

**MONROE TOWNSHIP BOARD OF HEALTH**  
**September 14, 2016**

Eileen Ferguson, Chairperson, called the meeting of the Monroe Township Board of Health to order. Notice of the meeting was given pursuant to the provisions of the Open Public Meeting Act. Written notice was sent to two newspapers, the Gloucester County Times and the Sentinel. A copy of the written notice was given to the Township Clerk and posted on the bulletin board.

Salute to the flag.

**ROLL CALL**

Member	Present	Excused	Absent
Eileen Ferguson	X		
Rene Pandola	X		
David Scales	X		
Jerry Conte	X		
Barbara Chamberlain	X		
Jennifer Toal	X		
William McCool	X		
Dan Kozak		X	
Victoria (Vicki) Taylor-Machulsky	X		
Cncl. Walt Bryson		X	

**RESIGNATION OF CHRISTINA CAPATE:**

Vicki advised the Board that Christina has resigned attached Christina's letter of resignation to everyone's packet for them to read.

**PUBLIC PORTION:**

There were no public present.

**APPROVAL OF MINUTES:**

Dave made a motion to approve the minutes, as submitted, from the June 2016 Meeting of the Monroe Township Board of Health. The motion was seconded by Jerry and approved by all members.

**CASH SETTLEMENT REPORT:**

Eileen reported the cash settlement for the following months, which was collected by the Board of Health Department and Vicki attached the monthly reports to everyone's packets.

- June - \$3223.98
- July - \$3678.88
- August - \$6175.79

1st Reading of BOH.01.16 - Amend Chapter 283, Retail Food Establishments to add definitions for Charitable, Nonprofit, and Philanthropic and Nonprofit Youth-Serving Organizations.

All members performed a roll call vote, and the added definitions were approved unanimously for the first reading.

**REPORTS:**

**VICKI MACHULSKY:**

Vicki said that she has had over 225 Board Of Health Complaints, and Tara has had over 200 Abandoned Property Complaints. Vicki noted that she likes seeing that some of the problem properties are now being listed for sale.

Vicki went over the letters that went to the residents in the ACE easement in Hunter Woods for those not maintaining their properties in the easement. There was a discussion about the letter and map and Rene complimented Vicki as she heard nothing but compliments from those who came in to discuss the letter they received.

Vicki presented the members with the Animal Control Ordinance as it is rewritten with amendments for the tethering and weather conditions, and a letter that our Township Solicitor sent to the County Solicitor in reference to their opinion on who would be responsible for enforcing these amendments.

There was a Cease and Desist Order for a dog breeding facility in everyone's packet that Vicki went over, that was sent to the Rhodes family at 1060 Whitehall Road on August 25, 2016. Vicki noted that the puppies have been said to have been removed, as well as the adult dogs.

There was a discussion about Will filling Christina Capate's position as a Board Member instead of an alternate.

Vicki mentioned that the Frasca's of 326 Coles Mill Road are not in compliance with their variance condition and have not responded to various attempts to contact them and get them to comply. There was a discussion about what to do next, and the members suggested that Vicki attempt to reach out one more time before they vote to revoke the variance.

DAN KOZAK:

Dan was not present.

COUNCILMAN WALT BRYSON:

Cncl. Bryson was not present.

JEN TOAL:

Jen had nothing to report.

WILL McCOOL:

Will discussed the vacant houses in Kimberly West, and thanked Vicki because there has been progress. Vicki reassured that 1010 Bradford Drive is being addressed by the Construction Office and they are currently taking them to Court in hopes to remove the squatter soon.

RENE PANDOLA:

Rene had nothing to report.

BARBARA CHAMBERLAIN:

Barbara had a question about the attendance and noted that she received a letter for her attendance percentage being under the minimum requirement. Vicki and the members assured her, she had nothing to worry about as far as attendance, especially since she has excused absences.

JERRY CONTE:

Jerry had nothing to report.

DAVID SCALES:

Dave had nothing to report.

EILEEN FERGUSON:

Eileen noted that the Environmental Commission had her at their meeting for a presentation, and mentioned that they are looking to have one of their members attend the Board meetings as a liaison to the Commission.

She also noted that the Monroe Walkie Talkies will be walking in the MDA Walk on September 24, 2016.

Eileen also mentioned that at National Night Out, all of the brochures were taken. She also stated that the most popular topics were well testing, flooding and the Zika Virus.

With no further business to discuss, Eileen asked for a motion to adjourn and Jerry made a motion to adjourn the Monroe Township Board of Health meeting of and it was seconded by Barb. All were in favor and the meeting was adjourned.

Respectfully submitted,

Tara Park  
Clerk Transcriber

These minutes are an extract from the meeting that was held on the above date and are not a verbatim account or to be construed as an official transcript of the proceedings.

Approved as submitted \_\_\_\_\_ Date \_\_\_\_\_  
Approved as corrected \_\_\_\_\_ Date \_\_\_\_\_