

MONROE TOWNSHIP BOARD OF HEALTH
REORGANIZATION MEETING
January 13, 2016

Victoria Taylor-Machulsky, Secretary, called the meeting of the Monroe Township Board of Health to order. Notice of the meeting was given pursuant to the provisions of the Open Public Meeting Act. Written notice was sent to two newspapers, the Gloucester County Times and the Sentinel. A copy of the written notice was given to the Township Clerk and posted on the bulletin board.

Salute to the flag.

ROLL CALL

Member	Present	Excused	Absent
Eileen Ferguson	X		
Rene Pandola		X	
David Scales	X		
Jerry Conte		X	
Barbara Chamberlain	X		
Christina Capate		X	
Jennifer Toal	X		
William McCool	X		
Dan Kozak	X		
Victoria (Vicki) Taylor-Machulsky	X		
Cncl. Walt Bryson	X		

REORGANIZATION

R.01.16.BOH. ~ RESOLUTION APPOINTING A CHAIRPERSON AND A VICE-CHAIRPERSON FOR THE MONROE TOWNSHIP BOARD OF HEALTH

(Resolution Read by Vicki)

Vicki asked for a motion to appoint a Chairperson to the Monroe Township Board of Health. Barbara made a motion to appoint Eileen as Chairperson and David second the motion. Having no other nominations, a roll call vote of the members was completed. All members were in favor and none were opposed. Eileen was appointed Chairperson of the Monroe Township Board of Health for 2016.

(At this point, Chairperson Eileen Ferguson took over the meeting)

Eileen asked for a motion to appoint a Vice-Chairperson of the Monroe Township Board of Health. Barbara made a motion to appoint Dave as Vice-Chairperson and Eileen second that motion. Having no other nominations, a roll call vote of the members was completed. All members were in favor and none were opposed. Dave was appointed the Vice-Chairperson of the Monroe Township Board of Health for 2016.

R.02.16.BOH. ~ RESOLUTION AND NOTICE OF THE REGULAR SESSIONS OF THE MONROE TOWNSHIP BOARD OF HEALTH

All were in favor of a resolution for the posting and notification of the 2015 meeting schedule for the Monroe Township Board of Health, including a copy fee in response to a request for minutes (excluding newspapers).

The Meeting Dates for 2016 are as follows:

January 13	June 8
February 10	September 14
March 9	October 12
April 13	November 9
May 11	December 14

R.03.16.B.O.H. ~ RESOLUTION AUTHORIZING EMPLOYMENT OF INDIVIDUALS TO CONDUCT A RABIES CLINIC

All were in favor the hiring of a Veterinarian at the rate of \$105.00 per hour, \$25.00 per hour for a Technical Assistant and the Clerical workers should be employed at a flat rate of \$75 for the day of the clinic.

Vicki mentioned that this will take place on January 30th from 11am-1pm at the Public Works yard.

PUBLIC PORTION

Floss Schauer of 124 Pedrick Avenue was present and said that she would work the rabies clinic if there is no one working it. Vicki thanked her for offering but said at this time all the positions are covered.

APPROVAL OF MINUTES

Barbara made a motion to approve the minutes, as submitted, from the December 9th Meeting of the Monroe Township Board of Health. The motion was seconded by Dave and approved by all members.

CASH SETTLEMENT REPORT:

Eileen reported the cash settlement for the month of December 2015 - \$18,051.99

REPORTS:

Eileen, the members, Dan and Vicki went over the reporting process of either during the meeting or throughout each month with Jen and William. They also went over the attendance sheet and the monthly summary of deposits that Vicki provides with the minutes. Dan also noted to all members that any complaints should be presented to Vicki immediately and do not need to wait until the meeting night.

VICKI MACHULSKY

Vicki handed out the 2015 Revenue Report to all the members.

Vicki said that the Board of Health will no longer be violating Vacant Properties, and explained that the Township has adopted a new process of notifying the Property Maintenance Companies and Managers about violations.

Vicki said that the County website to review the inspection details is not up yet, and that the legal department is still reviewing it. She also had the members discuss Wendy from the County coming to a meeting, and they agreed to invite her for February.

DAN KOZAK

Dan thanked Walt for returning as the Council Liaison. He also said that he has been inspecting vacant properties for the Township as a proactive measure of the new process and as a whole they are not too bad.

JENNIFER TOAL

Jennifer mentioned that she had an Open House at a property in the Amberleigh development, and neighbors were riding around the development on ATV's. She asked what could be done about this situation, and she was advised by the members to call the Police if this happens again.

COUNCILMAN WALT BRYSON

Cncl. Bryson said that in April there will be an Arts festival on Main Street, and Eileen mentioned that this would be a great event to do a booth.

JERRY CONTE

Jerry was not present to report.

RENE PANDOLA

Rene was not present to report.

BARBARA CHAMBERLAIN

Barbara wish all the members and those present a Happy New Year and said that she went to the Reorganization meeting for Council and that she found it very interesting.

WILLIAM MCCOOL

William mentioned that he cuts the neighboring property that is vacant and asked what he should do. After a discussion amongst the member the decision would be left up to him whether he wants to continue doing it at his own risk and liability or if he wanted to stop and let the grass grow.

DAVID SCALES

Dave had nothing to report.

CHRISTINA CAPATE

Christina was not present to report.

EILEEN FERGUSON

Eileen had nothing to report.

With no further business to discuss, Eileen asked for a motion to adjourn. Barbara made a motion to adjourn the Monroe Township Board of Health meeting of January 13, 2016 and it was seconded by David. All in favor and the meeting was adjourned.

Respectfully submitted,

Tara Park
Clerk Transcriber

These minutes are an extract from the meeting that was held on the above date and are not a verbatim account or to be construed as an official transcript of the proceedings.

Approved as submitted _____ Date _____
Approved as corrected _____ Date _____