

**MINUTES
MUNICIPAL ALLIANCE COMMISSION
TOWNSHIP OF MONROE
MARCH 10, 2014**

The Reorganization Meeting of the Monroe Township Municipal Alliance Commission was called to order by 2013 Chairperson Cody Miller at 7:05pm in the 2nd Floor Meeting Room of the Municipal Complex. Notice of this meeting was given as required by the annual notice of meetings.

2013 Chairperson Cody Miller led the Commission in the salute to our flag.

SWEARING IN

Before the start of the meeting, 2013 Chairperson Cody Miller administered the Oath of Office to Michele Schreffler-Perez.

ROLL CALL

Present: Patricia Covington, Cody Miller, Colleen Reitz, Jeanette Remsen, Michele Schreffler-Perez, Jared Valdez

Excused: Shawn Gassler, Ptl. Ryan Borkowski, Cncl. Dan Teefy

NOMINATIONS & ELECTION

As 2013 Chairperson of the Monroe Township Municipal Alliance Commission, Cody Miller conducted nominations and election. Cody opened the floor for nominations for the 2014 Chairperson. Jared Valdez nominated Cody Miller as Chairperson, seconded by Colleen Reitz; no other nominations from the floor. All in favor, no oppositions, abstain from Cody. Cody Miller is the Chairperson of the Monroe Township Municipal Alliance Commission for 2014.

Chairperson Cody Miller opened the floor for nominations for the 2014 Vice-Chairperson. Colleen Reitz nominated Jeanette Remsen as Vice-Chairperson; Jeanette declined the position. Jared Valdez nominated Michele Schreffler-Perez as Vice-Chairperson, seconded by Jeanette Remsen; no other nominations from the floor. Colleen Reitz made a motion to close the floor for nominations, seconded by Jeanette Remsen. All in favor, no oppositions, abstain from Michele. Michele Schreffler-Perez is the Vice-Chairperson of the Monroe Township Municipal Alliance Commission for 2014.

Chairperson Cody Miller opened the floor for nominations for the 2014 Treasurer. Jared Valdez nominated Jeanette Remsen as Treasurer, seconded by Colleen Reitz; no other nominations from the floor. Jared Valdez made a motion to close the floor for nominations, seconded by Colleen Reitz. All in favor, no oppositions, abstain from Jeanette. Jeanette Remsen is the Treasurer of the Monroe Township Municipal Alliance Commission for 2014.

Chairperson Cody Miller appointed Jared Valdez as Parliamentarian. Jared Valdez is the Parliamentarian of the Monroe Township Municipal Alliance Commission for 2014.

Chairperson Cody Miller opened the floor for nominations for the 2014 Associate Member. There were no nominations from the floor; floor was closed.

NOMINATIONS & ELECTION (cont'd)

Chairperson Cody Miller opened the floor for nominations for the 2014 Secretary. Jeanette Remsen nominated Aileen Wojciechowski as the Secretary, seconded by Cody Miller; no other nominations from the floor. Colleen Reitz made a motion to close the floor for nominations, seconded by Patricia Covington. All in favor, no oppositions. Aileen is the Secretary of the Monroe Township Municipal Alliance Commission for 2014.

APPROVAL OF MINUTES

Jared Valdez questioned the Roll Call of Jeanette Remsen being “present via phone call” at the October 30, 2013 meeting. After a short discussion on the presence of Jeanette, Cody noted that it shall be deemed a Work Session and that there was no quorum. At that meeting, the meeting minutes of June 3, 2013 and October 14, 2013 were voted upon; these minutes were re-voted upon. Jared Valdez made a motion to approve the minutes as submitted of the Municipal Alliance Commission Meeting of June 3, 2013. The motion was seconded by Colleen Reitz and approved by all members of the Commission in attendance; abstain by Michele Perez, who was not in attendance of the June meeting. Jeanette Remsen made a motion to approve the minutes as submitted of the Municipal Alliance Commission Meeting of October 14, 2013. The motion was seconded by Patricia Covington and approved by all members in attendance; abstain by Michele Perez, who was not in attendance of the October meeting. Jared Valdez made a motion to approve the minutes as corrected of the Municipal Alliance Commission Meeting of October 30, 2013. The motion was seconded by Jeanette Remsen and approved by all members of the Commission in attendance; abstain by Michele Perez, who was not in attendance of the October meeting. Jared Valdez made a motion to approve the minutes as submitted of the Municipal Alliance Commission Meeting of December 16, 2013. The motion was seconded by Colleen Reitz and approved by all members of the Commission in attendance; abstain by Michele Perez, who was not in attendance of the December meeting. Meetings in January and February were cancelled due to inclement weather.

CORRESPONDENCE, REPORTS AND OTHER MATTERS

Secretary Aileen provided a copy of Resolution MAC/R:01-14 in reference to the Municipal Alliance Commission 2014 Meeting Dates. Cody asked for a motion to approve Resolution MAC/R:01-14. Colleen Reitz made a motion, seconded by Jeanette Remsen; all in favor, no oppositions.

Chairperson Cody Miller noted that the Alliance will be receiving \$3,000.00 more in their budget. Jeanette said that the 2014 is \$52,680.00 and the 2013 budget was \$26,400.00. Cody said that part of it is In-Kind monies. Jeanette said that \$26,400.00 was received from the county and with In-Kind and Cash Match monies, it comes to \$52,680.00 for 2014; Cody agreed. Cody said that “cash on hand” is a \$3,000.00 increase. Cody explained to Michele how the budget is compromised of monies from the county and monies from the township. He also explained programs that are used by the Alliance and how they are paid for. Michele informed the members that she’s an Associate Member of the City of Angels, is a Certified Addiction Recovery Coach, she’s working on getting drop boxes for prescription medications in Monroe Township and she has been in training for Narcan. Patricia Covington mentioned the Narcan training and asked how Monroe Township’s EMTs can get this training and be equipped with it to administer to patients who are in need of it. Michele discussed the Good Samaritan Law and first responders needing to be equipped with it. Michele asked if the Alliance has a calendar of events, Jeanette said they don’t, Michele asked if they want one. Jeanette explained that the events are not all set in the beginning of the year, the dates are set as events approach throughout the year.

Jeanette started the Treasurer's Report and said that the 2013 budget for the Alliance is done and was left with a balance of about 79 cents. Jeanette said that there is \$2,700.00, which consists of \$2,200.00 in DEDR funds and \$500.00 in cash match funds, in the budget for Anti-Bullying, which is normally split between the St. Mary's School and the Williamstown Middle School. She said that the Middle School had an anti-bullying program during Black History Month and that they forwarded Jeanette an invoice that they paid for in the amount of \$2,000.00. Jeanette asked the Alliance members how much they can spend for the Middle School. Cody explained the budget for 2014, that half of the budget is disbursed at this time and that the other half will be disbursed at a later time in the year and that only half of the amounts on the budget are to be used at this time. Jeanette confirmed with Cody that the Middle School can get at this time \$1,100 from DEDR funds plus the \$500 cash match. Cody and Jeanette informed the members that St. Mary's School doesn't get any funding from the Alliance in 2014, that they will in 2015, because funding is going to be alternated between the schools. Jared asked Jeanette to further explain what this assembly was for Anti-Bullying. Cody and Jeanette said this assembly was Black History tied into Anti-Bullying, with the matters of discrimination intertwined. The members were told that Mary Beth Monroe approved the assembly for the program. Cody asked that Jeanette pass around the breakdown of the program budget around to the members to review. A lengthy conversation was made in reference to the budget, how much monies are available, how it's getting disbursed for 2014, how monies can be used for programs. Cody and Jeanette explained that Mary Beth has the authority to tell the Alliance what will get paid, how much will get paid, how monies are to be used. The members asked what the role of the Alliance is, if Mary Beth manages the Alliance and their budget. Cody explained that members could still suggest programs to the County and that the Alliance still has their say in activities; since the members are volunteers and may not have the time to spend on working on the programs, the matters are allotted to the County to handle. The members would like to have a member that is associated with the schools to have a closer relationship with school matters/programs. Jeanette Remsen suggested that a motion be asked for to reimburse Williamstown Middle School \$1,600.00 for the Black History/Anti-Bullying assembly. Colleen Reitz made a motion, seconded by Patricia Covington, opposed by Jared Valdez; remainder of members in favor. Jeanette suggested that a motion be asked for paying Project Graduation; \$3,500.00 is available with \$4,500.00 In-Kind monies. Colleen Reitz made a motion, seconded by Patricia Covington. Cody read aloud Resolution R:187-2013 that authorized the Governor's Council on Alcoholism and Drug Abuse extension January 1, 2014 to June 30, 2014. Questions arose amongst the members about how much money is available to the Alliance. Cody will speak to Mary Beth in reference to the Resolution. The only motion made for spending of monies during this meeting was for \$1,600.00 to be paid to the Middle School for "Road to Freedom" assembly.

Cody read aloud an email from Ptl. Ryan Borkowski, in reference to DARE. There were 7 classes that graduated DARE this past week at Williamstown Middle School, they're starting another 15 classes this week, classes are scheduled to graduate on May 22, 2014. Of the 15 classes, 13 are in the Williamstown Middle School and the other 2 are in St. Mary's. DARE NJ has switched the program from DARE to Too Good For Drugs. All of the DARE officers have been recertified in this program. Cpl. Mike Doran is a new DARE officer; he will be teaching 2 classes at the Williamstown Middle school this semester.

ADJOURNMENT

With no further business to discuss, Chairperson Cody Miller asked for a motion to adjourn. Colleen Reitz made a motion to adjourn the Monroe Township Municipal Alliance Commission Meeting of March 10, 2014. The motion was seconded by Patricia Covington; all in favor. Meeting adjourned at 8:35pm.

Respectfully submitted,

Aileen Wojciechowski, Secretary

The next scheduled Monroe Township Municipal Alliance Commission meeting is Monday, April 7, 2014 at 7:00pm.

These minutes were prepared from excerpts of the tape-recorded proceedings of the Regular Municipal Alliance Commission Meeting of March 10, 2014 and serve as only a synopsis of the proceedings.

Approved as submitted _____ Date _____
Approved as corrected _____ Date _____