

MINUTES
REGULAR COUNCIL MEETING
TOWNSHIP OF MONROE
MAY 9, 2016

A.) OPENING CEREMONIES

CALL TO ORDER

The Regular Council Meeting of the Township of Monroe was called to order at approximately 8:00 PM by **Cncl. Pres., Cody D. Miller** in the Court Room of the Municipal Complex located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*NJSA 10:4-6 thru 10:4-21*). Notices were placed in the official publications for Monroe Township (i.e.: South Jersey Times, the Courier Post and the Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and also on the Monroe Township website.

Cncl. Pres., Miller stated the Clerk has placed a sign-in sheet in the meeting room. If anyone would like to address Council please sign in and you will be recognized during the Public Portion. Kindly state your name for the record.

SALUTE TO FLAG

Cncl. Heffner led the Assembly in the Pledge of Allegiance to Our Flag and **Cncl. Caligiuri** offered the Invocation.

ROLL CALL OF PUBLIC OFFICIALS

Cncl. Walt Bryson	Present	
Cncl. Frank Caligiuri	Present	
Cncl. Marvin Dilks	Present	
Cncl. Rich DiLucia	Present	(Arrived 8:05PM)
Cncl. Bob Heffner	Present	
Cncl. Bart McIlvaine	Present	
Cncl. Cody Miller	Present	
Mayor Daniel Teefy	Present	
Solicitor Charles Fiore	Present	
Business Administrator, Kevin Heydel	Present	
Engineer, Chris Rehmann, ARH	Present	
Dir. Of Code Enforcement, George Reitz		Excused
Dir. Of Public Safety, Jim Smart	Present	
Dir. Of Public Works, Michael Calvello	Present	
Deputy Mayor Andy Potopchuk		Excused
Municipal Clerk, Susan McCormick	Present	

PRESENTATION - None

APPROVAL OF MINUTES

Cncl. Bryson made a motion to approve the minutes as submitted of the April 25, 2016 Council Work Session, Regular Council Meeting of April 25, 2016 and Closed Executive Session of April 25, 2016. The motion was seconded by **Cncl. Heffner** and unanimously approved by all members of Council in attendance. (*Cncl. DiLucia - Absent was not in attendance at the time of this vote*)

B.) GENERAL PUBLIC DISCUSSION

Cncl. Caligiuri made a motion to open the General Public Discussion. The motion was seconded by **Cncl. Dilks** and unanimously approved by all members of Council in attendance. With no one wishing to speak **Cncl. McIlvaine** made a motion to close the General Public Discussion. The motion was seconded by **Cncl. Bryson** and unanimously approved by all members of Council in attendance.

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C.) CORRESPONDENCE

- **Circus Permit - Zerbini Family Circus**

Cncl. Heffner made a motion to approve the Circus Permit for the Zerbini Family Circus. The motion was seconded by **Cncl. Bryson** and unanimously approved by all members of Council in attendance. (*Cncl. DiLucia - Absent was not in attendance at the time of this vote*)

D.) RESOLUTIONS SCHEDULED - PUBLIC PORTION

Cncl. McIlvaine made a motion to open the Resolutions Scheduled-Public Portion. The motion was seconded by **Cncl. Dilks** and unanimously approved by all members of Council. With no one wishing to speak **Cncl. Bryson** made a motion to close the Resolutions Scheduled-Public Portion. The motion was seconded by **Cncl. McIlvaine** and unanimously approved by all members of Council.

R:99-2016 Resolution Appointing Alternate Member #2 To The Monroe Township Economic Development Commission

Cncl. Dilks made a motion to open nominations for an Alternate Member # 2 to the Monroe Township Economic Development Commission. The motion was seconded by **Cncl. Caligiuri** and unanimously approved by all members of Council.

Cncl. Pres., Miller nominated **Thomas Swartz** as Alternate # 2 Member to the Monroe Township Economic Development Commission. The nomination was seconded by **Cncl. Caligiuri**.

With no other nominations **Cncl. McIlvaine** made a motion to close nominations. The motion was seconded by **Cncl. Caligiuri** and unanimously approved by all members of Council.

ROLL CALL VOTE ON NOMINATION OF THOMAS SWARTZ AS ALTERNATE MEMBER # 2 TO THE ECONOMIC DEVELOPMENT COMMISSION - ALL AYES

Tally: 7 Ayes, 0 Nays, 0 Abstain, 0 Absent. Nomination of Thomas Swartz as an Alternate Member # 2 to the Economic Development Commission was duly approved.

R:106-2016 Resolution Of The Township Council Of The Township Of Monroe Awarding Bid To Diamond Construction For Services Associated With The Handicap Ramp Improvements Within The Township Of Monroe, Gloucester County And Authorizing The Proper Township Officials To Execute The Required Documentation

Cncl. Heffner made a motion to approve Resolution R:106-2016. The motion was seconded by **Cncl. DiLucia** and unanimously approved by all members of Council.

R:107-2016 Resolution Of The Township Council Of The Township Of Monroe Rejecting The Request To Release The Irrevocable Standby Letter Of Credit For Cross Keys Pavilion Commercial II, Site Plan # SP-444 PS-3, Block 101, Lot 3.04

Cncl. Bryson made a motion to approve Resolution R:107-2016. The motion was seconded by **Cncl. Dilks** and unanimously approved by all members of Council.

R:108-2016 Resolution Of The Township Council Of The Township Of Monroe Authorizing The Mayor To Execute The Shared Services With The County Of Gloucester, New Jersey (*Movie Entertainment*)

Cncl. McIlvaine made a motion to approve Resolution R:108-2016. The motion was seconded by **Cncl. Heffner** and unanimously approved by all members of Council.

R:109-2016 Resolution Of The Township Council Of The Township Of Monroe Designating Block 1303, Lot 20, 1030 North Main Street In The Township Of Monroe, County Of Gloucester, As An Area In Need Of Rehabilitation

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D.) RESOLUTIONS SCHEDULED (cont'd)

Cncl. Caligiuri made a motion to approve Resolution R:109-2016. The motion was seconded by **Cncl. Heffner** and unanimously approved by all members of Council.

R:110-2016 Resolution Of The Township Council Of The Township Of Monroe Adopting The Enabling Resolution With The State Of New Jersey Department Of Environmental Protection Green Acres Program Within The Township Of Monroe

Cncl. Bryson made a motion to approve Resolution R:110-2016. The motion was seconded by **Cncl. Caligiuri** and unanimously approved by all members of Council.

E.) ORDINANCES

Cncl. Pres., Miller turned this portion of the meeting over to **Ordinance Committee Chairman, Cncl. Heffner**.

O:16-2016 Bond Ordinance Authorizing The Acquisition Of Various Pieces Of Equipment And Completion Of Various Capital Improvements In And For The Township Of Monroe, County Of Gloucester, New Jersey; Appropriating The Sum Of \$1,975,000 Therefor; Authorizing The Issuance Of General Obligation Bonds Or Bond Anticipation Notes Of The Township Of Monroe, County Of Gloucester, New Jersey, In The Aggregate Principal Amount Of Up To \$1,876,250; Making Certain Determinations And Covenants; And Authorizing Certain Related Actions In Connection With The Foregoing

First Reading: A copy of this ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Pres., Miller made a motion to approve Ordinance O:16-2016 for First Reading and Publication. The motion was seconded by **Cncl. Dilks** and unanimously approved by all members of Council.

O:17-2016 An Ordinance Of The Township Council Of The Township Of Monroe Authorizing The Sale Of Township Owned Land

First Reading: A copy of this ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Pres., Miller made a motion to approve Ordinance O:17-2016 for First Reading and Publication. The motion was seconded by **Cncl. McIlvaine** and unanimously approved by all members of Council.

F.) REPORTS AND OTHER MATTERS

Cncl. Bryson reported that on May 21st the Historical Society is going to be hosting its 3rd Annual British Car Show. He added the society has done much work this year in an attempt to attract more and more cars. We have had discussion with clubs from Eastern Pennsylvania and Delaware not just the South Jersey clubs. The show will commence at 10:00AM and run through 3:00PM. Other highlights at the show will be a tea garden along with a gardening expert from the Philadelphia Flower Show. The Ireland House will be open and we hope to have this on an annual basis.

Cncl. Dilks reported on Saturday, May 14th there will be two (2) Grand Openings along Main Street and Mayor Teeffy will be performing the ribbon cutting ceremonies. One at 11:00AM for the Bearded Guitar Repair at 206 S. Main Street and another at the Williamstown Art Center at 382 S. Main Street at 1:00PM. He reminded all the Memorial Day Parade starts at 11:00AM along Main Street from St. Mary's to the Veteran's Memorial. A service will be conducted at the memorial and at the conclusion everyone is invited back to the American Legion and the VFW.

At this time, the Public Hearing on the 2016 Municipal Budget was opened for public discussion. Reports will continue after the Public Hearing and vote is taken on Resolution R:90A-2016

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PUBLIC HEARING
2016 MUNICIPAL BUDGET
8:15 PM

Cncl. Heffner made a motion to open the Public Hearing for the 2016 Municipal Budget. The motion was seconded by **Cncl. Caligiuri** and unanimously approved by all members of Council. With no one wishing to speak **Cncl. Bryson** made a motion to close the Public Hearing. The motion was seconded by **Cncl. Dilks** and unanimously approved by all members of Council.

R:90A-2016 Adoption of the 2016 Municipal Budget, Township of Monroe, County of Gloucester, State of New Jersey

Cncl. Heffner made a motion to approve Resolution R:90A-2016. The motion was seconded by **Cncl. Dilks**

ROLL CALL VOTE TO APPROVE RESOLUTION R:90A-2016
5 AYES, 2 NAYS (Bryson, DiLucia)

Tally: 5 Ayes, 2 Nays, 0 Abstain, 0 Absent. Resolution R:90A-2016 was duly approved for adoption.

F.) REPORTS AND OTHER MATTERS (cont'd)

Mayor Teefy extended his thanks to the Deputy Mayor who stepped in for him at a Veteran's Event that took place at Holiday City. This past Thursday was another drug forum, initially at the first forum there were approximately 25 people in attendance and over 200 attended the latest one. There was a 30 minute movie presented entitled "If Only" and he felt every kid and every parent should view this movie as it is very enlightening. He reported on a feature story being done by Anderson Cooper of CNN, who will be conducting a town hall meeting relating to the prescription drug/opiate initiative. A representative (*Amanda Potopchuk*) from our Municipal Alliance was asked to attend and represent us at that meeting, she may also be selected to have her questions answered and be part of the discussion. The mayor reported on the Arts Festival held on Saturday, April 30th. He extended his thanks to the Main Street Committee for their efforts with a turnout of approximately 700 people. Mayor Teefy reported on the plans for the Memorial Day Parade that will be held on Monday, May 30th at 11:00AM he urged everyone to come out in support of our veterans. Mayor Teefy extended his thanks to council members for their support of the 2016 budget, he also recognized Business Administrator, Kevin Heydel for an excellent job on his work on the budget. He felt it was a good, solid budget with the lowest increase since 2004 and it will provide good structure and stabilization for our town.

Director of Public Safety, Jim Smart reported the Office of Emergency Management conducted an "Incident Action Plan" in conjunction with the Arts Festival. He added OEM with a new year and new group has been performing well for the town. He reported on the ARC run which took place on Saturday, May 7th with somewhere in the area of 130 participants.

Cncl. Pres., Miller echoed the mayor's comments with regard to the Main Street Committee and expressed his thanks to the committee for all their work. He spoke on the budget process and that he appreciated how open the administration has been in answering questions and how both the mayor and business administrator always have an open door. The budget, this year, represents what is trying to be accomplished in the township while also being fiscally responsible as represented by the lowest increase since 2004.

G.) ADJOURNMENT

With nothing further to discuss **Cncl. McIlvaine** made a motion to adjourn the Regular Council Meeting of May 9, 2016. The motion was seconded by **Cncl. Caligiuri** and unanimously approved by all members of Council in attendance.

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Respectfully submitted,



Susan McCormick, RMC
Township Clerk



Presiding Officer

These minutes were prepared from excerpts of the tape-recorded proceedings of the Regular Council Meeting of May 9, 2016 and serve as only a synopsis of the proceedings. The official tape may be heard in the Office of the Township Clerk upon proper notification pursuant to the Open Public Records Law.

Approved as submitted _____ sm _____

Date 5/23/16

Approved as corrected _____

Date _____