

Township of Monroe
Notice of Request for Proposals
Third Party Administrator to Facilitate the Transfer of Vehicle Title
Certificates for Unclaimed/Abandoned Vehicles
Under the Fair and Open Process

Pursuant to the fair and open process and in accordance with N.J.S.A. 40A:11-1 et. seq., proposals are requested by the Township of Monroe at its offices at 125 Virginia Avenue, Williamstown, NJ 08094 on **April 20, 2017 at 2:00 p.m.** for:

Qualified individual/firm to provide Third Party Administrative Services to facilitate the transfer of vehicle title certificates for unclaimed/abandoned vehicles within the Township of Monroe

The purpose of this request is to enter into a contract with the most qualified entity to facilitate the transfer of unclaimed/abandoned vehicles titles within the Township is listed above and generally described in the Request. A qualified individual/firm will be selected through a competitive, quality-based, fair and open process, conditions, and services with any or all individuals/firms responding to the request. The Township permitted by law, and may at its sole discretion decide not to proceed at all or to proceed with a portion of that work. The Township reserves the right to interview any or all proposers.

Full copies of the Notice of Request are available on the Township's website www.monroetownshipnj.org or from the Township Clerk at (856) 728-9800 ext. 214 or by mail at 125 Virginia Avenue, Williamstown, NJ 08094.

All questions regarding the Request should be made in writing to Chief John McKeown, Township of Monroe, 125 Virginia Avenue, Williamstown, NJ 08094.

Susan McCormick, RMC
Municipal Clerk