



Dear New Resident,

On behalf of the Monroe Township Public Works, we welcome you to our community. Over the coming years we look forward to servicing you and your family.

The Monroe Township Public Works staff has taken the time to put together a welcome packet for you that includes information on our guidelines for Sanitation, Recycling, and Parks & Recs. Please take the time to read through the packet of information provided.

We have more information on our website @ www.monroetownshipnj.org/3-2/public-works/ Or on our App **Recycle Coach**, there you can get reminders of trash pick and have a calendar of pick ups / holidays. Our office staff can be reached at 856-629-4444, 856-728-9844 or via email DPWinfo@monroetownshipnj.org.

If you are new to town we have a Parks & rec department that maintains 3 Major Parks with Pavilions available for rent. Please feel free to call 856-875-2216 or check out our website at www.mtprnj.org for more information.

Again, welcome to the Monroe Township Community! We know you'll find this a great town to live in and encourage you to participate in our town activities and functions.

Sincerely,

Department of Public Works





TOWNSHIP OF MONROE

COUNTY OF GLOUCESTER

Department of Public Works
1040 Glassboro Road
Williamstown, NJ 08094
(856) 728-9844
Fax (856) 728-2726
www.monroetownshipnj.org
dpwinfo@monroetownshipnj.org

Dear Monroe Township Residents,

We are facing major issues with our single stream recycling program. Plastic bags in our curbside recycling carts have become a huge problem. The bags interfere with the mechanical sorting process by wrapping themselves around the shafts and clogging the sorting machine. The result is the improper separation of recycling materials and numerous equipment breakdowns leading to increase disposal fees and fines.

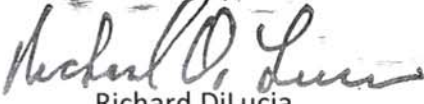
Unfortunately, since contamination has become such a problem, we have no option but to leave these recycling carts until the improper items are removed. Residents failing to adhere to this policy and who continue to place plastic bags including trash bags, plastic wrap, bubble wrap, etc. in our recycling cart, will cause the township to accrue approximately \$1,600.00 per week in fines. Should our residents continue to disregard these removal procedures, we will have no choice but to seek alternate measures for additional revenue to cover these fees, including the assessment of fines on frequent non-compliant households. Our goal is to continue and maintain our current recycling policy without the assessment of fees and/or fines for the majority of our compliant residents.

Plastic bags can be recycled, please check your local supermarkets or big box stores for containers to properly recycle plastic bags. You can also find hundreds of uses for these types bags on the internet.

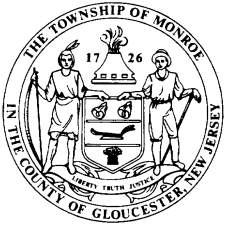
Thank you for your continued support to the majority of our residents who continue to cooperate and adhere to our recycling efforts. We truly appreciate your efforts and strongly urge everyone to continue to do their part.

If you have any questions or concerns, you may contact the Public Works office 856-728-9844 and they will be happy to assist you.

Yours truly,


Richard DiLucia
Mayor





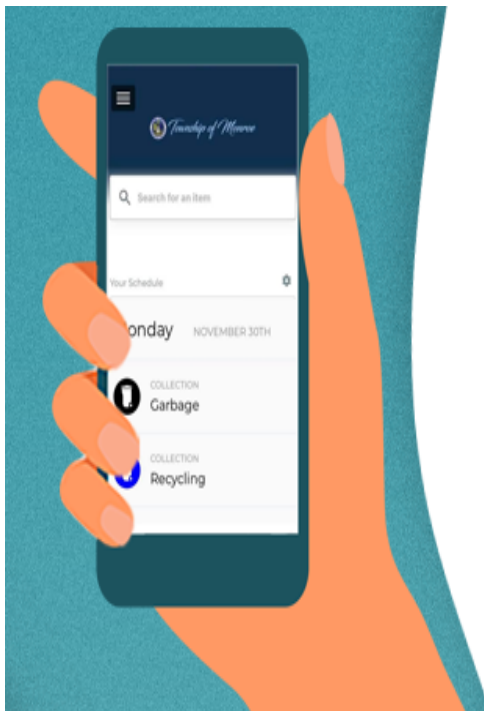
TOWNSHIP OF MONROE

COUNTY OF GLOUCESTER

Department of Public Works
1040 Glassboro Road
Williamstown, NJ 08094
(856) 728-9844
Fax (856) 581-8937
www.monroetownshipnj.org
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Make trash & recycling collection easy with the free Recycle Coach App.

This free waste and recycling app gives Monroe Township residents access to your waste schedule, receive weekly reminders, report or request services, and sort waste correctly with the "What Goes Where" search tool.



Download the Free Waste and Recycling App:

- ✓ Use the personalized collection schedule
- ✓ Receive customized notifications
- ✓ Sort waste correctly with the "What Goes Where?" search tool
- ✓ Boost your recycling knowledge and more!



For More Information call 856-728-9844 or email
dpwinfo@monroetownshipnj.org

These items **DO NOT** belong in your curbside recycling container.



Plastic Bags & Plastic Film



Food Waste



Electronics



Clothing



Household Hazardous Waste



Bulky Plastics



Shredded paper



**Styrofoam
(Polyethylene)**



**Tanglers
(long stringy items)**



Pizza Boxes

ADDITIONAL ITEMS:

Scrap Metal

Frozen Food Containers

Medical & Personal Hygiene Waste

Fast Food & Takeout Containers

Paper Tableware (inc. coffee cups)

Solo Cups

Plastic Tubes/Tubs/Containers



Batteries



Yard Waste

For more information please call The Monroe Twp. Public works Dept. 856-728-9844. We truly appreciate your efforts and strongly urge everyone to do their part.

Curbside Recycling In Monroe Township

These are the **ONLY** items that should be placed in your recycling container for curbside collection.



Plastic Bottles & Jugs ONLY
#1 & #2



Cardboard & Paper



Aluminum & Steel
Cans



Glass
Bottles & Jars



If your recycling container is found to be contaminated it will not be collected.



ABSOLUTELY No Plastic Bags, Plastic film, or plastic wrap!

DO NOT BAG RECYCLING!



Monroe Township Department of Public Works

2022 Recycling/Trash Guide

Curbside Recycling Guidelines



Acceptable Items

Plastic Bottles & Jugs ONLY #1 & #2
Aluminum & Steel Cans
Cardboard & Paper
Glass Bottles & Jars



Unacceptable Items

Food Waste, Styrofoam, Yard Waste
Electronics, Batteries, Clothing,
Shredded Paper, Bulky Plastics,
Scrap Metal, Pizza Boxes, Solo Cups,
Paper Tableware (Inc. Coffee Cups),
Medical & Personal Hygiene Waste,
Fast Food & Takeout Containers,
Plastic Tubes/Tubs/Containers,
Household Hazardous Waste,
Plastic Bags & Plastic Film

DO NOT PLACE RECYCLABLES IN PLASTIC BAGS!

RECYCLING CONTAINERS FOUND TO BE CONTAMINATED

WILL NOT BE COLLECTED. PLASTIC BAGS CAN BE

RECYCLED AT YOUR LOCAL GROCERY STORE.

**ELECTRONIC WASTE (E-WASTE, TV, MONITORS, COMPUTERS, ETC.)
WILL NOT BE COLLECTED CURBSIDE. IT MUST BE BROUGHT TO THE TOWNSHIP YARD FOR DISPOSAL.**

ALL CARDBOARD SHOULD BE BROKEN DOWN TO SAVE SPACE IN THE AUTOMATED RECYCLING CONTAINER.

*For larger or extra cardboard pick up please notify the Public Works office or schedule a pick up through our website
<https://monroetownshipnj.org/3-2/public-works/>.*

New For 2022 The Public Works Convenience Hours

Every Wednesday 8am–2pm & Saturday 8am-12pm

**Residents may dispose of household bulk trash/garbage, recyclables, motor oil, batteries,
appliances, electronics, TV's & brush at our Public Works Yard located at
1040 Glassboro Rd. Williamstown, NJ 08094.**

**MONROE TOWNSHIP RESIDENTS ONLY! I.D. WILL BE REQUIRED.
NO CONTRACTORS WILL BE PERMITTED.**

2022 HOLIDAY SCHEDULE

New Year's Day – Fri., December 31, 2021

Martin Luther King – Mon., January 17, 2022

President's Day – Mon., February 21, 2022

Good Friday – Fri., April 15, 2022

Easter Monday – Mon., April 18, 2022

Memorial Day – Mon., May 30, 2022

Fourth of July – Mon., July 4, 2022

Labor Day – Mon., September 5, 2022

Election Day – Tues., November 8, 2022*

Veteran's Day – Fri., November 11, 2022

Thanksgiving – Thurs., November 24, 2022

Friday after Thanksgiving – Fri., November 25, 2022*

Christmas – Mon., December 26, 2022

New Year's Day – Mon., January 2, 2023

Please note that trash & recycling collection will be delayed by one day for the remainder of the week
following the above holidays.

***EXCEPTIONS: ELECTION DAY & FRIDAY AFTER THANKSGIVING - NORMAL PICK-UP.
BETWEEN MAY 1ST AND OCT. 1ST, PUBLIC WORKS HOURS WILL BE 6:30AM-2:30PM**

BULK PICKUP COLLECTION

Residents **do not** need to schedule bulk pickup but **must** schedule all metal and appliance removal by contacting the Public Works Department at 856-629-4444 or email dpwinfo@monroetownshipnj.org.

If your regular garbage collection is Monday or Thursday, your bulk pickup will be scheduled for removal on the 1st & 3rd Friday of the month.

If your regular garbage collection is Tuesday or Wednesday, your bulk pickup will be scheduled for removal on the 2nd & 4th Friday of the month.

There will be no bulk pickup on any month with a 5th Friday. If there is a township holiday closing during your collection week your items will be scheduled for removal on Saturday instead of Friday. Please visit our website The, Township of Monroe Facebook page for periodic updates and schedule changes.

Chapter 239-8 (2) – In the event of a home, rented or commercial cleanout, the owner of said property will be required to obtain a dumpster through a private contractor or deliver all bulky waste to an authorized collection facility to dispose of.

GARBAGE/RECYCLING RECEPTACLES

When placed curbside, all automated receptacles shall be placed with the handle/wheels facing your home. Receptacles must have a 4 feet clearance from other containers, utility poles, vehicles, basketball nets, bulk items, etc. to ensure proper collection of your containers.

The garbage receptacle is for household waste **ONLY**, this is anything you generate out of your kitchen or bathroom. All household waste placed in the garbage container must be bagged. Waste other than household waste should be placed curbside for bulk pick up on your designated day. **DO NOT** place recyclables in plastic bags.

If your container is damaged in any way, other than by the Public Works Department, it will be the homeowners' responsibility to purchase a replacement container from the Township of Monroe.

Chapter 239-6 – Receptacles or other items to be disposed of shall be placed outside at the designated area after 6 p.m. of the day immediately preceding the day of collection. After collection, any empty containers shall be removed from the curbside promptly, but not later than 8 p.m. the day of collection.

Monroe Township Public Works
1040 Glassboro Rd.
Williamstown, NJ 08094
856-728-9844

CURBSIDE LEAF COLLECTION

The DPW collects & recycles leaves raked curbside during the months of April, November & December. Schedules are posted on the twp. Website & Facebook page weekly. As per NJPDES Municipal Stormwater Regulations and Chapter 285C-3 of the Monroe Township Code non-containerized yard waste is only permitted along the street 7 days prior to a scheduled collection and shall not be placed closer than 10 feet from any storm drain inlet.

BRUSH/LIMBS

Limbs, branches and small trees/bushes/shrubs shall be no larger than 3" in diameter, 4' in length, tied in bundles not to exceed 40 pounds in weight and placed neatly at the curb line for bulk collection. There shall be no collection of logs, tree trunks or stumps.

CONSTRUCTION/REMODELING/ DEMOLITION DEBRIS

Debris that is generated by a contractor or occupant; solid waste Type 13C (consisting of non-recycled construction & demolition materials: doors, windows, concrete, wallboard, paneling, etc.) This debris WILL NOT be collected by the Sanitation Dept. & will require a dumpster on site during all phases of construction or demolition.

GLOUCESTER COUNTY HOUSEHOLD SPECIAL WASTE

Residents may dispose of oil-based paints, household chemicals, florescent tubes, batteries, etc. through this program. Please contact the Gloucester County Office of Recycling at 856-478-6045 Ext. 13 or 14 or visit the website <https://www.gcianj.com/county-recycling/household-special-waste/> for specific dates and times for drop-offs.

RECYCLE COACH APP

This free waste and recycling app gives Monroe Township residents' access to your waste schedule, receive weekly reminders, report or request services, and sort waste correctly with the "What Goes Where" search tool.



Download the
app today



Email: dpwinfo@monroetownshipnj.org
www.monroetownshipnj.org/3-2/public-works/



TOWNSHIP OF MONROE

Department of Public Works

856-629-4444

Email: dpwinfo@monroetownshipnj.org

www.monroetownshipnj.org

Automated Garbage Collection

As some of you may already know, household solid waste collection is done through an Automated Trash Collection System in Monroe Township. Just as the name indicates, automated garbage collection involves the use of a truck with an automated, mechanical arm to lift a specially designed cart from the curbside, dump its contents into the truck and return the cart to the curbside. This system requires only 1 person to operate, as the driver controls everything from the cab of the truck. The automated collection system is safer, more efficient and requires less labor to collect solid waste.



Regular garbage cans cannot be used with this type of trash collection. The municipal Public Works Department will issue each homeowner one 96 gallon automated collection cart. This is the only container that may be used for your regular household waste. The 96 gallon container is designed to accommodate a 6 member household's garbage that is recycling properly.

The collection cart is the property of the Township of Monroe and must be maintained by each homeowner as if the container was their own. Should you move from your current location, the cart must remain at the address it was issued to for the new resident.

*The automated collection cart **must** have a four feet clearance around it, in order to be properly emptied. Please ensure the container is set away from all utility poles, vehicles, basketball nets, recyclables, "odd stops", etc.*

If the automated collection container is damaged in any way, other than by the Public Works Department, it will be the homeowners' responsibility to purchase a replacement container from the Township of Monroe.

Cart Maintenance & Upkeep/ Use of the Cart

Your collection cart must be at the curbside by 6:30 a.m., the morning of your scheduled collection day. The cart may be placed at the curb line no earlier than 6:00 p.m. the night before collection and should be removed from the curb line no later than 8:00 p.m. the day of collection.

Before moving the cart, grasp the handle and tilt the cart towards you. Push or pull the cart to roll it. On slopes, inclines or steps, handle the cart with care.

All garbage placed in the container must be bagged. Periodically, residents may want to wash the cart out with soap and water to cut down on any odors or insects. Sprinkling ammonia in the cart will also serve to reduce odors and pests.

What To & Not To Dispose of In The Collection Cart

Your cart is for the disposal of regular household waste only. Household waste is basically what is generated out of your kitchen and bath on a normal weekly basis.

The following items should not be placed in the collection cart: recyclables, hot ashes, motor oil, solvents, paints, pool chemicals, hazardous materials, flammable liquids, dead animals, concrete, dirt sod, leaves, yard debris, wood, carpet, furniture, etc.



Bulk Pickup

Bulky items/odd stops shall include doors, furniture, carpeting, tires, bundled brush, etc. The Public Works Department collects bulky items/odd stops curbside as follows:

*Monday & Thursday Trash Collection
1st & 3rd Friday of the month*

*Tuesday & Wednesday Trash Collection
2nd & 4th Friday of the month*

Carpet rolls and brush must be cut in lengths not to exceed four (4) feet and bundled with string or twine. Bundles shall not exceed 35-40 pounds in weight.

We do not accept any branches/brush larger than 3" in diameter, logs, tree stumps.



Construction/Remodeling/ Demolition Debris

The Monroe Township Public Works Department will accept NO hazardous materials, construction or remodeling debris such as: plywood, bricks, rocks,

cinder blocks, stone, concrete, mortar, sand, sheetrock, insulation, flooring, shingles, siding or dirt.

Metal/Appliances

Residents must contact the Public Works Department to schedule all metal and appliance removal.

Metal and appliances are scheduled for collection on Friday during a full work week.

When there is a township scheduled holiday there will be no metal pick-up until the following week.



Tires

Tires are no longer excepted at the Public Works Yard. We also will not be collecting them curbside. Tires may be brought to the Gloucester County tire amnesty program held every March, or you may bring tires to Wade Environmental located in Atco, NJ (856)767-2760.

Grass

We encourage you to cut and leave your grass clippings to recycle back into your lawn. Should you wish to dispose of grass clippings, seal them in a plastic bag not to exceed 35-40 pounds in weight. Grass bags will be collected with bulk pickup.



Leaves

The Public Works Department hosts a curbside leaf collection program which will take place during the months of April, November and December.

What to Do with Used Sharps in New Jersey

Put used sharps in a strong, plastic container.

When the container is 3/4 full, put the lid on, seal it with duct tape, and label
DO NOT RECYCLE.



Have a needle clipper? When the needle clipper is full, it can be disposed of according to your state or local regulations. More information can be found [here](#).

Put the plastic container in the household trash-~~don't~~ recycle!



If a trash collector is reluctant to collect a red sharps container, refer them to your [state waste agency](#).

Sharps should never be thrown loosely into the trash or toilet.

Sharps that retract after use, or are very small, should be disposed of like all other sharps.

Recycle Unwanted Clothing & Electronics Right from Your Door

Powered by **retrievr**, Monroe, NJ now brings you a convenient service that collects your unwanted clothing and electronics right from your doorstep.



Clothing



Electronics

It's easy to get started. Simply visit **retrievr.com**
or text **PICKUP** to **757-70-FETCH**

1



**Tell us what
you're recycling**

2



**Pick a date
for your pickup**

3



**A truck comes
to your door**

The service is free for all clothing and small electronics.
Fees apply only for TVs and CRT monitors.

See the list of items **retrievr** collects
and FAQs at **retrievr.com/monroenj**



powered by

retrievr



LATEX PAINT DISPOSAL

Latex (also called “water based”) paint is **NOT** a hazardous waste and should be disposed of at the curb with the rest of your household trash. Here’s how to properly dispose of latex paint:

1. Make sure the paint can is $\frac{1}{2}$ full or less.
(If the can is more than $\frac{1}{2}$ full, pour the excess into another container, like a milk jug, coffee can or trash bag.
2. Add a clay-based kitty litter or speedy dry so that the can is $\frac{3}{4}$ full.
3. Stir paint/kitty litter or speedy dry mixture.
4. If liquid paint remains, add more kitty litter or speedy dry.
5. Allow paint/kitty litter or speedy dry mixture to dry until it is no longer pourable.
6. Dispose of can in the garbage.



***** DO NOT PUT THE LID BACK ON THE PAINT CAN!** Paint cans will **NOT** be picked up by your trash hauler if he/she can’t see that the paint is dry.

OIL-BASED PAINT DISPOSAL

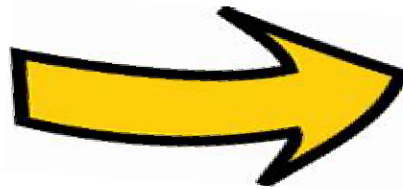
Oil-based paint is a flammable material. It must be disposed of at one of the Gloucester County Household Special Waste Collection Events.

Please call (856) 478-6045, ext. 14 for more information.
Or visit our web site: www.gcianj.com

Social Distancing For Containers



4 FEET



AUTOMATED CONTAINER PLACEMENT

In order to properly empty containers, a minimum of four foot spacing is required. Please ensure the containers are set away from all utility poles, vehicles, basketball nets, recyclables, etc.

Leaving space around your containers and other objects will help improve collection efficiency and help better serve our residents.





Accepted Electronic Items

Televisions
Computer Monitors
Cell Phones / Telephones
Printers
Copiers
Modems
Fax Machines
VCR
DVD Players
Game Consoles
Cell phones
Laptops
CD Players
Keyboards



Scanners
PC Speaker
Audio / Video Equip.
Tablets
Hard Drives
AC Adapters
MP3 Players / Ipods

The Monroe Township Public Works

Located at 1040 Glassboro Road

is Open to Residents

Wed. 8:00am - 2:00pm & Sat. 8:00am- 12:00pm
to Safely and Securely Recycle Unwanted Electronic Waste.

Important:

Electronic Devices are not permitted to be placed curbside for disposal and must be dropped off at the Public Works Dept. for recycling.

As Per the NJ Electronic Waste Management Act, there shall be no disposal of electronic waste in the regular waste stream.

For more information

please call 856.728.9844 or email: dpwinfo@monroetownshipnj.org

