

**MINUTES
MUNICIPAL ALLIANCE COMMISSION
TOWNSHIP OF MONROE
JUNE 3, 2013**

The Regular Meeting of the Monroe Township Municipal Alliance Commission was called to order by Chairperson Cody Miller at 7:02pm in the 2nd Floor Meeting Room of the Municipal Complex. Notice of this meeting was given as required by the annual notice of meetings.

Chairperson Cody Miller led the Commission in the salute to our flag.

ROLL CALL

Present: Patricia Adams, Mary Brown, Kelly Fleming (arrived 7:09pm), Shawn Gassler, Cody Miller, Colleen Reitz, Jeanette Remsen, Jared Valdez, Cncl. Rich DiLucia, Tory Fleming (arrived 7:09pm)

Excused: Anne Bracarello, Patricia Covington, Ptl. Ryan Borkowski

Resigned: Rebecca VanDexter

APPROVAL OF MINUTES

Jeanette Remsen made a motion to approve the minutes as submitted of the Municipal Alliance Commission Meeting of May 6, 2013. The motion was seconded by Jared Valdez and approved by all members of the Commission in attendance; abstain by Shawn Gassler and Colleen Reitz, who was not in attendance of the March meeting.

CORRESPONDENCE, REPORTS AND OTHER MATTERS

Jeanette gave the Treasurer's Report:

Jeanette said that she received notice that the National Night Out banner has been made and is ready; a check has been mailed to the vendor.

Jeanette called the high school, because they were supposed to let her know when in May they were having the assemblies that Mary Beth Monroe setup. She received an email saying the assemblies were held. All remaining 2012 monies have been used for the assemblies and banner.

D.A.R.E. has \$29.26 left in the County's allotted budget and \$2,400.00 in the Cash Match. If Jeanette doesn't hear from D.A.R.E. by September about monies to be used, she will contact them.

Project Graduation's \$2,500.00 purchase order has been made and mailed and Jeanette is waiting for it to be signed and returned to her.

The DJ for National Night Out, Glen Lanzalotti, is charging \$150.00 and the purchase order has been mailed and she's waiting for him to sign it and return to her.

The application for the photo booth rental with About Face Photo needs to be filled-out by Chairperson Cody Miller; Jeanette gave application to Cody.

The letter to vendors/organizations for attendance of National Night Out has been made and will be faxed. The members discussed how many gallons of water ice to purchase from Uncle Mike's Water Ice. Cody suggested ordering 9 gallons of water ice. Colleen Reitz made a motion to purchase 9 gallons of water ice for National Night Out. The motion was seconded by Shawn Gassler; all in favor.

Jeanette said she was waiting on information to come in the mail from Mikey G's Inflatables, but nothing was ever received from them. She said that Anne Bracarello had contacted American Bounce for the bounce amusements and received a package price of \$1,695.00 for 4 bounce amusements and generator; attendants are included, but not charged for. Cody said that another company located in Cherry Hill was also contacted, but no return response was made. Due to the time restraint and no responses made from companies other than American Bounce, Cody suggested hiring American Bounce for National Night Out. Shawn Gassler made a motion to hire American Bounce for National Night Out. The motion was seconded by Mary Brown; all in favor.

The members discussed getting the soft pretzels from Philly Pretzel Factory. They had donated their pretzels for the event last year. There is money available in the budget to purchase some pretzels this year. After some discussion, the members wondered if 200 pretzels could be paid for and 100 pretzels be donated, instead of all pretzels being donated; Jeanette will check on this.

The Police Explorers need to buy food for the event and the Alliance will need to know the cost to pay for it. Jeanette will call Ptl. Michael Gabbianelli for the itemized list/cost that needs to be paid.

Aileen had suggested as entertainment for the event and to encourage children to stay off the streets, to invite and hire Lady Hoops Alot. Lay Hoops Alot will bring hoops for the children to use during the hula hoop contest and will perform throughout the whole night, using her LED hoop at night, for the cost of \$100.00. Colleen Reitz made a motion to hire Lady Hoops Alot for National Night Out. The motion was seconded by Shawn Gassler; all in favor.

Aileen will order from ShopRite 3 sliced watermelons, plastic table covers and paper towels.

The contests to be held is the watermelon-eating contest, hula-hooping contest and best answer when children fill-out cards with their suggestions of how to prevent use of drugs and alcohol by children. The members discussed what the prizes will be for the contests. The previous year, Brunswick Bowling donated bowling family fun packs for the contest prizes. Jeanette will ask them again for donations.

Letters to the vendors/participants will be faxed by Cody.

Chairperson Cody Miller spoke in reference to Community Gathering monies and who to distribute it to. Jeanette said there is \$2,100.00 in the budget for community events; \$1,900.00 County monies and \$200.00 Cash Match monies. Cody mentioned Monroe Ambulance Association's EMS Open House and the Fire Company Triple Housing as suggestions. Discussion took place on how much to donate to which event; up to \$400.00 will be reimbursed for each event. Cody said that when it comes to particular events, they "play it by ear". With regards to the discussed events that have already occurred (Ambulance Open House and Fire Company Triple Housing), they've agreed to reimbursing \$400.00, or the amount if less than \$400.00 was spent on the event; this motion was made by Kelly Fleming and seconded by Colleen Reitz, all in favor. Cody will obtain the invoices for these events for reimbursement from the Community Gathering monies.

Cody spoke in reference to the Alliance Data Report and Logic Model. He has until August to compile all of the information; Mary Beth Monroe will be helping him with the process. Cody said this has to be done to be able to continue funding. He will let the Commission see the Logic Model before he sends it to the state.

Kelly confirmed that the next Municipal Alliance Commission meeting is in September. She asked if there will be a work session before National Night Out to discuss duties of the event. Cody will try to figure out a date that will be suitable for all the members to have an unofficial work session to discuss only National Night Out a week before the event.

ADJOURNMENT

With no further business to discuss, Chairperson Cody Miller asked for a motion to adjourn. Cncl. Rich DiLucia made a motion to adjourn the Monroe Township Municipal Alliance Commission Meeting of June 3, 2013. The motion was seconded by Jared Valdez; all in favor. Meeting adjourned at 8:35pm.

Respectfully submitted,

Aileen Wojciechowski, Secretary

The next scheduled Monroe Township Municipal Alliance Commission meeting is Monday, September 9, 2013 at 7:00pm. There are no meetings scheduled for July and August.

These minutes were prepared from excerpts of the tape-recorded proceedings of the Regular Municipal Alliance Commission Meeting of June 3, 2013 and serve as only a synopsis of the proceedings.

Approved as submitted _____ Date _____
Approved as corrected _____ Date _____