

MINUTES  
REGULAR COUNCIL MEETING  
TOWNSHIP OF MONROE  
AUGUST 28, 2017

**A.) OPENING CEREMONIES**

**CALL TO ORDER**

The Regular Council Meeting of the Township of Monroe was called to order at approximately 8:00 PM by **Cncl. Pres., Bart McIlvaine** in the Court Room of the Municipal Complex located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (NJSA 10:4-6 thru 10:4-21). Notices were placed in the official publications for Monroe Township (i.e.: South Jersey Times, the Courier Post and the Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and also on the Monroe Township website.

**Cncl. Pres., McIlvaine** stated the Clerk has placed a sign-in sheet in the meeting room. If anyone would like to address Council please sign in and you will be recognized during the Public Portion. Kindly state your name for the record.

**SALUTE TO FLAG**

**Cncl. Dilks** led the Assembly in the Pledge of Allegiance to Our Flag and **Pastor Jeff Tilden of Cross Keys United Methodist Church** offered the Invocation. **Cncl. Pres., McIlvaine** asked everyone to remain standing to say a prayer for the people of Houston, Texas affected by Hurricane Harvey.

**ROLL CALL OF PUBLIC OFFICIALS**

Cncl. Marvin Dilks	Present	
Cncl. Rich DiLucia	Present	
Cncl. Ron Garbowski		Excused
Cncl. Bob Heffner	Present	
Cncl. Joe Marino	Present	
Cncl. Cody Miller	Present	
Cncl. Pres., Bart McIlvaine	Present	
Mayor Daniel Teefy		Excused
Solicitor Charles Fiore	Present	
Business Administrator, Kevin Heydel	Present	
Engineer, Kathryn Cornforth	Present	
Dir. Of Finance, Karyn Paccione		Excused
Dir. Of Public Safety, Jim Smart	Present	
Dir. Of Public Works, Michael Calvello	Present	
Dir. Comm. Dev./Code Enf. Rosemary Flaherty	Present	
Dir. Parks & Rec, Jim Bonder		Excused
Deputy Mayor Andy Potopchuk		Excused
Police Chief, John McKeown	Present	
Municipal Clerk, Susan McCormick	Present	

**PRESENTATIONS** - None

**APPROVAL OF MINUTES**

**Cncl. Miller** made a motion to approve the minutes as submitted of the Work Session, The Regular Council Meeting and the Closed Executive Meeting of July 24, 2017. The motion was seconded by **Cncl. Marino** and approved by all members of Council in attendance with the exception of **Cncl. Dilks** who Abstained.

**B.) CORRESPONDENCE**

- **Public Event Permit - Monroe Township Youth Soccer**

**Cncl. Miller** made a motion to approve the Public Event Permit for Monroe Township Youth Soccer. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council in attendance.

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**C.) RESOLUTIONS SCHEDULED - PUBLIC PORTION**

**Cncl. Miller** made a motion to open the Resolutions Scheduled-Public Portion. The motion was seconded by **Cncl. DiLucia** and unanimously approved by all members of Council in attendance. With no one wishing to speak **Cncl. Miller** made a motion to close the Resolutions Scheduled-Public Portion. The motion was seconded by **Cncl. DiLucia** and unanimously approved by all members of Council in attendance.

**Cncl. Miller** made a motion to bracket Resolutions R:200-2017 through R:214-2017 for approval by Consent Agenda. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council in attendance. **Cncl. Pres., McIlvaine** advised Resolution R:206-2017 and R:207-2017 would be removed from the agenda.

**R:200-2017** Resolution Approving The Bill List For The Council Meeting Of August 28, 2017

**R:201-2017** Resolution Adjusting Township Of Monroe Tax Records

**R:202-2017** Resolution Of The Township Council Of The Township Of Monroe Authorizing The Purchase Of One Leach 20 Cu. Yd. Alpha Real Load Refuse Collection System Mounted On A New And Unused 2018 International 7400 SBA 4 X 2 AB & Chassis Under The National Cooperative Purchasing Alliance Program

**R:203-2017** Resolution Of The Township Council Of The Township Of Monroe Authorizing The Purchase Of One Labrie 33 Cu. Yd. Right Hand Automizer (31+2) Mounted On A New And Unused 2018 Peterbilt Model 520 66,000 Lb GVW Cab & Chassis Under The National Cooperative Purchasing Alliance Program

**R:204-2017** Resolution Releasing The Performance Guarantee Posted For "Carriage Glen" Subdivision, Section 1, Subdivision #1696, Block 10301, Lot 16 And Substituting A Maintenance Guaranty In The Amount Of \$186,702.00 For Certain Site Improvements

**R:205-2017** Resolution Of The Township Council Of The Township Of Monroe Authorizing The Reduction Of Performance Guaranty Posted In The Amount Of \$690,302.25 For "Estates At Federal Hill" (Enclave At Monroe) (Roadway Improvements), Subdivision #1745, Block 13101, Lots 8-11, 25 & 26

**R:206-2017** Resolution Of The Township Council Of The Township Of Monroe To Adopt And Affirm The Township Of Monroe's Employee Handbook With Respect To All Employees Of The Township Of Monroe (**REMOVED FROM AGENDA**)

**R:207-2017** Resolution Of The Township Council Of The Township Of Monroe To Adopt A Vehicle Use Policy To Be Inserted Into The Township Of Monroe's Employee Handbook (**REMOVED FROM AGENDA**)

**R:208-2017** Resolution Of The Township Council Of The Township Of Monroe Authorizing A Lien Be Placed On Various Properties For Failure To Comply With Chapter 295 Of The Code Of The Township Of Monroe

**R:209-2017** Resolution Of The Township Council Of The Township Of Monroe Authorizing Mayor To Execute A Bus Purchase Agreement Between The County Of Gloucester And Monroe Township

**R:210-2017** Resolution Of The Township Council Of The Township Of Monroe To Adopt A Compliance Monitoring Policy For Payment In Lieu Of Taxes (PILOTS) And Tax Abatement Agreements

**R:211-2017** Resolution Of The Township Council Of The Township Of Monroe Appointing The Tax Collector As The Compliance Monitor For The Payment In Lieu Of Taxes (PILOTS) And Tax Abatement Agreements

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**C.) RESOLUTIONS SCHEDULED - PUBLIC PORTION (cont'd)**

**R:212-2017** Resolution Of The Township Council Of The Township Of Monroe Supporting The Submission Of A HDSRF Application For Grant Funding For Remediation To The Inactive Municipal Landfill, Block 901, Lots 2 & 3 Within The Township Of Monroe

**R:213-2017** Resolution Of The Township Council Of The Township Of Monroe Authorizing The Request For Proposals (RFP) For Architect And Engineering Services For Renovation To Existing Cecil Firehouse Or Design Of New Cecil Firehouse And Renovation And Expansion Of Williamstown Firehouse Within The Township Of Monroe

**R:214-2017** Resolution Authorizing Closed Executive Session Of The Township Council Of The Township Of Monroe To Discuss 2017-2019 Towing List, Sideris v. Monroe Township Litigation And Pontano/Corkery Lane Potential Litigation

**Cncl. Heffner** referred to Resolution R:211-2017 and questioned who is currently monitoring the tax abatements and PILOT programs. **Mr. Fiore** noted no one is right now. **Cncl. Heffner** questioned whether there would be any additional salary or compensation for the additional work the tax collector will be doing. **Mr. Heydel** indicated there would be no additional compensation.

**Cncl. Miller** made a motion to approve Resolutions R:200-2017 through R:214-2017 (R:206-2017 & R:207-2017 REMOVED FROM AGENDA). The motion was seconded by **Cncl. DiLucia** and unanimously approved by all members of Council in attendance.

**D.) ORDINANCES**

**Cncl. Pres., McIlvaine** turned this portion of the meeting over to Ordinance Committee Chairman, **Cncl. Heffner**.

**O:29-2017** An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 162 Of The Code Of The Township Of Monroe, Entitled "Housing Standards"

**First Reading:** A copy of this ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

**Cncl. Miller** made a motion to approve Ordinance O:29-2017 for First Reading and Publication. The motion was seconded by **Cncl. Pres., McIlvaine** and unanimously approved by all members of Council in attendance.

**O:30-2017** An Ordinance Of The Township Council Of The Township Of Monroe To Amend The Code Of The Township Of Monroe Establishing Rates Of Compensation To Officers And Employees Of The Township Of Monroe

**First Reading:** A copy of this ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

**Cncl. Miller** made a motion to approve Ordinance O:30-2017 for First Reading and Publication. The motion was seconded by **Cncl. Dilks** and unanimously approved by all members of Council in attendance.

**O:31-2017** An Ordinance To Amend Chapter 37, Article II Of The Code Of The Township Of Monroe Entitled "Length Of Service Awards Program"

**First Reading:** A copy of this ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

**Cncl. Dilks** made a motion to approve Ordinance O:31-2017 for First Reading and Publication. The motion was seconded by **Cncl. Marino** and approved by all members of Council in attendance with the exception of **Cncl. Miller** who Abstained.

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E.) REPORTS AND OTHER MATTERS - None

F.) GENERAL PUBLIC DISCUSSION

Cncl. Miller made a motion to open General Public Discussion. The motion was seconded by Cncl. Marino and unanimously approved by all members of Council in attendance. With no one wishing to speak Cncl. Miller made a motion to close the General Public Discussion. The motion was seconded by Cncl. DiLucia and unanimously approved by all members of Council in attendance.

CLOSED EXECUTIVE SESSION

Solicitor Fiore reported Council just concluded a Closed Executive Session where potential litigation as well as ongoing litigation was discussed. No formal action will be taken tonight.

G.) ADJOURNMENT

With nothing further to discuss Cncl. Miller made a motion to adjourn the Regular Council Meeting of August 28, 2017. The motion was seconded by Cncl. Marino and unanimously approved by all members of Council in attendance.

Respectfully submitted,



Susan McCormick, RMC  
Township Clerk



Presiding Officer

*These minutes were prepared from excerpts of the tape-recorded proceedings of the Regular Council Meeting of August 28, 2017 and serve as only a synopsis of the proceedings. The official tape may be heard in the Office of the Township Clerk upon proper notification pursuant to the Open Public Records Law.*

Approved as submitted Am  
Approved as corrected \_\_\_\_\_

Date 9/12/17  
Date \_\_\_\_\_