

**MINUTES  
REGULAR COUNCIL MEETING  
TOWNSHIP OF MONROE  
APRIL 24, 2017**

**A.) OPENING CEREMONIES**

**CALL TO ORDER**

The Regular Council Meeting of the Township of Monroe was called to order at approximately 8:00 PM by **Cncl. Pres., Bart McIlvaine** in the Court Room of the Municipal Complex located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*NJSA 10:4-6 thru 10:4-21*). Notices were placed in the official publications for Monroe Township (i.e.: South Jersey Times, the Courier Post and the Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and also on the Monroe Township website.

**Cncl. Pres., McIlvaine** stated the Clerk has placed a sign-in sheet in the meeting room. If anyone would like to address Council please sign in and you will be recognized during the Public Portion. Kindly state your name for the record.

**SALUTE TO FLAG**

**Cncl. DiLucia** led the Assembly in the Pledge of Allegiance to Our Flag and **Deacon Al LaMonaca of Our Lady of Peace Parish** offered the Invocation.

**ROLL CALL OF PUBLIC OFFICIALS**

Cncl. Marvin Dilks	Present	
Cncl. Rich DiLucia	Present	
Cncl. Ron Garbowski	Present	
Cncl. Bob Heffner	Present	
Cncl. Joe Marino	Present	
Cncl. Cody Miller		Excused
Cncl. Pres., Bart McIlvaine	Present	
Mayor Daniel Teefy	Present	
Solicitor Charles Fiore	Present	
Business Administrator, Kevin Heydel	Present	
Engineer, Kathryn Cornforth	Present	
Dir. Of Finance, Karyn Paccione	Present	
Dir. Of Public Safety, Jim Smart	Present	
Dir. Of Public Works, Michael Calvello		Excused
Dir. Comm. Dev./Code Enf. Rosemary Flaherty	Present	
Deputy Mayor Andy Potopchuk	Present	
Police Chief, John McKeown		Excused
Deputy Chief, Stephen Farrell	Present	
Municipal Clerk, Susan McCormick	Present	

**PUBLIC HEARING  
2017 MUNICIPAL BUDGET  
8:00 PM**

**Cncl. Garbowski** made a motion to open the Public Hearing for the 2017 Municipal Budget. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council in attendance. With no one wishing to speak **Cncl. Dilks** made a motion to close the Public Hearing. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council in attendance.

**PRESENTATIONS**

- Proclamation "Building Safety Month - May 2017"

**Mayor Teefy** and **Cncl. Pres., McIlvaine** presented a proclamation to the **Director of Code Enforcement, Rosemary Flaherty** in recognition of **Building Safety Month-May 2017**.

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**APPROVAL OF MINUTES**

Cncl. Dilks made a motion to approve the minutes as submitted of the Regular Council Meeting, Council Work Session and Closed Executive Session of April 10, 2017. The motion was seconded by Cncl. Marino and unanimously approved by all members of Council in attendance.

**B.) CORRESPONDENCE**

• **iRace4Vocations - Public Event Permit**

Cncl. Heffner made a motion to approve the public event permit for iRace4Vocations. The motion was seconded by Cncl. Garbowski and unanimously approved by all members of Council in attendance.

**C.) RESOLUTIONS SCHEDULED - PUBLIC PORTION**

Cncl. Heffner made a motion to open the Resolutions Scheduled-Public Portion. The motion was seconded by Cncl. Marino and unanimously approved by all members of Council in attendance. With no one wishing to speak Cncl. DiLucia made a motion to close the Public Portion. The motion was seconded by Cncl. Garbowski and unanimously approved by all members of Council in attendance.

**R:114A-2017** Adoption Of 2017 Municipal Budget, Township Of Monroe, County Of Gloucester, State Of New Jersey

Cncl. Heffner made a motion to approve Resolution R:114A-2017. The motion was seconded by Cncl. DiLucia.

**ROLL CALL VOTE TO APPROVE RESOLUTION R:114A-2017**  
**6 AYES, 1 ABSENT (Miller)**

Tally: 6 Ayes, 0 Nays, 0 Abstain, 1 Absent. Resolution R:114A-2017 was duly approved for adoption.

Cncl. DiLucia made a motion to bracket for Consent Agenda Resolutions R:125-2017 through R:135-2017. The motion was seconded by Cncl. Garbowski and unanimously approved by all members of Council in attendance.

**CONSENT AGENDA**

**R:125-2017** Resolution Adjusting Township Of Monroe Tax Records

**R:126-2017** Resolution Approving The Bill List For The Council Meeting Of April 24, 2017

**R:127-2017** Resolution Of The Township Council Of The Township Of Monroe Authorizing The Person To Person Transfer Of The Plenary Retail Consumption License Number 0811-33-004-004, From Bittles & Sippins Inc To AAD Monroe LLC **REMOVED FROM AGENDA**

**R:128-2017** Resolution Of The Township Council Of The Township Of Monroe Authorizing A Person To Person Transfer Of An Inactive License Pursuant To N.J.S.A. 33:1-12.39 for the 2016-17 License Terms For Plenary Retail Consumption License Number 0811-33-009-007 From Joseph D. Marchand As Chapter 7 Bankruptcy Trustee For NJK Hospitality LLC To SJC Venture, LLC

**R:129-2017** Resolution Of The Township Council Of The Township Of Monroe Releasing The Maintenance Guaranty Posted For "Advanced Auto", Site Plan #461-SP, Block 3101, Lots 2 & 3 In The Amount Of \$11,639.00

**R:130-2017** Resolution Authorizing The Dedication And Acceptance Of A Deed For Block 9605, Lot 1 From Fulton Bank Of New Jersey To The Township of Monroe

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**C.) RESOLUTIONS SCHEDULED - PUBLIC PORTION (cont'd)**

**R:131-2017** Resolution Of The Township Council Of The Township Of Monroe Authorizing The Execution Of An Agreement Between FinCredit, Inc. And The Township Of Monroe For Participation In The Property Tax Reward Program

**R:132-2017** Resolution Of The Township Council Of The Township Of Monroe Authorizing The Acceptance Of A Letter Of Credit In The Amount Of \$150,957.00 For "BNATT Property, LLC" For Site Plan #467-SP, Block 15403, Lot 3.02 For Certain Site Improvements

**R:133-2017** Resolution Of The Township Council Of The Township Of Monroe Authorizing The Mayor To Execute A Developer's Agreement With BNATT Property, LLC, Site Plan #467-SP, Block 15403, Lot 3.02

**R:134-2017** Resolution Of The Township Council Of The Township Of Monroe Authorizing The Request For Proposals (RFP) For An Economic Development Consultant To Implement The Property Tax Reward Program Within The Township Of Monroe

**R:135-2017** Resolution Authorizing Closed Executive Session Of The Township Council Of The Township Of Monroe To Discuss The Stirling Glen Basin

**Cncl. Garbowski** made a motion to approve Resolutions R:125-2017 through R:135-2017 for adoption with the exception of R:127-2017 that was removed from the agenda. The motion was seconded by **Cncl. Heffner** and unanimously approved by all members of Council in attendance.

**D.) ORDINANCES**

**Cncl. Pres., McIlvaine** turned this portion of the meeting over to **Ordinance Committee Chairman, Cncl. Heffner**. **Cncl. Garbowski** made a motion to open the Public Hearing for Ordinances O:19-2017 and O:20-2017. The motion was seconded by **Cncl. Pres., McIlvaine** and unanimously approved by all members of Council in attendance. With no one wishing to speak **Cncl. Pres., McIlvaine** made a motion to close the Public Hearing. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council in attendance.

**O:19-2017** An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 144 Of The Code Of The Township Of Monroe, Entitled "Flood Damage Prevention"

**Second Reading:** The above ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

**Cncl. Garbowski** made a motion to approve Ordinance O:19-2017 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Pres., McIlvaine**.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:19-2017 FOR SECOND READING AND PUBLIC HEARING - 6 AYES, 1 ABSENT (Miller)**

**Tally: 6 Ayes, 0 Nays, 0 Abstain, 1 Absent.** Ordinance O:19-2017 was duly approved for Second Reading and Public Hearing.

**O:20-2017** An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 39 Of The Code Of The Township Of Monroe Entitled, "Fire Department"

**Second Reading:** The above ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

**Cncl. Garbowski** made a motion to approve Ordinance O:20-2017 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Pres., McIlvaine**.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:20-2017 FOR SECOND READING AND PUBLIC HEARING - 6 AYES, 1 ABSENT (Miller)**

**Tally: 6 Ayes, 0 Nays, 0 Abstain, 1 Absent.** Ordinance O:20-2017 was duly approved for Second Reading and Public Hearing.

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**E.) REPORTS AND OTHER MATTERS**

**Mayor Teefy** thanked Council for supporting the first zero tax increase budget in years and he commended BA Kevin Heydel and CFO Karyn Paccione for the work they put into this budget that will provide good services to our residents and a road program to pave some roads in need of repair. He reported a portion of Corkery Lane was recently paved and over the next five years the township infrastructure will be improved with other road improvements. He also reported everyone is excited to kick off the Property Tax Card Program, which will provide property tax credit to residents who shop in town. Information regarding this program will be on the Township website as well as the Facebook page. The Mayor reported the Municipal Alliance has taken their "Hidden in Plain Sight" program throughout Gloucester County and now they are going into Atlantic County to show parents where kids hide drugs or the money they get for selling them. Alliance members will present the program along with a drug awareness forum at Delsea High School on April 25<sup>th</sup> and Williamstown High School on May 23<sup>rd</sup> at 6:00 PM. Danielle Lorusso from the Gloucester County Prosecutor's Office received an award for her work and will be going with Municipal Alliance members Michelle Perez and Donna Gaudio to Philadelphia on July 20<sup>th</sup> to do a presentation at the Recovery 360 event. Michelle is receiving the an award from the greater Philadelphia region for the work she has done. The Municipal Alliance Commission will be using an office in this building as there are a number of volunteers that need to work community hours to keep their counselling credentials up so they will be providing services to residents. The Mayor thanked Michelle Perez and the other members of the Municipal Alliance Commission for the work they are doing. He also reported the 2<sup>nd</sup> Annual Main Street Arts Festival will be held on Saturday, April 29<sup>th</sup> from noon to 5:00 PM, the Music Festival will be held Saturday, June 3<sup>rd</sup> from 5:00 PM to 10:00 PM and he urged residents to attend the Memorial Day Parade on May 29<sup>th</sup> to support our veterans. The Mayor thanked Jackie Wallace of Clean Communities for scheduling Earth Day clean up and reported meeting with the Williamstown Fire Department and the Cecil Fire Department to discuss the improvement to the Williamstown Fire House and a new building for Cecil. Construction on these facilities should begin next year.

**Cncl. Marino** noted he was unable to attend the last EDC meeting. He reported the EDC is going to administer the Tax Card Program. An RFP will be going out and hopefully someone from town with a real estate, marketing or sales background will be interested. Cncl. Marino reported attending the Board of Education Meetings on April 6<sup>th</sup> and on April 20<sup>th</sup> where a presentation was made to the winners of the VFW Essay Contest. He reported a group of DECA students attended a conference in California, the Williamstown Middle School performed the Sound of Music. There were many positive comments about this performance and how well these kids will do when they get in the high school arts/theater program. He reported attending a telecommunications meeting with Gloucester County. He thanked Freeholder Chila for allowing him to put this meeting together and all the people from the County who are working to address areas in the town where the police, EMS and fire radios are not getting good signals. The Chief is working on an RFP and we hope to have that moving forward soon. He also attended a fire house committee meeting last Wednesday and another will be held next Wednesday to finalize the RFP for the architect and professionals.

**Cncl. Heffner** reported attending Little League Opening Night Ceremonies on April 7<sup>th</sup>, and the Easter Egg Hunt at Owens Park on Saturday, April 8<sup>th</sup>. The Parks and Rec Commission did about 10,000 eggs and the kids had them cleaned up in about forty-five seconds. It was a beautiful day and everyone one had a good time. He reported attending the Planning Board Meeting on April 20<sup>th</sup> where preliminary approvals were granted to Inspira Health, which will be locating behind Barclay Glen.

**Cncl. Garbowski** reported on April 6<sup>th</sup> he attended the Historical Society Meeting. He urged residents to visit the Historical Society's website to see upcoming fundraisers that will be held to make repairs to the Hall Street School. He reported the Ireland House will be open for the Main Street Arts Festival on April 29<sup>th</sup>, the Old Williamstown Railroad and Strasburg Railroad Club will hold a Garden G Gage Train show on May 20<sup>th</sup> and the Historical Society is looking for additional volunteers to assist on the weekends. Cncl. Garbowski reported also attending the Firehouse Committee Meeting and the Zoning Board of Adjustment Meeting on April 18<sup>th</sup> where a setback and height variance for a solar installation and two use variances for the Amish Market were approved. He reported attending the Library Board Meeting on April 19<sup>th</sup> and urged

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**E.) REPORTS AND OTHER MATTERS (cont'd)**

residents to visit the Library website to see what programs are scheduled. On Monday May 8<sup>th</sup> Tony Saxton will be performing songs from Elvis, Frank Sinatra, Tony Bennett and Neil Diamond. This event is free to the public. On May 31<sup>st</sup> from noon to 10:00 PM the Library will hold a fundraiser at the Mona Lisa Restaurant and ten percent of lunch or dinner will go to the Library. Cncl. Garbowski thanked Cncl. Marino for getting the Tax Card Program done. Cncl. Marino noted he had the support of Council who did a great job in 2014 to get this program rolling so for him it was just getting the program over the finish line.

Cncl. DiLucia explained the Tax Card Program will be designed in such a way that to benefit from it residents will be required to shop in Williamstown. This will be a win, win situation because the businesses in Williamstown will prosper and taxpayers will offset their taxes for what they spend in town. He urged residents to tell owners of local businesses about this program so they can sign up. It is up to the business to decide what percentage, from one to ten percent, they want to give to offset taxes. Applebee's gives ten percent to senior citizens so it may be easy for them to extend that to the residents as well. If we can get enough businesses to join this and the residents shop those businesses it will be good for everyone. Cncl. DiLucia reported he attended the MMUA meeting where their 2017 budget was approved but had no report from the JIF meeting, as it was cancelled. He spoke of how residents made it clear to him when he was campaigning for re-election that their main concern was taxes. Promises were made and this year the municipal property taxes will not go up but Council has no control over the school or county so there will be an increase in property taxes in August but none of those increases will be attributable to the township. Cncl. DiLucia thanked Kevin Heydel, the CFO and the other Budget Committee members Cncl. Heffner and Cncl. Miller, as it is difficult to come up with a zero budget. He noted he wished the legislators in Washington would do the same thing as opposed to shutting down the government. The issue in Washington is whether or not money should be put in the budget to pay for the wall the President promised Mexico would pay for. If that's the case why should the government shut down when Mexico is going to pay for it. He added this is a serious matter as it would be a tragedy for the people working in government.

Cncl. Dilks thanked the Business Administrator, CFO and Budget Committee for working hard on this budget. He noted this is the thirteenth budget he has approved and it is the first zero budget. He reported he and his granddaughter had a great time at the Easter Egg Hunt and he commended the Parks and Rec Commission for doing a great job. He reported attending two meetings with the United Veterans Counsel, which includes members of the American Legion and the VFW, regarding the Memorial Day Parade. He urged residents to come out on May 29<sup>th</sup> at 11:00 AM to support the veterans. He also reported the Senior Commission trip is to Caesars Casino on June 28<sup>th</sup>. The cost is \$54.00 per person for the bus transportation, a buffet, the show "My Mother's Italian, My Father's Jewish and I'm Still In Therapy" and \$25.00 will be given for slot play.

Director of Public Safety Jim Smart reported the budget was a great working relationship with the volunteer departments that sat with the Budget Committee and it was good to see everyone working together. He reported Cecil and Williamstown Fire Departments will be coming together on July 15<sup>th</sup> to do a Fun Mud Run at the former Wagner's Field on the Black Horse Pike.

Director of Community Development/Code Enforcement/Zoning Officer Rosemary Flaherty thanked the Mayor and Council for the Building Safety Month Proclamation. She noted she has a tremendous staff and nothing can be accomplished without the help and support of them. She thanked her staff, the Zoning and Planning Boards and Mayor and Council for their support. She spoke of properties being cleaned up from funds received from the abandoned property registration and foreclosure fund and of the many changes taking place to beautify the town. She noted she welcomes all complaints about unmaintained properties.

Cncl. Pres., McIlvaine noted he would like to see the population that shows up for the Halloween Parade to come to the Memorial Day Parade to support the veterans, a great group of people who gave us the right to do everything we do in this country. He reported Traffic Investigator Carmen Iacovone was involved in a head-on collision a couple weeks ago and was flown to Cooper Hospital with very serious injuries. He was recently released from the hospital

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E.) REPORTS AND OTHER MATTERS (cont'd)

but has a long road to recovery and he asked that everyone keep him in their thoughts and prayers. Cncl. Pres., McIlvaine urged residents to remember the veterans, police officers, firemen and volunteer and paid ambulance crews as well as township employees who work hard for everyone.

F.) GENERAL PUBLIC DISCUSSION

Cncl. Garbowski made a motion to open General Public Discussion. The motion was seconded by Cncl. Marino and unanimously approved by all members of Council in attendance. With no one wishing to speak Cncl. Garbowski made a motion to close the General Public Discussion. The motion was seconded by Cncl. Marino and unanimously approved by all members of Council in attendance.

**CLOSED SESSION**

Solicitor Fiore noted during the Closed Executive Session discussion took place regarding issues with the Stirling Glen basin and he was instructed to forward a letter to the representative of Stirling Glen requesting them to remedy the outstanding issues that were brought forward by ARH Engineer Kathryn Cornforth. No formal legal action will take place at this point in time. Mr. Fiore indicated he will make a future report from the response he receives from his correspondence.


G.) ADJOURNMENT

With nothing further to discuss Cncl. Heffner made a motion to adjourn the Regular Council Meeting of April 24, 2017. The motion was seconded by Cncl. Garbowski and unanimously approved by all members of Council in attendance.

Respectfully submitted,



Susan McCormick, RMC  
Township Clerk



Presiding Officer

*These minutes were prepared from excerpts of the tape-recorded proceedings of the Regular Council Meeting of April 24, 2017 and serve as only a synopsis of the proceedings. The official tape may be heard in the Office of the Township Clerk upon proper notification pursuant to the Open Public Records Law.*

Approved as submitted \_\_\_\_\_  
Approved as corrected \_\_\_\_\_

Date 5/8/17  
Date \_\_\_\_\_