

**MINUTES
REGULAR COUNCIL MEETING
TOWNSHIP OF MONROE
FEBRUARY 12, 2018**

A.) OPENING CEREMONIES

CALL TO ORDER

The Regular Council Meeting of the Township of Monroe was called to order at approximately 8:00 PM by **Cncl. Pres., Rich DiLucia** in the Court Room of the Municipal Complex located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*N.J.S.A. 10:4-6 thru 10:4-21*). Notices were placed in the official publications for the Township of Monroe (i.e.: South Jersey Times, Courier Post and The Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and also on the Monroe Township website.

Cncl. Pres., DiLucia stated the Clerk has placed a sign-in sheet in the meeting room. If anyone would like to address Council please sign in and you will be recognized during the Public Portion. Kindly state your name for the record.

SALUTE TO THE FLAG

Cncl. Garbowski led the Assembly in the Pledge of Allegiance to Our Flag and **Cncl. Marino** offered the Invocation.

ROLL CALL OF PUBLIC OFFICIALS

| | | |
|---|---------|---------|
| Cncl. Marvin Dilks | | Excused |
| Cncl. Ron Garbowski | Present | |
| Cncl. Bob Heffner | | Excused |
| Cncl. Joe Marino | Present | |
| Cncl. Bart McIlvaine | Present | |
| Cncl. Cody Miller | | Excused |
| Cncl. Pres. Rich DiLucia | Present | |
| Mayor Daniel Teefy | Present | |
| Solicitor, Louis Cappelli, Jr. | Present | |
| Business Administrator, Kevin Heydel | Present | |
| Engineer, Kathryn Cornforth | Present | |
| Dir. of Finance, Karyn Paccione | | Excused |
| Dir. of Public Safety, Jim Smart | Present | |
| Dir. of Public Works, Mike Calvello | Present | |
| Dir. of Comm. Dev./Code Enf., Rosemary Flaherty | Present | |
| Deputy Mayor, Andy Potopchuk | | Excused |
| Police Chief John McKeown | Present | |
| Dir. of Parks & Recreation, Jim Bonder | Present | |
| Municipal Clerk, Susan McCormick | Present | |

PRESENTATIONS – None

APPROVAL OF MINUTES

Cncl. Garbowski made a motion to approve the minutes as submitted of the Work Session, Regular Council Meeting and Closed Executive Session of January 22, 2018. The motion was seconded by **Cncl. Marino** and approved by all members of Council in attendance with the exception of **Cncl. McIlvaine** who Abstained.

B.) CORRESPONDENCE – None

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C.) RESOLUTIONS SCHEDULED – PUBLIC PORTION

Cncl. Pres. DiLucia announced that Resolutions R:44-2018 and R:45-2018 were being moved from the Work Session Agenda to the Regular Council Meeting Agenda for approval. He also announced that Resolution R:55-2018 was being removed from the Regular Council Meeting Agenda, as action cannot be taken on a Resolution of this nature without the full Council in attendance. **Cncl. Garbowski** made a motion to open the Resolutions Scheduled – Public Portion. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council in attendance.

With no one wishing to speak, **Cncl. Garbowski** made a motion to close the Resolutions Scheduled – Public Portion. The motion was seconded **Cncl. Marino** and unanimously approved by all members of Council in attendance.

R:44-2018 Resolution Of The Township Council Of The Township Of Monroe Authorizing The Mayor To Execute A Developer’s Agreement With St. Matthews Baptist Church Day Care, Site Plan #405A-SP, Block 15101, Lot 14

Cncl. Garbowski made a motion to approve Resolution R:44-2018. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council in attendance.

**ROLL CALL VOTE TO APPROVE RESOLUTION R:44-2018
4 AYES (DiLucia, Garbowski, Marino, McIlvaine), 3 ABSENT (Dilks, Heffner, Miller)**

Tally: 4 Ayes, 0 Nays, 0 Abstain, 3 Absent. Resolution **R:44-2018** was duly approved.

R:45-2018 Resolution Of The Township Council Of The Township Of Monroe Authorizing The Acceptance Of A Letter Of Credit In The Amount Of \$470,948.00 For St. Matthews Baptist Church Day Care, Site Plan #405A-SP, Block 15403, Lot 3.02 For Certain Site Improvements

Cncl. Garbowski made a motion to approve Resolution R:45-2018. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council in attendance.

**ROLL CALL VOTE TO APPROVE RESOLUTION R:45-2018
4 AYES (DiLucia, Garbowski, Marino, McIlvaine), 3 ABSENT (Dilks, Heffner, Miller)**

Tally: 4 Ayes, 0 Nays, 0 Abstain, 3 Absent. Resolution **R:45-2018** was duly approved.

Cncl. Garbowski made a motion to bracket Resolutions R:51-2018 through R:67-2018 for approval by Consent Agenda, with the exception of R:55-2018, which was removed from the Agenda. The motion was seconded by **Cncl. McIlvaine** and unanimously approved by all members of Council in attendance.

CONSENT AGENDA

R:51-2018 Resolution Authorizing The Execution Of A Lease Agreement Between The Township Of Monroe And The Board Of Chosen Freeholders Of The County Of Gloucester For The 2018 Nutrition Project At The Pfeiffer Community Center.

R:52-2018 Governing Body Certification Of Compliance With The United States Equal Employment Opportunity Commission’s “Enforcement Guidance On The Consideration Of Arrest And Conviction Records In Employment Decisions Under Title VII Of The Civil Rights Act Of 1964”

R:53-2018 Resolution Of The Township Council Of The Township Of Monroe, Authorizing The Purchase Of CCTV System Replacement For The Police Department In The Township Of Monroe Under A National Cooperative Purchase Program.

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C.) RESOLUTIONS SCHEDULED – PUBLIC PORTION (cont'd)

R:54-2018 Resolution Of The Township Council Of The Township Of Monroe Authorizing Adams, Rehmann & Heggan Associates To Move Forward With The Feasibility Study As Required By The NJDEP HDSRF Grant Package To Generate Renewable Energy To Be Located At The Monroe Township Landfill

R:55-2018 Emergency Temporary Resolution Prior To Adoption Of The Budget Township Of Monroe, County Of Gloucester **REMOVED FROM AGENDA**

R:56-2018 Resolution Of The Township Council Of The Township Of Monroe To Adopt A Community Forestry Management Plan For The Township Of Monroe From January 1, 2018 to December 31, 2022

R:57-2018 Resolution Of The Township Council Of The Township Of Monroe Authorizing The Request For Proposals (RFP) For A Business Entity To Provide A Beer & Wine Garden Concession At The Town Appreciation Music Festival Within The Township Of Monroe

R:58-2018 Resolution Authorizing The Mayor Of The Township Of Monroe To Enter Into A Contract For An Alternate Township Physician For the Year 2018 (*Life Care Medical Centers*)

R:59-2018 Resolution Of The Township Council Of The Township Of Monroe Amending Resolution R:276-2017 Authorizing The Monroe Township Planning Board To Conduct A Preliminary Investigation And Convene Public Hearings To Determine Whether Block 101, Lots 2, 7, 8, 9, 9.02, 10, 11, 12, 13, 15, 16, 17, 18, 19, 39, 52, 53, 54, 55, 56, 56.01, 57, 58, 59, 60, 61, 62 and 63 Within Township Of Monroe to Qualify As An Area In Need Of Redevelopment

R:60-2018 Resolution Of The Township Council Of The Township Of Monroe Authorizing The Mayor To Execute A Right Of Way Agreement Between The Township Of Monroe And Atlantic City Electric Company (*Bike Path Easement*)

R:61-2018 Resolution Authorizing The Mayor Of The Township Of Monroe To Enter Into A Contract With Township Physicians For Workers' Compensation For The Year 2018 (*Advantage Occupational Medicine & Reconstructive Orthopedics*)

R:62-2018 Resolution Authorizing The Mayor Of The Township Of Monroe To Enter Into A Contract With The Township Physician For the Year 2018 (*Rowan University School Of Osteopathic Medicine – Department of Family Medicine*)

R:63-2018 Resolution Of The Township Council Of The Township Of Monroe Authorizing The Township Of Monroe To Enter Into A Contract With Triad Advisory Services, Inc. For Affordable Housing Administrative Agent Services For The Township Of Monroe, County Of Gloucester, State of New Jersey

R:64-2018 Resolution Adjusting Township Of Monroe Tax Records

R:65-2018 Resolution Of The Township Council Of The Township Of Monroe Approving Participation In The 2018 Safe And Secure Communities Program With The State Of New Jersey Federal Grant Program Administered By The Division Of Criminal Justice Department Of Law And Public Safety.

R:66-2018 Resolution Authorizing The Execution Of A Contract With Brown & Connery, LLP As Special Labor Counsel For The Township Of Monroe For The Year 2018

R:67-2018 Resolution Authorizing Closed Executive Session Of The Township Council Of The Township Of Monroe To Discuss Litigation Matters – *Montone v. Monroe Township*, *Crossroads of Williamstown Management, LLC v. Monroe Township* and Potential Litigation Matters “*Open Public Records Act*” and “*Abandoned Properties*”

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C.) RESOLUTIONS SCHEDULED – PUBLIC PORTION (cont'd)

Cncl. Garbowski made a motion to approve Resolutions R:51-2018 through R:67-2018, with the exception of R:55-2018, which was removed from the Agenda. The motion was seconded by **Cncl. McIlvaine** and unanimously approved by all members of Council in attendance.

D.) ORDINANCES

O:01-2018 Calendar Year 2018 Ordinance To Exceed The Municipal Budget Appropriation Limits And To Establish A Cap Bank (*N.J.S.A. 40A:4-45.14*)

First Reading: A copy of this ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Garbowski made a motion to approve Ordinance O:01-2018 for First Reading and Publication. The motion was seconded by **Cncl. Pres. DiLucia** and unanimously approved by all members of Council in attendance.

O:02-2018 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 175 Of The Code Of The Township Of Monroe, Entitled "Land Management"

First Reading: A copy of this ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Garbowski made a motion to approve Ordinance O:02-2018 for First Reading and Publication. The motion was seconded by **Cncl. Pres. DiLucia** and unanimously approved by all members of Council in attendance.

O:03-2018 An Ordinance Of The Township Council Of The Township Of Monroe Authorizing The Private Sale Of Municipal Property Located At Corkery Lane A/K/A Block 3901, Lot 25, Poteat Lane A/K/A Block 4301, Lot 3, Huber Avenue A/K/A Block 5301, Lot 3

First Reading: A copy of this ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Pres. DiLucia made a motion to approve Ordinance O:03-2018 for First Reading and Publication. The motion was seconded by **Cncl. McIlvaine** and unanimously approved by all members of Council in attendance with the exception of **Cncl. Garbowski** who Abstained.

O:04-2018 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 29 Of The Code Of The Township Of Monroe, Entitled "Emergency Management Council"

First Reading: A copy of this ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Garbowski made a motion to approve Ordinance O:04-2018 for First Reading and Publication. The motion was seconded by **Cncl. Pres. DiLucia** and unanimously approved by all members of Council in attendance.

E.) REPORTS AND OTHER MATTERS

Dir. of Public Safety, Jim Smart reported that emergency services have been busy, working very hard assisting with the recent fires in the township.

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CLOSED EXECUTIVE SESSION

Solicitor Cappelli reported that Council just concluded a Closed Executive Session for the purpose of discussing legal matters; Council was updated, but no formal action was taken on those matters as noted in Resolution R:67-2018.

F.) GENERAL PUBLIC DISCUSSION

Cncl. Garbowski made a motion to open the General Public Discussion. The motion was seconded by **Cncl. McIlvaine** and unanimously approved by all members of Council in attendance. With no one wishing to speak, **Cncl. Garbowski** made a motion to close the General Public Discussion. The motion was seconded by **Cncl. McIlvaine** and unanimously approved by all members of Council in attendance.

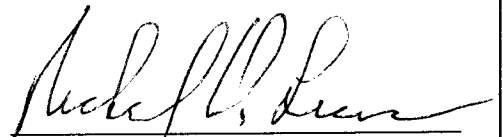
G.) ADJOURNMENT

With nothing further to discuss, **Cncl. Garbowski** made a motion to adjourn the Regular Council Meeting of February 12, 2018. The motion was seconded by **Cncl. McIlvaine** and unanimously approved by all members of Council in attendance.

Respectfully submitted,



**Susan McCormick, RMC
Township Clerk**



Presiding Officer

These minutes were prepared from excerpts of the tape-recorded proceedings of the Regular Council Meeting of February 12, 2018 and serve as only a synopsis of the proceedings. The official tape may be heard in the Office of the Township Clerk upon proper notification pursuant to the Open Public Records Law.

Approved as submitted _____  _____
Approved as corrected _____

Date 2/26/18
Date _____