

**MINUTES
ORDINANCE COMMITTEE MEETING
TOWNSHIP OF MONROE
JANUARY 7, 2015**

A.) CALL TO ORDER & ROLL CALL

The Ordinance Committee Meeting of the Township of Monroe was called to order at approximately 7:00 PM by **Ordinance Committee Chairman, Cncl. Marvin Dilks** in the Second Floor Meeting Room of the Municipal Complex located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the Open Public Meetings Act of New Jersey (*NJSA 10:4-6 thru 10:4-21*). Notices were placed in the official newspapers for the Township of Monroe (i.e.: South Jersey Times, the Courier Post and the Sentinel of Gloucester County) and copies were posted on the bulletin board at the Municipal Complex.

SALUTE TO THE FLAG

Cncl. Pres., Caligiuri led the assembly in the Pledge of Allegiance to Our Flag.

ROLL CALL OF PUBLIC OFFICIALS

Cncl. Walter Bryson		Excused
Cncl. Frank Caligiuri	Present	
Cncl. Rich DiLucia	Present	
Cncl. Bob Heffner	Present	
Cncl. Bart McIlvaine	Present	
Cncl. Cody Miller	Present	
Ord. Chairman, Marvin Dilks	Present	
Business Administrator, Kevin Heydel	Present	
Solicitor, Charles Fiore	Present	
Deputy Clerk, Sharon Wright	Present	

B.) PUBLIC PORTION

Cncl. Miller made a motion to open the Public Portion. The motion was seconded by **Cncl. Heffner** and unanimously approved by all members of Council in attendance. With no one wishing to speak **Cncl. Miller** made a motion to close the Public Portion. The motion was seconded by **Cncl. DiLucia** and unanimously approved by all members of Council in attendance.

C.) ORDINANCES FOR REVIEW

- **Chapter 237 Dealers of Precious Metals**

Solicitor Fiore updated Council on what had transpired at the Law Committee Meeting, which Mark Fera and his attorney attended to address their concerns with Chapter 237. Mr. Fiore noted a representative from Rapid was to participate in this meeting via Skype to answer their questions however he had a viewing/funeral to attend so that could not be coordinated for this evening. Mr. Fera's attorney felt it would not be fruitful for him to attend tonight and requested that it be set up for the February Ordinance Meeting. Mr. Fiore explained we wanted Rapid at an Ordinance Committee Meeting to answer their questions as well as any Council may have.

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C.) ORDINANCES FOR REVIEW (cont'd)

During the Law Committee Meeting there were some proposed changes that the attorney was supposed to send to Mr. Fiore however to date he has not received them. Mr. Fiore requested Det. Gene Sulzbach and the owner of Williamstown Jewelers and the Coin Store in the Amish Market be invited to the February meeting as well.

- **Chapter 239-4 Collection of Refuse & Recyclable Materials (Leaves)**

The Deputy Clerk explained the Public Works Department no longer wants to collect leaves in April and have requested Chapter 239-4 be amended to schedule leaf collection from May 1st to May 31st and from November 1st through December 31st of each year. **Solicitor Fiore** suggested including language "*or at the discretion of the Director of Public Works*" in the event those dates need to be modified. **Cncl. DiLucia** questioned if this request was coming from Public Works and if the reason was because they were cutting back in services or because of the cut back in manpower. Mr. Fiore noted possibly because only a limited number of people were putting leaves out in April and they wanted to make the pickup time shorter. **Cncl. DiLucia** felt it would be best if the Director of Public Works explains why because when those leaves start gathering in April in areas such as in development entrances there could be problems. **Cncl. Heffner** questioned whether the Director gave any explanation why he wanted to move the date, as there is a possibility it could be because pothole repairs are being done that time of year. The Deputy Clerk noted they gave no explanation they just requested the change. **Cncl. DiLucia** agreed that could be the reason because last year they had to delay leave collection because they were repairing potholes in April. Council discussed the Solicitor's suggestion regarding including the additional language and then requested that Mr. Avis be invited to the February Ordinance Meeting to explain why he was requesting this change.

D.) MATTERS FOR DISCUSSION

Business Administrator Kevin Heydel explained to settle the Guim case we need a Capital Ordinance in the amount of \$707,500.00 and that needs to be done as soon as possible because we are under a limited time constraint. He noted he spoke with Parker McCay and they can prepare the Capital Ordinance for the January 12th Regular Council Meeting but he needs a copy of the settlement agreement to send to them. He explained we are lucky this was settled without going through the court because that way we would be doing a refunding bond as opposed to a purchase acquisition and that would have had to go to the Local Finance Board. Mr. Fiore indicated he would send Mr. Heydel a copy of the settlement agreement but he questioned whether the former mayor signed the agreement that was on his desk. He noted if the mayor didn't sign it he could sign it as solicitor. He added there was a minor change to the agreement. Mr. Heydel noted he didn't see the agreement. **Cncl. Heffner** questioned whether the agreement included a time frame in which Mr. Guim had to be out of the building. Mr. Heydel indicated he has not seen the agreement but from what he understands from the negotiations is that once we pay him he is out. **Mr. Guim** was in attendance and noted there is a time constraint for the purchase and he thought that was 90 days or no longer than 120 days. He explained he is looking to purchase another property but is relying on the township to pay

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D.) MATTERS FOR DISCUSSION (cont'd)

him so he can make that purchase so the timing here is important. Cncl. Heffner questioned whether Mr. Guim planned to stay in town. Mr. Guim noted he is trying to and has been looking at properties because moving his business is a big venture since he handles IT for various businesses he doesn't just do local repairs. He noted he wants to put an offer in on another property but he doesn't want to do that until this is settled so timing is important to make everything work out. Mr. Fiore added thankfully we don't have to go to the Local Finance Board because that would really delay it. Cncl. Dilks questioned the time frame of the ordinance. Mr. Fiore explained First Reading would be January 12th, Second Reading January 26th, the 20 day period and then we have to go out for bonding. Mr. Heydel advised we don't need to go out for bonding right now because we got a short term loan for \$700,000.00 so we are okay for right now. Cncl. Dilks polled the members of Council and all were in favor of the Capital Bond Ordinance being placed on the January 12th Regular Council Meeting for First Reading. Cncl. Dilks noted he knows this is a time sensitive matter but he would appreciate it if Mr. Heydel in the future would bring all ordinances before the Ordinance Committee to be addressed instead of doing them in a Work Session and adding them to the Regular Council Meeting agenda. He added if an ordinance is time sensitive that is fine but if not he would like it addressed and all information provided to the Ordinance Committee.

E.) NEW BUSINESS - None

F.) OLD BUSINESS - None

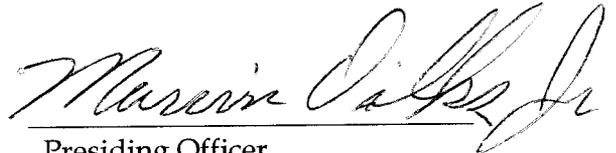
G.) ADJOURNMENT

With nothing further to discuss Cncl. Miller made a motion to adjourn the Ordinance Committee Meeting of January 7, 2015. The motion was seconded by Cncl. McIlvaine and unanimously approved by all members of Council in attendance.

Respectfully submitted,



Deputy Clerk Sharon Wright, RMC



Presiding Officer

These minutes were prepared from excerpts of the recorded proceedings and hand written notes taken during the Ordinance Committee Meeting of January 7, 2015 and serve only as a synopsis of the proceedings. The official recording may be heard in the Office of the Township Clerk upon proper notification pursuant to the Open Public Records Law.

Approved as submitted fw Date 2/4/15
Approved as corrected _____ Date _____