

**MINUTES  
COUNCIL WORK SESSION  
TOWNSHIP OF MONROE  
FEBRUARY 13, 2017**

**A.) OPENING CEREMONIES & ROLL CALL**

The regular scheduled Work Session Meeting of the Monroe Township Council was called to order by **Council President, Bart McIlvaine** at approximately **7:02 PM** in the Conference Room on the first floor of the Municipal Complex, located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*NJSA 10:4-6 thru 10:4-21*). Notices were placed in the official publications for Monroe Township (i.e.: South Jersey Times, Courier Post and the Sentinel of Gloucester County). A copy of that notice has been posted on the bulletin board at the Municipal Complex.

**SALUTE TO OUR FLAG** – **Cncl. Miller** led the Assembly in the Salute to Our Flag.

**ROLL CALL OF PUBLIC OFFICIALS**

Cncl. Marvin Dilks	Present
Cncl. Rich DiLucia	Present
Cncl. Ron Garbowski	Present
Cncl. Bob Heffner	Present
Cncl. Joe Marino	Present
Cncl. Cody Miller	Present
Cncl. Pres., Bart McIlvaine	Present

Mayor, Daniel Teefy *Excused*

Business Admin., Kevin Heydel	Present
Solicitor, Charles Fiore	Present
Engineer, Kathryn Cornforth, ARH	Present
Dir. of Public Safety, Jim Smart	Present
Dir. of Code Enforcement, George Reitz	Present
Dir. of Public Works, Mike Calvello	Present
Dir. of Community Dev., Rosemary Flaherty	Present
Deputy Mayor, Andy Potopchuk	Present
Chief of Police, John McKeown	Present
Municipal Clerk, Susan McCormick	Present

**B.) MATTERS FOR DISCUSSION**

• **5 Year Capital Road Program**

**Cncl. Bob Heffner, Chairman of the Public Works Committee** referred to the Multi-Modal Plan that was distributed to council some time ago but the report sort of just died. As we do pay our professionals and we need to act on some things this particular matter is very important. He advised the committee got together and felt a presentation by ARH was in order to give an overview of what they are proposing.

**Kathryn Cornforth, PE, CME** for Adams, Rehmann & Heggan was in attendance to report and give a presentation on the finalized 5 Year Capital Road Program (*copies of*

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*report distributed to all council members*). She explained what we did in conjunction with the DVRPC was to put together a program that is meant to be a living document, we went through and rated not every road in the township but a majority of them. We did not rate things that were private, those roads which are currently on bond or recently off of bond. This will give the township a sort of baseline in moving forward in terms of if they wanted to put a capital plan together. Ms. Cornforth explained there are roughly 150 miles of municipal roads which does include some private roads, obviously public works does not maintain these and they are not included in any part of our evaluation. By the time those miles are taken off you are looking at approximately 121 miles in the township. She noted they used a blended rate of \$80.00 per linear foot and if you were to pave all 121 miles and say the township was able to dedicate \$1 million per year, it would take approximately 51 years to pave all the roads. Obviously not every road needs to be paved, some of them are in better condition than others. The ones just coming off of bond should last about 20 twenty years. Realistically, what we were looking at is probably just under 60 miles that is targeted in terms of things that either need to be reconstructed, milled and overlay or just a thin overlay treatment to it. What we did was to split the township into four (4) sections going by the Ward lines and tried to pick roads every year although we did not hit every Ward, every year but we tried to make up for it in the following year. The longer the township waits to improve roads, some roads will deteriorate quicker than others and this is to get the township thinking about implementing a road program. She spoke on various options they could use with the funding, bidding, county co-op, mill and overlay, etc. Ms. Cornforth added this road program is to start a conversation to see if the township would like to start setting money aside more than just typically doing the NJ State Aid.

**Cncl. Heffner** noted there is some flexibility as far as what roads (*included on list*) could possibly get done because when we do the mill and overlay they (*county*) would like a certain amount of footage done at one time, they would like it to be worthwhile for them to come out and perform the work. This is where our superintendent of roads could juggle what projects really need to be done in a certain time frame. The whole purpose was to make sure all 4 Wards within the town are getting taken care of every single year. He then spoke of the major road in the Cecil section in need of repair that could cost somewhere around \$1.5 million. Ms. Cornforth indicated that South Shore Drive is kind of our #1 priority road. When we did the 5 year program we arbitrarily picked \$1 million per year so we didn't blow the budget in one (1) year. We split South Shore into two (2) sections and said the first section would be reconstructed along with three (3) smaller roads that were mill and overlay. The following year you would do the second section adding that the township would get more bang for their buck if they would do the entire road at once however that is a lot of money and from her understanding she did not believe there was enough money budgeted for this year to be able to do the entire road, unless the township wanted to bond for it, which again is a decision made by council.

**Cncl. DiLucia** noted that in reviewing the program he noticed a 20% hold back on professional fees, he requested Ms. Cornforth to break that down. Ms. Cornforth noted to come up with a value for the professional fees it is kind of a budgetary number and what we do is, say we wanted to move forward with year one I would officially have my survey

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department price out what they think it would take to do everything but for budgetary purposes I took Winslow Road (*over its lifespan*) and kind of did each year depending upon the percentages of the construction costs going to what the township ended up paying, etc. So it is there for budgetary purposes. **Cncl. DiLucia** requested clarification on what that 20% is comprised of, how is it broken down, who gets the 20%? Ms. Cornforth noted the professional services cost would end up being the cost for us to design the road as well as to oversee construction. **Cncl. DiLucia** questioned, that is just engineering, the 20%? Ms. Cornforth responded as to the soft costs involved (*bond counsel, etc.*).

**Cncl. Marino** advised in the breakdown estimates you have your contingency in there and miscellaneous fees and I understand there are design fees for the reconstruct but when we are talking on a mill and overlay that is less intense on the design side. Right now we are just looking at if we want to put money aside for this (*road program*). Typically we don't spend 20% on engineering costs. Ms. Cornforth noted we are going to aim a little higher because if you guys are going to budget for something and put money aside we want to make sure we are telling Kevin this is your budget and at the end of the day we are hoping to come in under that budget. We don't ever want to, whether it is our fees or even when we are estimating on a job we don't ever want to come back to Kevin and council and say hey we need more money, unless you guys decided to make a substantial change to the project and add to the scope. That is why it ended up being that high, again it's for budgetary purposes as we want to make sure if you are going to do this that you set enough money aside to do it right. **Cncl. DiLucia** then requested clarification on his question, if in the first year if we estimate whatever road we are going to do is going to cost \$1 million, what this tells me is that 20% of that cost is set aside for engineering costs which would tell me that \$800,000.00 would actually go for road usage and \$200,000.00 for engineering costs. Now, is that all engineering costs or legal costs, etc. Because when you say the word professionals to me it encompasses a lot, so is that just engineering? **Dave Cella, ARH** responded that you are looking at a budget number of 20%. The truth is we are not going to hit 20%, it is really there for budgetary purposes only. **Cncl. DiLucia** noted, so you are putting a 20% number in there so we are underestimating and the word "professional" is a generic. Ms. Cornforth noted, yes. **Dave Cella** noted if you are setting it aside and you know you could go up to 20% in year one you then have the ability to get a jump start on year two. **Cncl. DiLucia** added this is not a precise number, it is a safe estimate. **Cncl. DiLucia** then questioned if numbers associated with the costs of the road program were done based on a ten year program. Ms. Cornforth noted she did not have the those figures as the miles we looked at under the road program if you set aside \$2 million it would be twelve (12) years. **Cncl. DiLucia** then noted if you doubled that amount you could do it 9-10 years.

**Cncl. Pres., McIlvaine** noted we talked about doing South Shore Drive in two parts, then questioned the additional cost associated with doing it in two shots as opposed to completing it in one phase. Ms. Cornforth noted, from an engineering perspective, we can go out there and if we only survey/design half the road at one time, when it comes time to do the design the next year you would pay a little bit more in terms of the set up costs, as we would go out there and again establish controls and get field information. It's paying a

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little more on the design side but where you have to be even more careful is on the construction side, using Winslow Road Reconstruction as an example and what transpired as it had been done in so many phases (7). She then spoke on remobilization costs and traffic control costs.

**Cncl. Pres., McIlvaine** questioned how much we could have saved if Winslow Road was done all in one shot. Dave Cella advised you may have saved 20% and that is a ballpark figure. It was noted that the Winslow Road project consisted of approximately 3 miles. **Director of Public Works, Mike Calvello** indicated that doing a project in phases such as Winslow Road you don't always get the same contractors and this particular project had four (4) different contractors in seven (7) different phases. **Cncl. Pres., McIlvaine** advised that he did not believe that the end justifies the means. Sometimes I think that we should bite the bullet and perhaps do South Shore Drive all at once because ultimately the cost is higher (2 phases) considering the bidding, the advertising, the legal portion, etc. **Cncl. Marino** then questioned if we would do all the design work on South Shore Drive in 2017 so it is ready for 2018 or would ARH do design work each year. Ms. Cornforth noted that would be completely up to council but I would recommend on a design like that it gets designed altogether because it is a reconstruct. But again, if it is not in the budget for a particular year we can split it up but it is better to design it all at once.

**Cncl. Garbowski** noted when we go out to bid what we should do is to put Phase 2 in as an alternate bid, that way you may be able to save additional funds bidding the whole road at one time. He felt it was best to design a complete road at one time and then use alternate bids. You never know what the bidding economy is and you might be able to afford quite a bit more in one year.

**Cncl. Heffner** noted he felt on many of these roads (*contained within report*) we can just do a mill and overlay and if we utilize the county co-op we could assume the professional costs will go down. Ms. Cornforth indicated yes because at that point it is helping Mike (*Calvello*) do the coordination and the oversight as he has so much to do on a day to day basis we would help with any assistance he may need. The county co-op contractor for this year is South State and they are a good contractor but again it is making sure the township is getting what they are paying for. **Cncl. Heffner** then noted that by going with a 5 year plan it gives your utilities a chance as there is a lot of stuff that needs replacing whether it is through the gas company or the MMUA, it gives them an opportunity to budget their monies.

- **Handicap Accessible Playground**

**Cncl. Miller** advised they (*Sunrise Rotary Club*) are probably at about 50% of their goal of raising the amount of funds to build the playground and we are trying to look at other avenues of funding, one of those being going through Green Acres as they provide grants to non-profit organizations. Originally, I was trying to have the solicitor draft some form of a lease to work with them. The way the grant would have operated was they would have either had to lease the land or be in an agreement with the township. The problem is based on all the work that is required and ARH was very helpful with this, we are not going to be able to

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get the application in on time. For the things needed we could have handed them in late but it would have taken points off the actual application. Currently they have raised approximately \$50,000.00 so far and there is another event scheduled and they are really at a point where they are almost there. He felt as a township we have money in our "developers fund" and considering that this is going to benefit the community as we only have one public playground over at Owens I was thinking if council would agree we could use some of those funds that are just sitting there to offset this cost. He noted the Mayor was going to suggest the same thing, that we use money from the "developers' fund" to offset the costs to build the playground. **Business Administrator, Kevin Heydel** was not sure on the balance of the fund but noted one caveat to using the money, if they were doing this whole thing privately they could handle this but once we start putting money into it we now have to have to go out to bid, use prevailing wage and it will shoot the cost up. **Solicitor, Charles Fiore** advised he was speaking with Don Kensey, who is the point person for the application of the grant, and he indicated that the mayor had offered this with the approval of council. This is an option but they really wanted to make every attempt to get the funding themselves. **Cncl. Miller** noted they are not at the point where they have exhausted all options as they still want to work on additional funding and they still have a few other events coming up. This was a way for me to present it to council if they get to a point where it comes to that. To see if everyone would be okay with doing something like this. He added they wanted to break ground in May. **Cncl. Marino** noted he felt it was important to have this as this is where we have the youngest players on the field, with soccer, lacrosse, t-ball, softball and a facility like this would do great there. There is nothing there not even a snack stand but we can at least try to put forth a playground. **Cncl. Marino** then noted there are a lot of kids at these games and events and a lot of them have nothing to do when parents are trying to watch their siblings play. **Cncl. DiLucia** noted some serious consideration should be given to the fact that we have a lot of tot lots that are really in bad shape and a decision must be made to either upgrade them or close them down. We can't have them in the condition they are right now and we should really put some money into them and let the younger kids enjoy them. The lots are all in residential communities where people live and they are eyesores. He felt if we are talking on taking money out of the fund this was the place we ought to be putting it. **Cncl. DiLucia** stressed those tot lots must be addressed one way or another, either fix them up or eliminate them. **Cncl. Miller** advised they (*Sunrise Rotary*) are about \$50/\$60,000.00 short and what he will do is to give them a little more time and if this comes to a last resort option I will come back to council, under the direction of the Council President and present it again. Again, **Mr. Heydel** explained once we put money into this then we are subject to prevailing wage and it becomes a public project. The other thing to understand is you have to make sure this thing is put in by a certified contractor, this way if there were to be any litigation (*inaudible*). **Cncl. Miller** advised all this was factored in (*construction costs, prevailing wage, etc.*) to the project. **Cncl. Pres., McIlvaine** indicated he would table discussion at this time and if there is an issue bring it back to the council for consideration.

- **MMUA Billing**

**Business Administrator, Kevin Heydel** advised the he received a bill back in November, 2016 for the fire hydrants in the amount of \$45,000. The bill was due in January

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and he has been receiving calls on this and he did not want to take it upon himself to pay the bill until he received a consensus from the council members to authorize the payment.

**Cncl. Dilks** questioned if we could get a better breakdown on the billing. Mr. Heydel noted he had a breakdown last year that he forwarded to council at that time, he was unsure exactly how many fire hydrants there are. Basically, the MMUA is giving us a break on the bill based upon the estimates they gave us. **Cncl. Dilks** then questioned if other surrounding towns pay and if so how much. Mr. Heydel advised he did not know those figures but did know that other towns pay because he did take a look at other towns that have MUA's and did see that line item in their budget. **Solicitor Fiore** spoke on the service agreement that the township entered into with the MMUA and part of the agreement is that it was part of the township's original system which was given to the MMUA for their use for the people within the system. The fire hydrants are still our property but they are maintained by the MMUA for fire services. Mr. Heydel noted the fire hydrants are actually theirs. **Cncl. Dilks** then noted so the water main is actually theirs and the water in the water main is theirs so the only service we get out of this is for public safety for fires. They flush them and maintain them but they have a service for themselves also. I know this has been going on for a number years since I have been serving on council, at one time former Mayor Gabbianelli went to the MMUA and indicated, I am paying you this amount. When the new mayor came in, they jacked the price up to \$55,000 and when Dan met with them they settled on \$45,000. **Cncl. Dilks** then noted that he didn't mind paying the bill, it is a service that we get from them and they do a lot of work for us. I just wanted to bring out how some council members feel about this bill so we need to talk about it so we don't go through this again.

**Cncl. Marino** posed some questions with regard to the billing and if this was an issue every year. **Cncl. DiLucia** noted at one point when he was just on council we were paying \$90,000 a year. Then when the economy dumped and money was short he thought Mike (*Gabbianelli*) in trying to get by they wound up working a deal out to lower the bill with the understanding that it would go back. He thought it went back to something like \$55,000 and then Mayor Teefy negotiated it to \$45,000. **Cncl. DiLucia** then noted the last time there was issue on this I asked, what is it that they do? He noted he thought there were some 1100 hydrants and they (*MMUA*) paint them and not just paint them, they bake them as the paint lasts much longer when this is done. They also fix all the parts as well as they must know and understand all the color codes for the pressures that go through the system. Our options would be, either say you (*MMUA*) do it or we do it and we would have to base it on, can we do it cheaper and he did not know if we can. Nobody has really never looked into this to see if we (*township*) can do it cheaper or if can even do it at all.

**Cncl. Garbowski** noted you have to realize you need to work the fire hydrants also you must make sure they are operating correctly for public safety reasons. They also repair them and there is a lot to it and he felt we were getting a deal.

**Cncl. Heffner** then spoke on the problem he has with this, that being I have been told a million times that the MMUA is not a township entity, it's their pipes, it's their system, they have to maintain their stuff. Last time I checked we don't charge them for road opening

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permits and we pretty much have to go back and fix the asphalt when they are done. We do all their tax liens on our dime, we don't receive a nickel for that either. I understand give and take but this right here I still don't see the fire hydrants as a township issue. It's their system, if they don't want to maintain them, don't maintain them, it's the cost of doing business. No different than the roads, we don't want to repave roads but it is the cost of running of our township.

**Cncl. Miller** noted he had the opportunity to attend a meeting with our state legislators along with a group of firemen and Kevin is correct in his assessment that other townships actually do pay to maintain the fire hydrants. Even townships that operate under private utility authorities they charge a hefty fee of some \$80,000 to \$100,000 even though I guess the system is technically theirs but they went with a private water utility and they are still paying for it. He noted that prior to this he had concerns saying it was their system but it is kind of how all the other towns operate, they all pay to maintain it. **Cncl. Heffner** added just because that was the way it was, it doesn't mean that is how it has to be. Look at the condition of Walnut Street, it looks like a war zone from the work that was done there and I don't see anyone going back to fix that road. More and more I see roads getting chopped up and no one is fixing them, we are always stuck with that headache when half the time we don't even know when they are cutting a road open. Again, they do a good job at what they do but I just can't say it enough, it's their system why am I paying for it.

**Cncl. DiLucia** then noted when the MMUA made improvements to our tax office they didn't charge us a penny, they plow snow and don't charge. At some point in time if you are going to say we are not doing anything for them; then we are not going to be doing anything for one another. If the issue is we are not getting enough bang for our buck; that is one issue. If it is not worth the \$45,000 somebody should put pen to pencil and get together to determine what it is worth. To just say we are not going to pay the bill for \$45,000 when we have been paying it and have been in agreement for some years I don't know how we can just turn around and say we are not going to pay them.

**Cncl. Dilks** questioned if we pay any water bill on any township building. The response was no. **Cncl. DiLucia** then noted they just installed the pipe at the library for the community garden and didn't charge anything and I understand they are not going to charge for the water. If you would like to do a study and find out how much it costs to do those fire hydrants we may find it would cost us more. **Cncl. Heffner** noted he understands that they are the professionals but again I looked at how a lot of man hours go into doing the tax liens, property liens for the water and sewer. Last year there were 911 delinquent accounts and those numbers are all sent to our tax office who in turn does all the leg work, has to contact all the mortgage companies to try and collect those fees. The MMUA doesn't do any of this, our people do that. At the end of the year there were 219 properties that went out to tax lien and \$129,000 went to the MMUA, again we collected all that money and did all the leg work and we have a lot of people in the tax office doing a lot of hours and if we are going to pay \$45,000 for the fire hydrants then we need to put a price on what we are doing for them. **Cncl. Heffner** noted he did not mind paying them for their services but we should be getting

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paid for the town's services too. When they say we give this and that, they also get quite a bit from us as well. It is give and take and I don't see how this is balancing out.

**Cncl. Pres., McIlvaine** noted he was on the record as also not agreeing with it. My main reason for not going forward with this is that you are asking all the taxpayers of Monroe Township to pay for this bill, when all the taxpayers do not receive the benefit of having fire hydrants. You are asking all the taxpayers to pay \$45,000 to the MMUA then when we go back and redo the roads they have torn up, all the taxpayers have to pay for that and don't have the benefit of water and sewer. He spoke of what we pay to do the liens and having the solicitor involved as well as the staff in the tax office and all the tax payers are paying for that and this is just not fair. I, myself, do not have city water but I do have a hydrant near my property so I would benefit from that but there are a lot of people that don't. If we are going to pay this and the only way I would agree to pay this money is if they start to take care of anything else, I'll give them the \$45,000 to fix their hydrants but they go back and they fix their own roads, they handle their own liens, they pay to have their own trash removed. I understand they did work here and they did a beautiful job and from time to time they come out and help us plow snow. But I don't ask them to come in here and maintain my trash cans or my dumpsters or my trash/dump trucks. They need those hydrants, if we say we don't need those hydrants anymore they still need those hydrants to flush and maintain their lines. It is more of a benefit to them to have them then it is for us. If we are going to be fair, and there are other towns and I investigated this and I don't even want to tell you what Harrison Township pays and they actually fought it with the PUC and lost, however this is with New Jersey American Water. If we are going to do this let's make it fair for everybody.

**Cncl. Dilks** noted that he somewhat agreed with Cncl. Pres., McIlvaine, now if the MMUA goes down and puts a water main down the shoulder of whatever road, they need to fix it back to what it was before. No ifs, ands or buts. If we let them get away with that, it is our fault. **Cncl. Pres., McIlvaine** noted I never had a problem working with them on this, I worked there for eleven (11) years we had a great working relationship with Jimmy and Sonny, it was fantastic no doubt about it. Like I said, let's be fair about this, if you are going to charge me \$45,000 for hydrants that they receive a benefit from let them go back and repair the roads. Walnut Street is a disgrace and Mink Lane they just destroyed. **Cncl. Pres., McIlvaine** then requested/recommended that Cncl. DiLucia as liaison to the MMUA sit down with them with their Chairman and whomever you choose and come up with some type of deal. **Cncl. DiLucia** noted first of all it is pretty hard to contend that it is their responsibility to maintain those hydrants without pay since it has been going on forever. What you are really saying is that it's their hydrants; then why did we pay for them all these years. Cncl. Pres., McIlvaine noted he did not know who agreed to that. **Solicitor Fiore** advised it is in the original service agreement that dates back to 1959. Quite honestly, as a councilperson I am not willing to declare war on the MMUA. **Cncl. Pres., McIlvaine** noted he did not feel he asked him to declare war, I asked you as the liaison to negotiate. At this time there was a heated debate with regard to all the issues involved with this matter. **Cncl. DiLucia** then noted let the Mayor go negotiate with MMUA, he negotiated the \$45,000, let him go negotiate.



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**Cncl. Marino** questioned if the \$45,000 figure was a deal compared to before because they worked with the town and lowered their bill. If so, maybe then the tax office and what they are doing is kind of washing each other out. As an example, if their bill is really supposed to be \$65,000 and we are getting it for \$45,000 then what you are suggesting may fall on deaf ears. **Cncl. Pres., McIlvaine** explained the former mayor negotiated the bill down to \$25,000, when Dan took over as mayor they bumped it up to \$52,000 and Mayor Teeffy negotiated it down to \$45,000. Discussion continued. **Cncl. Marino** noted he was curious as to the history on this because they are doing this at a much cheaper rate than they did at one point.

**Cncl. Pres., McIlvaine** requested a consensus from council members on paying the \$45,000 to the MMUA for fire hydrants. It was the consensus of council to move forward with paying the bill in the amount of \$45,000. (*Yes-Miller, Marino, Garbowski, DiLucia, Dilks No-Heffner, McIlvaine*).

**C.) PUBLIC PORTION**

**Cncl. Miller** made a motion to open the Public Portion. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council.

**Len Fritz, Open Space Advisory Committee** approached council with regard to a grant they wish to apply for through ANJEC along with the Environmental Commission. He then posed some questions before they proceed with the details of the said application. Our thought process of what we are trying to do is to get the word out there on Open Space. In so doing we want to get a flyer prepared to hand out at events and either have a website, Facebook page or a combination of the two. He spoke of some nominal fees associated with this. He then questioned if there was anything the township does not allow or restrict or if there was a policy on how to advertise. **Solicitor Fiore** indicated the Mayor brought this to his attention regarding whether or not there is any policy within the township as to how someone would access the website. Certainly, if you are going to be out there representing the township you should come up with some ideas and have it cleared through Administration. As far as publishing brochures again the content should be reviewed by Administration to clarify the content. Mr. Heydel advised that the committee get quotes for printing of flyers, etc.

**Director of Public Safety, Jim Smart** spoke with regard to the road program and the repair of the roads by the MMUA. He noted it doesn't matter to him who fixes the roads but it is unfair to all the residents. Mink Lane is atrocious and I am amazed the children and people who live in that area have not been in this room. You ride a bicycle around those bends and it is everything you can do to not get bounced off the road. Walnut Street is bad and now Carrol Avenue is experiencing some type of issue to where we have two sink holes. Again, it doesn't matter to me where but somewhere along the way council and the MMUA need to come to an agreement for the residents of this town. This is my observation from driving around this town. What used to be done apparently worked, what happened I have no clue but it needs to get fixed.

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**C.) PUBLIC PORTION (cont'd)**

**Director of Public Works, Mike Calvello** reported that the MMUA has been out on Mink Lane and have made those repairs. **Cncl. DiLucia** posed a question to Mr. Calvello with regard to the repairs. Mr. Calvello explained the process which the MMUA uses, they do a main break, they come out and dig it, make the repair and basically put a temporary patch on. In the past, they would maintain and in the proper season the township would go back and make the final repair. The communication is no longer there. Mr. Calvello did note that he does speak with Ed Haaf, Superintendent but we need to come up with some type of plan. **Cncl. DiLucia, Liaison to the MMUA** noted he would arrange a meeting with Jerry Moore and perhaps Joe DiLolle and let's see if we can't get them to start doing some of the things we need. There was then discussion on the final repair process and the responsibility to make the roads safe. **Director of Community Development, Rosemary Flaherty** noted she did road opening permits in Maple Shade for ten (10) years and when the job was actually finished we had a sign off by the township engineer to make sure that it was done correctly. Now, I know they are exempt from the fees but they are not exempt from the application process.

**Jack Simmermon** spoke on junk vehicles that were left at the tow lots and he questioned the solicitor if anyone had gotten back to him on this matter besides himself. Mr. Fiore responded that Mr. Simmermon was the only one conscientious enough to get back to him. Mr. Simmermon went to speak on the numbers involved, in 2014-six cars, 2015-10 cars, 2016-8 cars and we have already applied for sixteen (16) titles and we have eight titles we need to get for 2016. The solicitor advised Mr. Simmermon we would be using the same process as before and the Chief or the Mayor will sign off on those and that he will also do a follow up letter to the other towers.

**Patrick McDevitt, Sustainable Monroe Township** addressed council with regard to two items (*R:68-2017 and O:12-2017*) scheduled on the regular council meeting agenda. He noted we have been working with the Sustainable Jersey program for three years, we just received our certification in October and now we are eligible for some grant monies. As we were preparing our grant application that is due the end of this month it came to our attention that the Environmental Commission is also interested in applying for that. He added there was some discussion and they (*Environmental Commission*) communicated to him they changed their mind and decided not to pursue the grant, we then moved full steam ahead with the application process when he found out they had contacted ARH to enlist their assistance in the application process to pursue the grant. Mr. McDevitt then noted he sent an inquiry to the mayor and council president noting his confusion and hoped to figure this out. He requested that this Resolution (*R:68-2017*) scheduled for approval at the regular council meeting be removed from the agenda so there is time to sort this out. The due date of the grant application is February 28<sup>th</sup>. Mr. McDevitt added that in three (3) years of public meetings the Environmental Commission chair has chosen not to participate, now that there are grants available all of a sudden (*inaudible*). He then referred to *O:12-2017* regarding the Community Garden adding he did contact the solicitor and the mayor on this however there are some outstanding legal issues as far as the terminology and he was looking to set up a time to meet to discuss both of these matters.

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**C.) PUBLIC PORTION (cont'd)**

He noted they would like to see both of items back on the agenda for February 27<sup>th</sup> (if possible). It was noted both R:68-2017 and O:12-2017 would be removed from the agenda.

**Cncl. Miller** made a motion to close the Public Portion. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council.

**D.) NEW BUSINESS - None**

**E.) OLD BUSINESS**

**Cncl. Pres., McIlvaine** advised there is still a need to address the roof on the Hall Street School. Mr. Heydel advised we did receive quotes on this however there has been no decision on what type of roof is to be installed. **Kathryn Cornforth** noted we do not have official word from Historic Preservation but in conversation with them they would only allow (verbally) either the cedar shake or a cedar shingle they will not allow asphalt or a composite material to be put on the roof, stressing that she did not have this in writing however that is the conversation I had with them. There was a brief discussion on this.

**F.) COMMITTEE REPORTS**

**Cncl. Pres., McIlvaine** advised the Public Safety Committee as well as the Mayor met with the ambulance association as the mayor was not present, he tabled that discussion until the next council meeting when the mayor is present.

**G.) QUESTIONS REGARDING RESOLUTIONS SCHEDULED - None**

**H.) QUESTIONS REGARDING ORDINANCES SCHEDULED - None**

**I.) ADJOURNMENT**

With nothing further for discussion, **Cncl. Miller** made a motion to adjourn the Council Work Session of February 13, 2017. The motion was seconded by **Cncl. Dilks** and was unanimously approved by all members of Council in attendance.

