

**MINUTES
WORK SESSION MEETING
TOWNSHIP OF MONROE
MAY 29, 2018**

A.) OPENING CEREMONIES & ROLL CALL

The regular scheduled Work Session Meeting of the Monroe Township Council was called to order by **Council President, Rich DiLucia** at approximately 7:00 PM in the Conference Room on the first floor of the Municipal Complex, located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*NJSA 10:4-6 thru 10:4-21*). Notices were placed in the official publications for Monroe Township (i.e.: South Jersey Times, Courier Post and the Sentinel of Gloucester County). A copy of that notice has been posted on the bulletin board at the Municipal Complex.

SALUTE TO OUR FLAG -- **Cncl. McIlvaine** led the Assembly in the Salute to Our Flag.

ROLL CALL OF PUBLIC OFFICIALS

Cncl. Marvin Dilks		Excused
Cncl. Ronald Garbowski		Excused
Cncl. Bob Heffner	Present	
Cncl. Joe Marino	Present	
Cncl. Bart McIlvaine	Present	
Cncl. Cody Miller		Excused
Cncl. Pres., Rich DiLucia	Present	
Mayor, Daniel P. Teefy	Present	
Business Admin., Kevin Heydel	Present	
Acting Solicitor, Teresa Lentini		Excused
Eng., Ray Jordan, ARH	Present	
Dir. of Finance, Karyn Paccione	Present	
Dir. of Public Safety, Jim Smart		Excused
Dir. of Public Works, Mike Calvello		Excused
Dir. of Comm. Dev/Code Enf. Rosemary Flaherty		Excused
Dir. of Parks & Rec, Jim Bonder	Present	
Deputy Mayor, Andy Potopchuk		Excused
Chief of Police, John McKeown	Present	
Municipal Clerk, Susan McCormick	Present	

B.) MATTERS FOR DISCUSSION

Mayor Teefy reported that on Thursday, May 24th the Planning Board designated the Cross Keys area as an area for redevelopment. The next step in the process is to have this matter go to the ordinance committee as this designation must be approved by council via an ordinance.

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C.) PUBLIC PORTION

Cncl. McIlvaine made a motion to open the Public Portion. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council in attendance.

Joe Fisona - 19 Gibson Lane approached council members to advise them that "Sunny Estates" has formed a civic association, it is composed of some 190 homes thus far and he introduced Rich Schmidt as the Vice-President, with Mr. Fisona being named President. Mr. Fisona then reported on the intersection at Rt. 42 & Cross Keys Road advising he received an email from the Senator's office stating there was good news to report as he had just learned that the improvement work was approved by the NJDOT Review Board and it is to be included in the State Department of Transportation Improvement Project. He then spoke on a 25% cost sharing commitment from the municipality and he questioned if the Mayor had received anything on this. **Mayor Teefy** advised he did speak with a lady from the state and they are looking to include this when they do the timing of the light at that location. Mr. Fisona mentioned that this year the right-of-way and the design has been approved and construction will be done in 2019. He received a cost estimate from the Office of Community and Construction Constituent Relations that indicated an estimate of the work to be somewhere in the area of \$20,000 - \$30,000. Mr. Fisona then advised a public hearing will be held in Washington Township sometime in June. **Mayor Teefy** then noted that he felt the petition that Mr. Fisona generated and sent to the state was a great help in securing the funding, etc. **Cncl. McIlvaine** expressed his thanks to Mr. Fisona for all his efforts with respect to this project.

Cncl. McIlvaine made a motion to close the Public Portion. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council in attendance.

D.) NEW BUSINESS

Cncl. McIlvaine noted he just met with the Williamstown Fire Chief and he handed me the proposal for the new rescue pumper that was talked about in the capital improvement budget. Initially, the price was to be around \$720,000.00 and it looks like it is coming in at \$698,641.00. He questioned if we would going through a co-op for the purchase. **Business Administrator, Kevin Heydel** posed some questions with respect to the purchase, one being the name of the company we are buying from. **Cncl. McIlvaine** noted he would like to see this done as he was advised there was a 260-270 day turnaround before they would receive the truck. **Mayor Teefy** advised the chief is going to look at the old vehicle to see if it could be used as a trade-on versus selling it on the open market. **Cncl. Pres., DiLucia** questioned if there were any bids on that. **Cncl. McIlvaine** advised there is just the one figure and it is going with a co-op, there is no bid process as he understands. **Mr. Heydel** noted that was correct but what you are supposed to be showing is a savings of what it would be without going through the co-op, against what it is going through the co-op. He advised he could get those figures. Mr. Heydel stressed this is an easier way to purchase a vehicle but you still have to provide and show that there is a savings as this is a requirement.

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D.) NEW BUSINESS (cont'd)

He added we did an advertisement today for the ambulance remount with the same H-GAC co-op (*Houston-Galveston Area Council*). The savings could include such items as the cost of advertising, bid bonds to be placed, etc. **Cncl. Pres., DiLucia** questioned if Mr. Heydel was confident that by getting a price from the same company we are buying it from, that it would be acceptable. Mr. Heydel responded yes, because what would happen is then you would have to take the full bid specs to someone else and have them price out and chances are you won't have the same bid specs because there are different manufacturers. Discussion continued on the rescue pumper and the various options.

E.) OLD BUSINESS - None

F.) COMMITTEE REPORTS - None

G.) QUESTIONS REGARDING RESOLUTIONS SCHEDULED

Cncl. Heffner posed a question on the RFP's that went out with respect to the emergency contractors. He noticed the contract becomes effective on May 28, 2018 and terminates March 31, 2019, adding there would be no April coverage. The Clerk advised originally it was until April so perhaps they wanted to get back to doing the RFP earlier in the year adding the RFP was a bit late going out this time. Mr. Heydel indicated you could still award the contracts this evening.

H.) QUESTIONS REGARDING ORDINANCES SCHEDULED - None

I.) ADJOURNMENT

With nothing further for discussion, **Cncl. McIlvaine** made a motion to adjourn the Council Work Session of May 29, 2018. The motion was seconded by **Cncl. Marino** and was unanimously approved by all members of Council.

Respectfully submitted,



Susan McCormick, RMC
Municipal Clerk



Presiding Officer

These minutes were prepared from the tape-recorded proceedings and the hand written notes of the Council Work Session of May 29, 2018 and serves as only a synopsis of the proceedings. Portions of the official tape may be heard in the Office of the Township Clerk upon proper notification pursuant to the Open Public Records Law.

Approved as submitted AMJ
Approved as corrected _____

Date 6/25/18
Date _____