

MINUTES
SPECIAL COUNCIL MEETING
TOWNSHIP OF MONROE
JUNE 19, 2017

A.) OPENING CEREMONIES

CALL TO ORDER

The Special Council Meeting of the Township of Monroe was called to order at 6:00 PM by **Cncl. Pres., Bart McIlvaine** in the First Floor Meeting Room of the Municipal Complex located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*NJSA 10:4-6 thru 10:4-21*). Notices were placed in the official publications for Monroe Township (i.e.: South Jersey Times, the Courier Post and the Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and also on the Monroe Township website.

Cncl. Pres., McIlvaine stated the Clerk has placed a sign-in sheet in the meeting room. If anyone would like to address Council please sign in and you will be recognized during the Public Portion. Kindly state your name for the record.

SALUTE TO FLAG

Cncl. Dilks led the Assembly in the Pledge of Allegiance to Our Flag.

ROLL CALL OF PUBLIC OFFICIALS

Cncl. Marvin Dilks	Present	
Cncl. Rich DiLucia	Present	
Cncl. Ron Garbowski	Present	
Cncl. Bob Heffner	Present	
Cncl. Joe Marino	Present	
Cncl. Cody Miller		Excused
Cncl. Pres., Bart McIlvaine	Present	
Solicitor, Charles Fiore	Present	
Dir. Public Safety, Jim Smart	Present	(Arrived 6:15 PM)
Deputy Police Chief, Stephen Farrell	Present	
Municipal Clerk Susan McCormick	Present	

APPROVAL OF MINUTES

Cncl. Garbowski made a motion to approve the minutes as submitted of the Council Work Session, Regular Council Meeting and Closed Executive Session of May 22, 2017 and the Special Council Meeting of June 8, 2017. The motion was seconded by **Cncl. DiLucia** and unanimously approved by all members of Council in attendance.

B.) CORRESPONDENCE

Public Event Permit - Block Party - Pin Oak Road, Holly Pkwy

The Clerk explained she was seeking approval for a Public Event Permit for a block party along Pin Oak Road in the Forest Hills Development. The Police Department has approved their safety plan and a Zoning Permit has been issued by the Zoning Officer and now it comes to Council for a Public Event Permit. According to the new ordinance the permit fee from the Clerk's Office is \$25.00 and a \$500.00 bond is to be posted. The Clerk advised in the past these fees were never charged for a block party and she requested Council's guidance in waiving the fees. **Solicitor Fiore** explained if Council decides to do so they can make a motion to waive the permit fee as well as the bond requirement. This is beyond the scope of what the Public Event Ordinance was supposed to cover. **Cncl. Pres., McIlvaine** suggested the ordinance be tweaked to be more user friendly.

Cncl. DiLucia made a motion to approve the Public Event Permit and waive the \$25.00 permit fee and the \$500.00 bond. The motion was seconded by **Cncl. Dilks** and unanimously approved by all members of Council in attendance.

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C.) GENERAL PUBLIC DISCUSSION

Cncl. Garbowski made a motion to open the General Public Discussion. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council in attendance.

Michael Sweeney, Attorney on behalf of Jack Simmermon of A-Jack's Towing noted his client is the only one out of the three towing companies that submitted an application that substantially complied with the ordinance by the deadline date. He noted the ordinance deadline date was pushed back to make sure as many people as possible could apply. He noted there was an issue regarding the driver's abstracts and that was addressed at the last meeting but if anyone had a question about that he would answer it right now. He noted the issue was the driver's abstracts that were submitted were done by a company and the gentleman from that company is here to answer questions about what the abstracts said. Those abstracts do substantially comply with the ordinance, which is not specific about abstracts but all details that are in a New Jersey abstract are contained in the submission provided by A-Jack's. Mr. Sweeney noted there was an OPRA request for all the towing applications that were submitted and he questioned Mr. Fiore on when those applications would be available. **Solicitor Fiore** advised as soon as final action is taken upon the applications they will be subject to release and will be provided.

Tom Stalba, Jr. of Stalba's Towing noted the minutes of August 8, 2016 in the Public Portion stated everyone had until July 1st to meet all the requirements and certifications. That date was put back but we were still open to have all the certifications in by July 1st. Mr. Stalba noted we all discussed this and everyone submitted their opinions and it was said that we had time to submit the certifications. Now that we only have three towers why is it that we still have issues with it when we had until July 1st to finish everything. **Mr. Fiore** requested to see those minutes and upon review noted that may have been the discussion but the ordinance was amended in October 2016 and that is not what it says and the ordinance is the control.

Domenic Burgess, B & B Auto Repair noted the ordinance requires two certified drivers and he submitted the names of four. However, one person had a medical problem and couldn't get his medical card by the time the application was submitted. Mr. Burgess noted his application still met the deadline and basic requirements, as he had the right number of drivers even without the one who did not have the correct medical card. That driver now has his medical card.

Cncl. Garbowski made a motion to close the Public Portion. The motion was seconded by **Cncl. DiLucia** and unanimously approved by all members of Council in attendance.

D.) RESOLUTIONS SCHEDULED - PUBLIC PORTION

Cncl. Garbowski made a motion to open the Resolutions Scheduled - Public Portion. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council in attendance. With no one wishing to speak **Cncl. Garbowski** made a motion to close the Resolutions Scheduled-Public Portion. The motion was seconded by **Cncl. DiLucia** and unanimously approved by all members of Council in attendance.

R:164-2017 Resolution Authorizing The Renewal Of Certain Plenary Retail Consumption, Plenary Retail Consumption With Broad Package Privilege, Plenary Retail Distribution And Club Licenses Within The Township Of Monroe, County Of Gloucester, New Jersey

Cncl. Garbowski made a motion to approve R:164-2017. The motion was seconded by **Cncl. Marino**.

The Clerk noted all fees have been collected, the background checks and police reports have been submitted to the Clerk's Office for everyone listed on the Resolution. The liquor license for Library IV is still outstanding but hopefully that will be done at the June 26th meeting.

ROLL CALL VOTE TO APPROVE RESOLUTION R:164-2017 - 6 AYES, 1 ABSENT (Miller)

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D.) RESOLUTIONS SCHEDULED - PUBLIC PORTION (cont'd)

Tally: 6 Ayes, 0 Nays, 0 Abstain, 1 Absent. Resolution R:164-2017 was duly approved for adoption.

Cncl. DiLucia noted last year we held a Special Council Meeting for Library IV but that is not going to happen this year so the applicant should be told to get it in. Mrs. McCormick noted if the Tax Clearance Certificate is not received by the June 26th Regular Council Meeting there will not be enough time to hold a special meeting by the end of June. An Ad Interim Permit can be done in cases where Council cannot take action on a license or the applicant can't get the information in on time. Cncl. DiLucia suggested the applicant be called about this. Mrs. McCormick noted she has called him, emailed him and checked with the New Jersey Department of Taxation daily. Cncl. Pres., McIlvaine noted he has also called him about this so we are doing our best to get this done.

Cncl. DiLucia made a motion to bracket for approval by Consent Agenda Resolutions R:165-2017 through R:167-2017. The motion was seconded by Cncl. Garbowski and unanimously approved by all members of Council.

CONSENT AGENDA

R:165-2017 Resolution Of The Township Council Of The Township Of Monroe Authorizing Issuance Of Renewal Of Soil Removal License To Sahara Sands, Inc. T/A Sahara Sand Of Monroe II Block 7001, Lots 2, 3, 4, 5 & 7 Block 7101, Lot 3

R:166-2017 Resolution Of The Township Council Of The Township Of Monroe Releasing The Maintenance Guaranty Posted For "Cross Keys Pavilion (Off-Site)", Site Plan #444-SP, Block 101, Lots 3-6 In The Amount Of \$218,258.00

R:167-2017 Resolution Authorizing Closed Executive Session Of The Township Council Of The Township Of Monroe To Discuss 2017-2019 Towing Applications

Cncl. Heffner noted the correspondence from ARH includes a caveat as there is a certain issue they want to resolve and he didn't see anything back from ARH designating that it was resolved. Solicitor Fiore suggested holding this until the June 26th Council Meeting as there should be something that they are in compliance with ARH.

Cncl. Pres., McIlvaine noted Resolution R:165-2017 would be removed from this meeting agenda and be placed on the agenda of June 26th.

Cncl. Dilks made a motion to approve Resolutions R:166-2017 and R:167-2017. The motion was seconded by Cncl. DiLucia and unanimously approved by all members of Council.

E.) ORDINANCES - None

CLOSED EXECUTIVE SESSION

At 7:04 PM Solicitor Fiore stated Council just completed a Closed Executive Session where a discussion took place regarding three towing applications that were submitted for the years 2017 - 2019. No formal action will be taken this evening to establish the towing list. A formal resolution will be prepared for the June 26th Regular Council Meeting and at that point in time Council will take action with respect to the individuals on the tow list.

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F.) ADJOURNMENT

With nothing further to discuss Cncl. Dilks made a motion to adjourn the Special Council Meeting of June 19, 2017. The motion was seconded by Cncl. DiLucia and unanimously approved by all members of Council in attendance.

Respectfully submitted,



Susan McCormick, RMC
Municipal Clerk



Presiding Officer

These minutes were prepared from notes taken by the municipal clerk during the Special Council Meeting of June 19, 2017 and serve as a synopsis of the proceedings. Due to a problem with the disk in the digital recording device there is no official recording of this meeting.

Approved as submitted Am
Approved as corrected _____

Date 6/28/17
Date _____