

**MONROE TOWNSHIP BOARD OF HEALTH**  
**April 8, 2015**

Eileen Ferguson, Chairperson, called the meeting of the Monroe Township Board of Health to order. Notice of the meeting was given pursuant to the provisions of the Open Public Meeting Act. Written notice was sent to two newspapers, the Gloucester County Times and the Sentinel. A copy of the written notice was given to the Township Clerk and posted on the bulletin board.

Salute to the flag.

**ROLL CALL**

Member	Present	Excused	Absent
Eileen Ferguson	X		
Rene Pandola	X		
David Scales	X		
Jerry Conte	X		
Barbara Chamberlain	X		
Kwabon Bonna		X	
Christina Capate		X	
Dan Kozak	X		
Victoria (Vicki) Taylor-Machulsky	X		
Cncl. Walt Bryson		X	

**PUBLIC PORTION:**

There was no one from the public present.

**APPROVAL OF MINUTES**

Jerry made a motion to approve the minutes, as submitted, from the February 11, 2015 Meeting of the Monroe Township Board of Health. The motion was seconded by Barbara and approved by all members.

**CASH SETTLEMENT REPORT:**

Eileen reported the cash settlement for February as \$5397.65 and March as \$5228.35. Eileen noted that Vicki attached the February and March 2015 Summary of Deposit report to the minutes for all of the members to review the breakdown of what was taken in.

**2<sup>nd</sup> READING – BOH.01.15 AMEND CHAPTER 283 – RETAIL FOOD ESTABLISHMENTS**

Eileen read the amendments to Chapter 283, changing Chapter 12, Construction, Operation and Maintenance of Retail Food Establishments to Chapter 24, Sanitation in Retail Food Establishments and Food and Beverage Vending Machines, a total of nine times. Jerry made a motion and Barbara 2<sup>nd</sup> the motion, all were in favor and none were opposed.

**REPORTS:**

**VICKI MACHULSKY:**

Vicki reported that there is a new tattoo parlor called Iron Horse Tattoo, which is where the old Iron Horse Hardware store was. She said they have paid their \$500 fee and are now open.

Vicki shared with the members a letter from the Township Solicitor, Charles Fiore, as well as the Ordinance and Requirements that is newly adopted for Registering Vacant & Abandoned Houses in Monroe Township. In addition there is a letter from the Holiday City Homeowners Association thanking Council for adopting the ordinance and making them aware of the 9 properties in their development that are vacant or abandoned.

Vicki attached a flyer from Robert Bamford, from the Gloucester County Department of Health who did a presentation at a past meeting. The flyer is for a Community Health Survey and she asked the members to do the survey if they have the time.

The last page she went over with the Board was information on regulations for Pet Stores, Dog and Cat Breeders in reference to Senate Bill 1870, also called the "Pet Purchase Protection Act". Vicki highlighted the statement that says "anyone who sells more than 5 dogs or cats in a year." Would be considered a breeder, or pet store. Vicki stated the Board may want to consider changing the ordinance to state this as well.

Vicki read a letter from new member Isaac to the Board, stating that he is unable to attend the meeting due to a journey. There was a brief discussion about attendance requirements that followed.

**DAN KOZAK**

Dan had nothing to report.

**COUNCILMAN WALT BRYSON**

Cncl. Bryson was not present.

**RENE PANDOLA**

Rene said that she had two addresses to report but did not have them with her, and that she will get them to Vicki.

**BARBARA CHAMBERLAIN**

Barbara mentioned a vacant house and with an in-ground pool on Holly Parkway. Dan and Vicki stated that they are aware of this property already.

**JERRY CONTE**

Jerry mentioned one of the residents that ride his bus, lives at 1128 Meadows Drive and has voiced her concern to him about the vacant property at 1126 Meadows Drive and its condition. Jerry said that he has talked to Vicki about this prior to the meeting.

**DAVID SCALES**

David had nothing to report.

**EILEEN FERGUSON**

Eileen had nothing to report.

**CHRISTINA CAPATE**

Christina was not present.

With no further business to discuss, Eileen asked for a motion to adjourn. Rene made a motion to adjourn the Monroe Township Board of Health meeting of April 8, 2015 and it was seconded by Jerry. All were in favor and the meeting was adjourned.

Respectfully submitted,

Tara Park  
Clerk Transcriber

These minutes are an extract from the meeting that was held on the above date and are not a verbatim account or to be construed as an official transcript of the proceedings.

Approved as submitted \_\_\_\_\_ Date \_\_\_\_\_  
Approved as corrected \_\_\_\_\_ Date \_\_\_\_\_