

Call to Order:

The reorganization meeting of the Monroe Township Zoning Board of Adjustment was called to order at 7:00 p.m. by Mrs. Farrell who read the following statement: “Notice of this meeting was sent in writing to the South Jersey Times on December 28, 2015 as required by the Open Public Meetings Act. A copy was posted on the second floor bulletin board of Town Hall and a copy was given to the Township Clerk.

The Board saluted the flag.

Roll call: Present – Mr. Carney, Mr. Fritz, Ms. Hui, Mr. Kozak, Mr. Manfredi, Mr. Salvadori, Mr. McLaughlin, Mr. Mercado, Ms. Capate. Also present – Mr. Shotts, Solicitor, Mr. Heffner, Council Liaison.

Reorganization:

1. Appointments to the Board by Council:

a.) Mr. McLaughlin	Class IV Member	4 yr. term to expire 12/31/19
b.) Mr. Salvadori	Class IV Member	4 yr. term to expire 12/31/19
c.) Ms. Capate	Alternate II Member	2 yr. term to expire 12/31/17
d.) Mr. Heffner	Council Liaison	1 yr. term to expire 12/31/16

2. Election of Chairman:

Mrs. Farrell opened nominations for the election of Chairman. Mr. Salvadori nominated Mr. McLaughlin, seconded by Mr. Carney. With no other nominations, Mrs. Farrell cast a vote for Mr. McLaughlin as Chairman. Mr. McLaughlin thanked the Board for their support.

3. Election of Vice Chairman:

Mr. McLaughlin opened nominations for the election of Vice Chairman. Mr. Carney nominated Mr. Salvadori, seconded by Ms. Capate. With no other nominations Mrs. Farrell cast a vote for Mr. Salvadori as Vice Chairman. Mr. Salvadori thanked the Board for their support.

Reorganization: (continued)

4. Reorganization Resolutions:

1. #16-01 – Official Newspaper

Motion by Mr. Carney, seconded by Mr. Fritz to approve the South Jersey Times as the official newspaper and adopt resolution #16-01. Voice vote; all ayes, motion passed.

2. #16-02 – Schedule of Meetings

Mrs. Farrell reviewed the meeting dates with the Board. Motion by Mr. Fritz, seconded by Ms. Capate to approve the schedule of meetings and adopt resolution #16-02. Voice vote; all ayes, motion passed.

3. #16-03 – Solicitor

Mr. McLaughlin opened nominations for Board Solicitor. Mr. Salvadori nominated the firm of Long Marmero, seconded by Mr. Fritz. There were no other nominations. Voice vote; all ayes, motion passed. Mr. Shotts thanked the Board on behalf of the firm.

4. #16-04 – Engineer

Mr. McLaughlin opened nominations for Board Engineer. Mr. Salvadori nominated Martin Sander, seconded by Mr. Carney. There were no other nominations. Voice vote; all ayes, motion passed. Mr. Sander thanked the Board for their nomination and support.

5. #16-05 – Planner

Mr. McLaughlin opened nominations for Board Planner. Mr. Carney nominated the firm Maser Consulting, seconded by Mr. Salvadori. There were no other nominations. Voice vote; all ayes, motion passed.

6. #16-06 – Clerk Transcriber

Mr. McLaughlin opened nominations for the Board's Clerk Transcriber. Motion by Mr. Salvadori, seconded by Mr. Carney to appoint Ninette Orbaczewski as the Zoning Board's Clerk Transcriber. Voice vote; all ayes, motion passed.

Reorganization: (continued)

4. Reorganization Resolutions: (continued)

7. #16-07 – Rules and Regulations

Mrs. Farrell stated that years ago the duties for the Planner and Engineer were discussed and divided between the two professionals. At that time the review of minor subdivisions was given to the engineer; however minor subdivisions that come before the Planning Board are always reviewed by the planner. In order to keep it consistent and since the Zoning Board does not get many minor subdivision applications, she would like to change the review of minor subdivisions to the Board Planner. Motion by Mr. Carney, seconded by Mr. Fritz to approve the rules and regulations with the change and adopt resolution #16-07. Voice vote; all ayes, motion passed.

Memorialization of Resolutions - 2015

1. #15-28 – App. #15-11 – Steven Bennett – Rear Yard Variance Approved

Motion by Mr. Salvadori, seconded by Mr. Fritz to adopt resolution #15-28. Roll call vote: Ayes – Mr. Salvadori, Mr. Fritz, Ms. Hui, Mr. Kozak, Mr. Manfredi, Mr. Mercado, Mr. McLaughlin. Nays – Zero. Abstentions – Zero.

Public Portion:

Motion passed to open the meeting to the public. There being none, motion passed to close the meeting to the public.

Reports:

1. Mrs. Farrell stated the next meeting is scheduled for January 19th.

Approval of Minutes:

1. 12/15/15 regular meeting.

Motion by Mr. Fritz, seconded by Mr. Salvadori to approve the minutes from the December 15, 2015 regular meeting. Voice vote; all ayes, motion passed.

Adjournment:

The meeting was adjourned at 7:13 p.m.

These minutes are an extract from the meeting that was held on the above date and are not a verbatim account or to be construed as an official transcript of the proceedings. The tape of the meeting is stored in the office of the Board. Ninette Orbaczewski, Clerk Transcriber