

**MINUTES
REGULAR COUNCIL MEETING
TOWNSHIP OF MONROE
NOVEMBER 13, 2018**

A.) OPENING CEREMONIES

CALL TO ORDER

The Regular Council Meeting of the Township of Monroe was called to order at approximately 8:00PM by **Cncl. Pres., Rich DiLucia** in the Court Room of the Municipal Complex located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*N.J.S.A. 10:4-6 thru 10:4-21*). Notices were placed in the official publications for the Township of Monroe (i.e.: South Jersey Times, Courier Post and The Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and on the Monroe Township website.

Cncl. Pres., DiLucia stated the Clerk has placed a sign-in sheet in the meeting room. If anyone would like to address Council, please sign in and you will be recognized during the Public Portion. Kindly state your name for the record.

SALUTE TO THE FLAG

Cncl. Marino led the Assembly in the Pledge of Allegiance to Our Flag and **Cncl. McIlvaine** Offered the Invocation.

ROLL CALL OF PUBLIC OFFICIALS

Cncl. Marvin Dilks		Excused
Cncl. Ron Garbowski	Present	
Cncl. Bob Heffner	Present	
Cncl. Joe Marino	Present	
Cncl. Bart McIlvaine	Present	
Cncl. Cody Miller		Excused
Cncl. Pres. Rich DiLucia	Present	
Mayor Daniel Teefy		Excused
Solicitor, Stephen Boraske	Present	
Business Administrator, Kevin Heydel	Present	
Engineer, Kathryn Cornforth	Present	
Dir. of Finance, Karyn Paccione		Excused
Dir. of Public Safety, Jim Smart	Present	
Dir. of Public Works, Mike Calvello	Present	
Dir. of Comm. Dev./Code Enf., Rosemary Flaherty	Present	
Dir. of Parks & Recreation, Jim Bonder	Present	
Deputy Mayor, Andy Potopchuk		Excused
Police Chief John McKeown	Present	
Municipal Clerk, Susan McCormick	Present	

APPROVAL OF MINUTES

Cncl. Garbowski made a motion to approve the minutes as submitted of the Council Work Session of October 22, 2018 and the Regular Council Meeting of October 22, 2018. The motion was seconded by **Cncl. McIlvaine** and approved by all members of Council in attendance.

B.) CORRESPONDENCE – None

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C.) RESOLUTIONS SCHEDULED – PUBLIC PORTION

Cncl. Garbowski made a motion to open the Resolutions Scheduled – Public Portion. The motion was seconded by **Cncl. McIlvaine** and unanimously approved by all members of Council in attendance. With no one wishing to speak, **Cncl. Garbowski** made a motion to close the Resolutions Scheduled – Public Portion. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council in attendance.

R:221-2018 Resolution Of The Township Council Of The Township Of Monroe Transferring Funds For The Budget Year 2018

Cncl. Garbowski made a motion to approve Resolution R:221-2018. The motion was seconded by **Cncl. McIlvaine** and unanimously approved by all members of Council in attendance.

**ROLL CALL VOTE TO APPROVE RESOLUTION R:221-2018
5 AYES (DiLucia, Garbowski, Heffner, Marino, McIlvaine), 2 ABSENT (Dilks, Miller)**

Tally: 5 Ayes, 0 Nays, 0 Abstain, 2 Absent. Resolution **R:221-2018** was duly approved.

Cncl. Garbowski made a motion to bracket for approval, by Consent Agenda, Resolutions R:211-2018 through R:220-2018. The motion was seconded by **Cncl. McIlvaine** and unanimously approved by all members of Council in attendance.

CONSENT AGENDA RESOLUTIONS R:211-2018 THROUGH R:220-2018

R:211-2018 Resolution Of The Township Council Of The Township Of Monroe Authorizing The Purchase Of One (1) Labrie 33 (31+2) Cu. Yd. Right Hand Automizer Automated Refuse Collection System Mounted On An Unused 2019 Peterbuilt Model 520 Cab & Chassis 66,000 LB GVW Minimum Or Equal Under The National Cooperative Purchasing Alliance Program

R:212-2018 Resolution Of The Township Council Of The Township Of Monroe Authorizing A Lien Be Placed On Various Properties For Failure To Comply With Chapter 295 Of The Code Of The Township Of Monroe

R:213-2018 Resolution Adjusting Township Of Monroe Tax Records

R:214-2018 Resolution Of The Township Council Of The Township Of Monroe Awarding A Contract For Professional Services To The Municipal Engineer For Groundwater Sampling/Analysis Remedial Action Report For The Former ATS Property Located At Malaga Road & Hudson Avenue Within The Township Of Monroe, County Of Gloucester, State Of New Jersey

R:215-2018 Resolution Of The Township Council Of The Township Of Monroe Authorizing The Execution Of A Commodity Resale Agreement With The County Of Gloucester

R:216-2018 Resolution Of The Township Council Of The Township Of Monroe Awarding Bid To Hunter Keystone Peterbuilt, LP d/b/a Hunter Truck Sales & Service For The Purchase Of A New Replacement Engine For A 2013 International 7400 SBA 6x4 Cab & Chassis As Specified In The Specifications For The Township Of Monroe, Gloucester County And Authorizing The Proper Township Officials To Execute The Required Documentation

R:217-2018 Resolution Of The Township Council Authorizing The Reduction Of The Performance Guarantee Posted In The Amount Of \$540,484.00 For “Reserve At Twelve Oaks” Subdivision #1840, Block 12901, Lots 5, 5.01-5.05 And 8-10, Block 139.0102, Lot 1

R:218-2018 Resolution Requesting Approval Of Items Of Revenue And Appropriation *NJSA 40A:4-87* Sustainable Jersey Regional Hub Grant

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C.) RESOLUTIONS SCHEDULED – PUBLIC PORTION (cont'd)

R:219-2018 Resolution Requesting Approval Of Items Of Revenue And Appropriation
NJSA 40A:4-87 NJ Transportation Trust Fund – FY 2018 Bikeway Programs

R:220-2018 Resolution Authorizing Closed Executive Session Of The Township Council
Of The Township Of Monroe

Cncl. Garbowski made a motion to approve Resolutions R:211-2018 through R:220-2018. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council in attendance.

D.) ORDINANCES

Cncl. Pres., DiLucia turned this portion of the meeting over to **Ordinance Committee Chairman, Cncl. Marino**.

O:32-2018 An Ordinance Of The Township Council Of The Township Of Monroe Appropriating A Sum Not To Exceed \$50,000.00 For Professional Services Related To The Upgrade Of The Irrigation System At Owens Park And The Extension Of The Bike Path Within The Township Of Monroe

First Reading: A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Garbowski made a motion to approve Ordinance O:32-2018 for First Reading and Publication. The motion was seconded by **Cncl. Pres. DiLucia** and unanimously approved by all members of Council in attendance.

O:33-2018 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 69 Of The Code Of The Township Of Monroe, Entitled “Police, Division Of”

First Reading: A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. McIlvaine made a motion to approve Ordinance O:33-2018 for First Reading and Publication. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council in attendance.

O:34-2018 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 175 Of The Township Of Monroe, Entitled “Land Management”

First Reading: A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Garbowski made a motion to approve Ordinance O:34-2018 for First Reading and Publication. The motion was seconded by **Cncl. Pres. DiLucia** and unanimously approved by all members of Council in attendance.

O:35-2018 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 74 Of The Code Of The Township Of Monroe, Entitled “Fees”

First Reading: A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Garbowski made a motion to approve Ordinance O:35-2018 for First Reading and Publication. The motion was seconded by **Cncl. McIlvaine** and unanimously approved by all members of Council in attendance.

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D.) ORDINANCES (cont'd)

O:36-2018 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 141 Of The Code Of The Township Of Monroe, Entitled "Fire Prevention"

First Reading: A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Pres. DiLucia made a motion to approve Ordinance O:36-2018 for First Reading and Publication. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council in attendance.

O:37-2018 An Ordinance Of The Township Of Monroe, County Of Gloucester, State Of New Jersey, Amending And Supplementing Chapter 230 Of The Township Code Of The Township Of Monroe, Entitled, "Peddling And Soliciting" And Chapter 74, Entitled "Fees"

First Reading: A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Garbowski made a motion to approve Ordinance O:37-2018 for First Reading and Publication. The motion was seconded by **Cncl. Pres. DiLucia** and unanimously approved by all members of Council in attendance.

E.) REPORTS AND OTHER MATTERS

Dir. of Public Safety, Jim Smart reported he attended the Williamstown Fire Co.'s banquet and the EMS banquet, and both were well attended.

Dir. of Comm. Dev./Code Enf., Rosemary Flaherty informed Council that Erin Taylor is collecting donations for our troops who have been deployed. Ms. Taylor needs certain items by tomorrow. Mrs. Flaherty will send Council a list of items that are needed.

Dir. of Parks & Recreation, Jim Bonder mentioned there is a new employee working at the Pfeiffer Community Center and said with his assistance, a lot of improvements have been made outside of the Center and in the next few weeks, a lot of improvements will be made to the interior of the Center. Mr. Bonder also mentioned that Mr. Heydel put him and his department in touch with a representative with the Marine Toys for Tots. He said, if we know of anyone who is in need of gifts for their family, they can go on the Marine Toys for Tots website and submit information about the child in need of gifts and Marine Toys for Tots will guarantee Christmas gifts for the children. Mr. Bonder informed Council that when he spoke with Marine Toys for Tots over two weeks ago, he was told there were already 61 families in Monroe Township qualified and registered to receive gifts for the Holidays. He noted the program on their website closes on November 15th. However, if we know of anyone in need, the Community Affairs Office can be contacted and a formal written request can be made to the Toys for Tots program until about December 10th to take care of those in need. Mr. Bonder said the Pfeiffer Community Center will be the "hub" for Toys for Tots and around December 18th, they will go to the Toys for Tots Clarksboro location, pick up the gifts to deliver to the Center, and the families will go to the Center to pick up the gifts for their family, which will already be gift wrapped and labeled.

F.) GENERAL PUBLIC DISCUSSION

Cncl. Garbowski made a motion to open the General Public Discussion. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council in attendance. With no one wishing to speak, **Cncl. Garbowski** made a motion to close the General Public Discussion. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council in attendance.

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CLOSED EXECUTIVE SESSION

Solicitor Boraske reported that Council just concluded a Closed Executive Session for the purpose of discussing two matters. A litigation matter (Leonetti v. Monroe Township) was discussed and Council received legal advice and recommendation from outside Counsel regarding the resolution of the matter. Council considered a proposed settlement agreement during Closed Executive Session and did authorize to approve the settlement agreement, which will be memorialized by Resolution and read into the record. Mr. Boraske also reported the matter of a medical marijuana dispensary application was discussed. This application was considered and approved by the Planning Board. Council received legal advice and recommendation from the Township Solicitor regarding the approval of the medical marijuana dispensary and how to handle future applications for medical marijuana dispensaries in the Township. Council also spoke with the Zoning Officer regarding this application and no formal action was taken by Council in respect to this application.

At this time, a motion was made to re-open Resolutions Scheduled – Public Portion. **Cncl. Garbowski** made a motion to re-open the Resolutions Scheduled – Public Portion. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council in attendance.


R:222-2018 Resolution Of The Township Council Of The Township Of Monroe Authorizing The Settlement In The Litigation Captioned “Vincent Leonetti vs. Monroe Township” Docket No. GLO-L-896-18

Cncl. Garbowski made a motion to approve Resolution R:222-2018. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council in attendance, with the exception of **Cncl. Heffner** who Abstained.

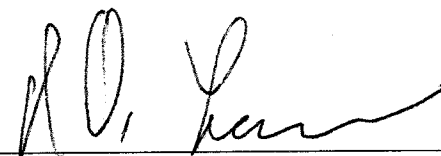
G.) ADJOURNMENT

With nothing further to discuss, **Cncl. Garbowski** made a motion to adjourn the Regular Council Meeting of November 13, 2018. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council in attendance.

Respectfully submitted,



**Susan McCormick, RMC
Township Clerk**



Presiding Officer

These minutes were prepared from excerpts of the tape-recorded proceedings of the Regular Council Meeting of November 13, 2018 and serve as only a synopsis of the proceedings. The official tape may be heard in the Office of the Township Clerk upon proper notification pursuant to the Open Public Records Law.

Approved as submitted _____ *Am* _____
Approved as corrected _____

Date 11/26/18
Date _____