

MINUTES
REGULAR COUNCIL MEETING
TOWNSHIP OF MONROE
NOVEMBER 28, 2016

A.) OPENING CEREMONIES

CALL TO ORDER

The Regular Council Meeting of the Township of Monroe was called to order at approximately 8:00 PM by **Cncl. Pres., Miller** in the Court Room of the Municipal Complex located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*NJSA 10:4-6 thru 10:4-21*). Notices were placed in the official publications for Monroe Township (i.e.: South Jersey Times, the Courier Post and the Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and also on the Monroe Township website.

Cncl. Pres., Miller stated the Clerk has placed a sign-in sheet in the meeting room. If anyone would like to address Council please sign in and you will be recognized during the Public Portion. Kindly state your name for the record.

SALUTE TO FLAG

Cncl. Dilks led the Assembly in the Pledge of Allegiance to Our Flag and **Deacon Jim Hallman** of Our Lady of Peace Parish offered the Invocation.

ROLL CALL OF PUBLIC OFFICIALS

Cncl. Frank Caligiuri	Present	
Cncl. Marvin Dilks	Present	
Cncl. Rich DiLucia	Present	
Cncl. Bob Heffner	Present	
Cncl. Bart McIlvaine		Excused
Cncl. Pres., Cody D. Miller	Present	
Mayor Daniel Teefy	Present	
Solicitor Charles Fiore	Present	
Business Administrator, Kevin Heydel	Present	
Engineer, Chris Rehmann	Present	
Dir. Of Code Enforcement, George Reitz	Present	
Dir. Of Public Safety, Jim Smart	Present	
Dir. Of Public Works, Michael Calvello	Present	
Dir. Community Dev., Rosemary Flaherty	Present	
Deputy Mayor Andy Potopchuk	Present	
Police Chief John McKeown	Present	
Municipal Clerk, Susan McCormick	Present	

PRESENTATION

• **Monroe Township Police Promotions**

Mayor Teefy commended the Police Department for doing an outstanding job. He spoke of the Active Threat Exercise that took place on September 29, 2016. The Police Department, the Ambulance and Rescue Association, the Fire Departments and municipal employees participated to prepare those departments in the event that type of situation occurred here. **Chief McKeown** reported the exercise was evaluated and we received very good marks from the evaluators. The only issue involved communication within the building so that will be addressed.

Chief McKeown thanked the Mayor, Council President and members of Council for their continued support and stated the Police Department needs funding, personnel and quality people in each rank in order for the department to run properly and keep our citizens safe. By promoting quality people to the right ranks we can properly supervise and staff our organization. At this time the Chief called upon the Monroe Township FOP Color Guard to post the Colors. Chief McKeown called Deputy Chief Jon Rumpf to the podium and noted Jon has been with the Police Department for over twenty-five years. They went to the Police Academy together and spent a lot of time together on the Bike Unit, the Entry Team and different training unit assignments. He

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PRESENTATION *(cont'd)*

extended best wishes to Jon in his upcoming retirement and noted the department would not be where it is today without Jon's help. Chief McKeown noted the promotions being done this evening will become effective January 1, 2017 and they are being done now so there is a smooth transition when Jon leaves December 31, 2016.

At this time Chief McKeown requested **Capt. Steve Farrell** to come to the podium and noted Steve has served the Police Department for over twenty-five years and also attended the Police Academy with him and Deputy Chief Rumpf. He spoke of the changes they have witnessed in our agency and in policing throughout the United States during their careers. Steve served as a member of our original Safe Streets Unit, served as a lieutenant over seeing both the uniformed division and the detective bureau. He is a graduate of the New Jersey Chief of Police Command and Leadership Program and under his leadership our Professional Standards Unit has become a model for other agencies. Steve's impeccable character and sound judgement have helped guide our agency in continual improvement and today it is an honor to promote Steve to Deputy Chief. **Mayor Teefy** administered the Oath of Office to **Deputy Chief Steven Farrell**.

At this time Chief McKeown called forward **Lt. Rich Miraglia** who upon his promotion to Captain will be assigned to the Patrol Division and serve as the Alternate Custodian of Records for the department. Rich has a Bachelor's Degree in Criminal Justice and is just about to complete the New Jersey Certified Management Program. He has served his entire career in Patrol and specializes as a K-9 handler. Recently he has done the job of Administrative Lieutenant and also filled in when Deputy Chief Rumpf was out assisting in a Patrol Division and today he has the honor of promoting Rich to Police Captain. **Mayor Teefy** administered the Oath of Office to **Capt. Miraglia**.

Chief McKeown thanked all the officers and friends who came out to support Deputy Chief Farrell and Capt. Miraglia on their promotions. After the officers were congratulated by those in attendance the Chief retired the Colors.

COUNCIL VACANCY

Cncl. Caligiuri made a motion to appoint **Ron Garbowski** to fill the unexpired term of Ward 3 Councilman Walter Bryson. The motion was seconded by **Cncl. DiLucia** and unanimously approved by all members of Council in attendance.

Township Clerk, Susan McCormick administered the Oath of Office to **Cncl. Ron Garbowski** while his wife Kathy held the Bible.

APPROVAL OF MINUTES

Cncl. Heffner made a motion to approve the minutes as submitted of the Council Work Session and Regular Council Meeting of November 14, 2016. The motion was seconded by **Cncl. Dilks** and approved by all members of Council in attendance with the exception of **Cncl. Garbowski** who **Abstained**.

B.) CORRESPONDENCE

- **Junkyard Licenses**
 - AA Auto Salvage, Inc.
 - Auto Express
 - Blue Bell Auto Parts, Inc.
 - Midway Auto Parts
 - Schultz Enterprises, Inc.
 - South State Auto Parts, LLC
 - Tuckahoe Road Auto Sales, LLC
 - Williamstown Auto & Truck Salvage

Cncl. Heffner made a motion to approve the above referenced Junkyard Licenses with the exception of Tuckahoe Road Auto Sales, LLC. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council in attendance.

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C.) RESOLUTIONS SCHEDULED - PUBLIC PORTION

Cncl. Heffner made a motion to open the Resolutions Scheduled-Public Portion. The motion was seconded by Cncl. DiLucia and unanimously approved by all members of Council in attendance. With no one wishing to speak Cncl. Caligiuri made a motion to close the Resolutions Scheduled-Public Portion. The motion was seconded by Cncl. Garbowski and unanimously approved by all members of Council in attendance.

Cncl. DiLucia made a motion to bracket for Consent Agenda Resolutions R:228-2016 through R:234-2016. The motion was seconded by Cncl. Dilks and unanimously approved by all members of Council in attendance.

CONSENT AGENDA

R:228-2016 Resolution Of The Township Council Of The Township Of Monroe Transferring Funds For The Budget Year 2016

R:229-2016 Resolution Of The Township Council Of The Township Of Monroe Authorizing The Mayor To Execute A Grant Agreement In The Amount Of \$3000.00 To Fund The 2017 Green Community Forestry Management Plan/2017 Green Communities Grant

R:230-2016 Resolution Approving The Bill List For The Council Meeting of November 28, 2016

R:231-2016 Resolution Of The Township Council Of The Township Of Monroe Authorizing The Reduction Of Performance Bond For "Nina Court", Subdivision #462-SP, Block 101, Lot 3.08

R:232-2016 Resolution Of The Township Council Of The Township Of Monroe Authorizing The Mayor To Execute A Temporary Attachment And Holiday License Agreement Between The Township Of Monroe And Atlantic City Electric For Pole Mounted Holiday Lighting Within The Township Of Monroe

R:233-2016 Resolution Of The Township Council Of The Township Of Monroe Denying Tax Abatement To Allied Equity Solutions, LLC For Property Located At Block 1807, Lot 36 Within The Township Of Monroe

R:234-2016 Resolution Authorizing Closed Executive Session Of The Township Council Of The Township Of Monroe To Discuss A Personnel Issue *Chapter 65-17 Extension Of Disability Benefits*

Cncl. Heffner made a motion to approve Resolutions R:228-2016 through R:234-2016. The motion was seconded by Cncl. DiLucia and unanimously approved by all members of Council in attendance.

D.) ORDINANCES

Cncl. Pres., Miller turned this portion of the meeting over to **Ordinance Committee Chairman, Cncl. Heffner**. Cncl. Pres., Miller made a motion to open the Public Hearing for the ordinances listed on the agenda for Second Reading and Public Hearing. The motion was seconded by Cncl. Dilks and unanimously approved by all members of Council in attendance. With no one wishing to speak Cncl. Pres., Miller made a motion to close the Public Hearing. The motion was seconded by Cncl. Caligiuri and unanimously approved by all members of Council in attendance.

O:34-2016 An Ordinance Of The Township Of Monroe Authorizing The Conveyance Of Municipal Lands Not Needed For A Public Purpose To Friends Of Victory Lakes Association For Valid Public Purpose

Second Reading: The above ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

Cncl. Caligiuri made a motion to approve Ordinance O:34-2016 for Second Reading and Public Hearing. The motion was seconded by Cncl. Pres., Miller.

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D.) ORDINANCES (cont'd)

ROLL CALL VOTE TO APPROVE ORDINANCE O:34-2016 FOR SECOND READING AND PUBLIC HEARING - 6 AYES, 1 ABSENT (McIlvaine)

Tally: 6 Ayes, 0 Nays, 0 Abstain, 1 Absent. Ordinance O:34-2016 was duly approved for Second Reading and Public Hearing.

O:35-2016 An Ordinance To Amend Chapter 267 Of The Code Of The Township Of Monroe Entitled "Vehicles And Traffic" (*Section 267-58.4 Schedule XXIX Prohibited Left Turns*)

Second Reading: The above ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

Cncl. Pres., Miller made a motion to approve Ordinance O:35-2016 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Dilks**.

ROLL CALL VOTE TO APPROVE ORDINANCE O:35-2016 FOR SECOND READING AND PUBLIC HEARING - 6 AYES, 1 ABSENT (McIlvaine)

Tally: 6 Ayes, 0 Nays, 0 Abstain, 1 Absent. Ordinance O:35-2016 was duly approved for Second Reading and Public Hearing.

O:36-2016 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 267 Of The Code Of The Township Of Monroe Entitled "Vehicles And Traffic" (*Section 267-55 Schedule XXII Bus Stops*) (**Second Reading & Public Hearing**)

Second Reading: The above ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

Cncl. Pres., Miller made a motion to approve Ordinance O:36-2016 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Dilks**.

ROLL CALL VOTE TO APPROVE ORDINANCE O:36-2016 FOR SECOND READING AND PUBLIC HEARING - 6 AYES, 1 ABSENT (McIlvaine)

Tally: 6 Ayes, 0 Nays, 0 Abstain, 1 Absent. Ordinance O:36-2016 was duly approved for Second Reading and Public Hearing.

E.) REPORTS AND OTHER MATTERS

Cncl. Caligiuri reported attending the Environmental Commission Meeting on November 21st and he welcomed new commission members Christina Unipan and Rebecca Budney. He reported the Environmental Commission collected 35,660 pounds of debris and tires during the cleanup of the Winslow Wild Life Preserve, that the Forestry Management Plan previously discussed by the Commission will commence in February and that the Commission is seeking volunteers to help with the tree inventory. Two community cleanups are being proposed next year. A tire cleanup in March and the second is tentatively proposed for June. The Commission is currently developing a website and will be seeking assistance from the township to develop a link to their page. He also reported the proposed update to the Environmental Resource Inventory will include an inventory of historical sites. **Cncl. Caligiuri** thanked the Republican candidates who at the last untelevised Council Meeting donated the balance of their campaign funds from the General Election to various township civic organizations.

Cncl. Dilks reported attending the Veteran's Day Ceremonies and he thanked everyone who attended, as the veterans were pleased with the number of people that turned out. He also congratulated **Cncl. Garbowski** on his appointment. He noted it's good to have him back on council and it will be good working with him again. **Cncl. Dilks** also thanked the township departments who put the Christmas decorations up along Main Street.

Cncl. DiLucia reported attending along with his wife the Veteran's Day ceremonies at Holiday City. He noted he enjoyed the ceremonies, which were very nice and very well run. He also reported attending the Safety Committee Meeting and he congratulated **Cncl. Garbowski** on his appointment. He wished him luck and noted it will be great working with him again. **Cncl. DiLucia** also congratulated **Cncl. Dilks**, **Joe Marino** and **Ron Garbowski** for winning in the November General Election.

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E.) REPORTS AND OTHER MATTERS

Cncl. Garbowski thanked the Mayor and Council for their condolences in the recent passing of his father. He also noted he is happy to bring his experience back to council and looks forward to working with the other members of Council.

Cncl. Heffner reported attending the Holiday City Veteran's Day Ceremonies. He noted it is heartwarming to see the support the veterans get but he wished the youth would come out and support these men and women that sacrificed to give us the rights we have today. He congratulated Deputy Chief Farrell and Capt. Miraglia on their promotions and Deputy Chief Rumpf on his retirement. He reported the Tree Lighting Ceremonies would be held on Saturday, December 3rd at 6:00 PM. Santa and Mrs. Claus will be there and it is a great time that doesn't cost the residents anything. **Cncl. Heffner** reported Harry "Bucky" Howell, Chairman of the Monroe Township 4-H Nature Preserve passed away and his passing will be a great loss to that organization, as he donated a lot of time and energy to get that complex up to where it is today. **Cncl. Heffner** sent his condolences out to Mr. Howell's family.

Mayor Teefy thanked the township employees who participated in the Thanksgiving Day Basket Contest. Six baskets competed. Group # 3, which consisted of the Planning, Zoning and Construction Office won the contest and the baskets were donated to six families from St. Mary's. On Friday afternoon we received a call from the Middle School that food was needed so we reached through social media to residents and businesses and were able to get donations for eighty plus baskets. The Mayor thanked Mrs. Flaherty for spearheading that. He urged residents to support a new business Rock and Jump that opened in the plaza by CVS. He reported attending the League of Municipalities Convention where Monroe Township won three awards, the Sustainable Bronze Certificate and Rookie of the Year. He noted Patrick McDevitt and the Green Team working together with Sustainable Jersey have done a great job. In the 2016 Innovation in Government Award category we won honorable mention for our branding logo and development of our website "*Grow With Williamstown*". He noted he sent a guest column to the Courier Post but is not sure if they will print it but we did hit the front page of the Post with a story, Monroe versus Williamstown. The publicity is great but we are not trying to change Monroe Township to Williamstown. Monroe is our township that governs us and Williamstown is what our high school and other things are named and what people know us by. They don't know us by Monroe Township so that is what the branding is all about. We are not trying to change the township name we are just trying to get people to focus on Williamstown, which will be the address of businesses opening here. People are getting us confused with the Monroe Township in Middlesex County. The Mayor questioned Mr. Calvello on the status of leaf collection. Mr. Calvello advised right now it is a day or day and a half behind schedule and he is keeping a close eye on the weather over the next two days because if we get the rain that is predicted it could push us back even more. Mayor Teefy noted we use Facebook to let people know about the leaf pickup. All streets are not covered in one week so if a street is not included on the list being done in a particular week residents should not worry, as there is a leaf pickup rotation schedule and Public Works will be out within the next couple of weeks. The Mayor reported the Tree Lighting Ceremony is Saturday, December 3rd at 6:00 PM and he thanked the Main Street Committee and Mr. Bonder and his staff for enhancing Main Street with the new strings of lights. He extended best wishes for a happy holiday season.

Engineer, Chris Rehmann welcomed **Cncl. Garbowski** back and reported he finally got the information needed to close the Sicklerville Road landfill and within the next thirty days will have the report as to what has to be done to take care of the landfill. He reported the NJDOT has approved the plans for the reconstruction of Corkery Lane, which we received an NJDOT grant for. Bids will be received in December to hopefully get the best prices from contractors who need work in the winter months. He reported New Jersey Green Acres now has a refunding program and now has additional funds. Mr. Rehmann noted he wants to get the Owens Park Extension Project underway. The project design for that still needs to be approved by the Department of Green Acres. He requested Council let him know if they have any for 2017 so he can be the first to get applications in to the State. He referred to the Rt. 322/Fries Mill Road project and noted his grandchildren will graduate from college before we get that underway. Kathryn is pushing that project as much as she can but it is currently under the design and engineering firm and we understand there is a review letter with comments coming out and that means plan changes. **Ms. Cornforth** added she was told by Ken Fields, the New Jersey Manager for Projects that the letter

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will be out this week. Mr. Rehmann spoke of taking the initiative to talk to utility companies about the work they will have to do since there is a five year moratorium on road openings. We must be sure each of the properties have access to water, sewer, gas and all underground type utilities and the we can work with Atlantic Electric and Verizon for the main trunk line going down Glassboro Road. Mayor Teefy spoke of Atlantic City Electric installing new steel poles in 2017/2018 along Rt. 322, down Sicklerville Road and into Winslow Township and he questioned if that could save us some money. Mrs. Cornforth was not sure if that was part of Atlantic City Electric's plan in 2017/2018 but noted she would follow up with them within the next two weeks and would ask that. Mr. Rehmann explained the important part is we kept the right-of-way from the surrounding properties that will be impacted so hopefully they could make a move now without disrupting the entire line. South Jersey Gas also has work to do and we want to make sure any properties that need access to gas lines get the information to us so we can get the gas company to design it to include as part of the construction. The Monroe MUA will be working with us in the same regard.

Director of Code Enforcement George Reitz congratulated Cncl. Garbowski on his appointment.

Director of Public Safety Jim Smart welcomed Cncl. Garbowski back. He reported the Williamstown Fire Department has officially opened their annual Christmas Tree Sale and will be taking Santa around town on a fire truck on December 17th.

Director of Community Development, Rosemary Flaherty welcomed Cncl. Garbowski back to council and congratulated the police officers who received promotions and Deputy Chief Rumpf on his retirement.

Deputy Mayor Potopchuk thanked everyone for their food donations and welcomed Cncl. Garbowski.

Chief John McKeown also welcomed Cncl. Garbowski back and thanked the Mayor and Council for their continued support of the Police Department.

Cncl. Pres., Miller reported attending the Municipal Alliance Commission Meeting and noted on December 6th at 6:00 PM they are partnering with the Washington Township Municipal Alliance to do an addiction and mental health forum. Our Municipal Alliance is extremely proactive so much so that other municipalities are reaching out to the commission to hold these events. Hidden In Plain Site will also be there, which shows families places to look if they feel their child may be using drugs. This forum is very informational and is in partnership with the Gloucester County Prosecutor's Office and the City of Angels. Cncl. Pres., Miller noted every year the Gloucester County Veteran's Cemetery has the "Wreaths of Remembrance Ceremony" and a non-profit organization called People For People raise money to put wreaths on all the veterans graves. That will take place on Saturday, December 3rd at 10:00 AM and Cncl. Pres., Miller thanked the Police Department, Administration and the South Jersey Transportation Authority for offering their services for this event. He also congratulated Cncl. Garbowski on his appointment and noted he is looking forward to working with him.

F.) GENERAL PUBLIC DISCUSSION

Cncl. Garbowski made a motion to open the General Public Discussion. The motion was seconded by Cncl. Dilks and unanimously approved by all members of Council in attendance. With no one wishing to speak Cncl. Heffner made a motion to close the General Public Discussion. The motion was seconded by Cncl. DiLucia and unanimously approved by all members of Council in attendance.

CLOSED EXECUTIVE SESSION

Solicitor Fiore reported Council just concluded a Closed Executive Session regarding a personnel matter. No action will be taken this evening it will be delayed until the next Council Meeting.

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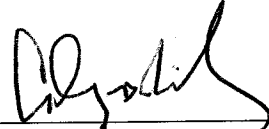
G.) ADJOURNMENT

With nothing further to discuss Cncl. Garbowski made a motion to adjourn the Regular Council Meeting of November 28, 2016. The motion was seconded by Cncl. Caligiuri and unanimously approved by all members of Council in attendance.

Respectfully submitted,



Susan McCormick, RMC
Township Clerk



Presiding Officer

These minutes were prepared from excerpts of the tape-recorded proceedings of the Regular Council Meeting of November 28, 2016 and serve as only a synopsis of the proceedings. The official tape may be heard in the Office of the Township Clerk upon proper notification pursuant to the Open Public Records Law.

Approved as submitted AmJ
Approved as corrected _____

Date 12/12/16
Date _____