forward. The Township doesn't have the ability to appoint to the school board, that's done through a democratic process, but whomever are in those seats we have to respect the fact and we have to work with them. Cncl. Pres., DiLucia said that his objective on this Council is to continue to work with this Council the way we have for the last year, pointing out that he hasn't changed the liaisons to the boards and committees. He feels that this group has worked together very well and he thinks that they all have the same mind and that is to do what is best in the interest of the people that we represent. Cncl. Pres., DiLucia then thanked everyone.

**K.) ADJOURNMENT**

**Cncl. Marino** made a motion to adjourn the Reorganization Meeting of January 8, 2018. The motion was seconded by **Cncl. Dilks** and unanimously approved by all members of Council.

**Respectfully submitted,**



**Susan McCormick, RMC  
Township Clerk**



**Presiding Officer**

*These minutes were prepared from excerpts of the tape-recorded proceedings of the Reorganization Meeting of January 8, 2018 and serve as only a synopsis of the proceedings. The official tape may be heard in the Office of the Township Clerk upon proper notification pursuant to the Open Public Records Law.*

Approved as submitted Am Date 1/22/18  
Approved as corrected \_\_\_\_\_ Date \_\_\_\_\_