

**Responsibility for obtaining
Certificate of Occupancy
Chapter 162-11E.
Effective December 7, 2007**

MONROE TOWNSHIP HOUSING
125 VIRGINIA AVENUE
WILLIAMSTOWN, NJ 08094
856.728.9800 EXT. 295
FAX: 856.629.2143

REF# _____

APPLICATION FOR CERTIFICATE OF OCCUPANCY

PLEASE PRINT

ADDRESS TO BE INSPECTED _____

BLOCK _____ LOT _____ IS THIS DWELLING VACANT ___ YES ___ NO

CURRENT OWNER:

PRINT OWNER NAME _____ PHONE _____

PRINT ADDRESS _____ CITY _____ STATE _____ ZIP _____

PRINT AGENT FOR OWNER _____ PHONE _____

PROSPECTIVE BUYER:

PRINT BUYER NAME _____ PHONE _____

PRINT AGENT FOR BUYER _____ PHONE _____

SETTLEMENT DATE _____ WELL ___ SEPTIC ___ CESSPOOL ___

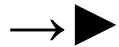
TYPE OF HOME: SINGLE FAMILY _____ TWO FAMILY _____ TWIN _____ DUPLEX _____

CONDO _____ MOBILE HOME _____ OTHER _____

HOME HAS:

DETACHED GARAGE ___ ATTACHED GARAGE ___ STORAGE BUILDING ___ SHED ___

SIGNATURE OF OWNER AND/OR AGENT



DATE _____

MAKE CHECKS PAYABLE TO MONROE TOWNSHIP HOUSING – **NO CASH**

ALL HOMES THAT ARE SOLD "AS IS" MUST HAVE A COPY OF THE AGREEMENT OF SALE ATTACHED TO THIS APPLICATION.

OFFICE USE ONLY:

_____ \$50.00 INSPECTION FEE
_____ RECEIVED BY

_____ CHECK NUMBER
_____ DATE RECEIVED

DATE OF INSPECTION _____ **TIME** _____

A \$25 FEE WILL BE CHARGED FOR FAILURE TO SHOW FOR INSPECTION