

**MINUTES
ORDINANCE COMMITTEE MEETING
TOWNSHIP OF MONROE
JANUARY 6, 2016**

A.) CALL TO ORDER & ROLL CALL

The Ordinance Committee Meeting of the Township of Monroe was called to order at approximately 7:02 PM by **Ordinance Chairman, Cncl. Bob Heffner** in the Second Floor Meeting Room of the Municipal Complex located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the Open Public Meetings Act of New Jersey (NJSA 10:4-6 thru 10:4-21). Notices were placed in the official newspapers for the Township of Monroe (i.e.: South Jersey Times, the Courier Post and the Sentinel of Gloucester County) and copies were posted on the bulletin board at the Municipal Complex.

SALUTE TO THE FLAG

Cncl. Bryson led the assembly in the Pledge of Allegiance to Our Flag.

ROLL CALL OF PUBLIC OFFICIALS

Cncl. Walter Bryson	Present	
Cncl. Frank Caligiuri	Present	
Cncl. Marvin Dilks	Present	
Cncl. Rich DiLucia		Excused
Cncl. Bart McIlvaine	Present	
Cncl. Cody Miller	Present	
Ord. Chairman, Bob Heffner	Present	
Mayor Daniel Teefy	Present	
Business Administrator, Kevin Heydel	Present	
Solicitor, Charles Fiore	Present	
Police Chief, John McKeown	Present	
Deputy Chief, Jon Rumpf	Present	
Deputy Clerk, Sharon Wright	Present	

B.) APPROVAL OF MINUTES

Cncl. Dilks made a motion to approve the minutes as submitted of the Ordinance Committee Meeting of December 2, 2015. The motion was seconded by **Cncl. Bryson** and approved by all members of Council in attendance.

C.) PUBLIC PORTION

Cncl. Miller made a motion to open the Public Portion. The motion was seconded by **Cncl. Caligiuri** and unanimously approved by all members of Council in attendance. With no one wishing to speak **Cncl. Miller** made a motion to close the Public Portion. The motion was seconded by **Cncl. Caligiuri** and unanimously approved by all members of Council.

D.) ORDINANCES FOR REVIEW - None

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E.) MATTERS FOR DISCUSSION

- Amendments Proposed by Chief McKeown:
Chapter 69 "Police, Division of"
Chapter 4-85 "Office of Emergency Management"
Chapter 132-8A.13 "Right to Know Coordinator"

Chief John McKeown noted the last time he addressed the Ordinance Committee to restructure the Police Department was in 2014. At that time there were many more Lieutenants than Sergeants in the organizational chart and because Civil Service had delayed testing we had no one eligible for the Lieutenant positions. That process has just about come to an end, as tests are being scheduled this year. We will not know the results for some time but we are in the process of getting people ready to move up, which is one of the reasons he is now requesting the number of five Lieutenants be increased to seven. Other things that have changed dramatically throughout the Country is that police are expected to conduct a much more thorough investigation of our own personnel. The amount of time now dedicated to a misconduct complaint investigation is on par with the amount spent on an aggravated assault investigation so that has created a tremendous amount of internal workload that was not there before. The most serious revision happened in 2011 but in the last year and a half there have been major expectation changes from the State and County on how we process and the amount of dedication we have to give to Internal Affairs. Last summer a meeting was held with the Administration and at that time he advised them there was a possibility that in the future the department would need two more Lieutenants so when the personnel is eligible that need will be filled. We are now taking on the Office of Emergency Management and this change has brought that need on much quicker. Chief McKeown explained no one is eligible at this time so he does not expect to fill either position today or tomorrow but by asking for this now it prevents the need to readdress the ordinance when the State test is done and we have people in time and grade. With the addition of two Lieutenants in the ordinance as sergeants test and become eligible to move up he will staff the Police Department with those ranks when needed. This is the portion of the ordinance that has a cost to it. The Chief requested to remove the language specific to Corporal because at the first promotion we would lose our existing Corporal. He explained in non-Civil Service communities Detectives are ranks and because of that those titles are included in their ordinances. We are a Civil Service community and Detective is not a rank and can be designated so it is no different than designating a traffic officer or a K-9 officer. Detective is a very important job but by specifying a number it limits his flexibility, as he may need more traffic officers today but tomorrow may need more detectives so he should have the flexibility to move around non ranking officers as the needs of the department change. Those are the three things he would like changed in Chapter 69. Cncl. Heffner questioned with the Chief having the availability to move people around to different assignments would that be an issue with contract language for that bargaining unit. Chief McKeown replied if he moves personnel without due process or a justifiable reason absolutely because there would be a cost involved according to the contract but we have had K-9 officers whose dogs passed or were aged out that were moved as well as detective and traffic officers that moved up through promotions. We have not moved anyone out of a unit with the exception of 2009 when we had a budget crisis. At that time we were forced to re-staff and we moved traffic and SROs. The Chief noted he would be foolish to move personnel without a reason. Cncl. Bryson questioned if this would give the Chief the flexibility

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to move people to where he needed them temporarily. Chief McKeown explained previous chiefs moved personnel as investigators to both traffic and detectives on a temporary assignment. He has some temporary assignments right now where people are detached and working with other units throughout the County and as long as it is specified that they are temporary assignments there is no issue. Cncl. McIlvaine questioned why the Chief felt it was necessary to staff OEM and Internal Affairs with Lieutenants. Chief McKeown replied at this point he does not necessarily want to staff either with a Lieutenant. OEM would be a Sergeant and the Internal Affairs position is currently occupied by a Sergeant. What he wants to do is take that Sergeant and make his sole responsibility Internal Affairs so he would need to back fill the Detective position with a Sergeant. Five years ago there were three Lieutenants in the Detective Bureau and five in the Uniform Patrol Division. Right now there are none in the Detective Bureau where he sees a need for one in the near future but his organizational chart has no vacant spot to make one. The Chief noted he would like to have one more Lieutenant in both of those departments as the personnel becomes eligible. He also noted he has no Lieutenants eligible or qualified to put in OEM. Cncl. McIlvaine questioned why the Chief feels it is necessary to have a supervisor in the OEM position. Chief McKeown noted for the last fifteen years the OEM Coordinator has been designated as a supervisory position by the ordinance and that employee was in the Supervisors Association. Cncl. McIlvaine noted that was when the position was held by a civilian and now it is being held by the Police Department, which is different. Chief McKeown explained to him it is the amount of responsibility being given. He added a certain amount of respect comes from rank so to have OEM staffed by a patrol officer or someone without rank that would be interacting directly with a fire chief, EMS chief or a hazmat equivalent to a chief from other jurisdictions would not be beneficial to us. Cncl. Bryson questioned who would be taking over the Right to Know responsibilities that deal with the chemicals in this town. Frank McLaughlin explained he has been designated the Safety Coordinator for ten years and Right to Know falls under that position. When this ordinance was written there was no Safety Coordinator so by it being included here it is just a duplication of titles and work. Cncl. Heffner questioned what if the person assigned to OEM decides he doesn't want to do this anymore would this be an automatic promotion for someone because basically we are saying the person must be a Sergeant to hold the position. Chief McKeown noted he will not put someone in that position that is not qualified and his administration has been very good at planning a succession plan for the future. The ordinance requires a minimum amount of qualifications but for every job in the Police Department we make sure we train personnel and have them prepared to take over positions. The Police Department has not been in charge of OEM for twenty years so there is no succession plan. Currently we have three people on the County Swat Team, which is where he (*the Chief*) received his OEM experience because every swat call is essentially a multi-jurisdictional hazard so people are trained not only locally with our volunteer squads but at County levels in other police assignments. He noted he had a whole list of people volunteering to be involved in this so we would be hard pressed not to find someone. Cncl. McIlvaine noted you are asking for this to be a full time position but when Frank McLaughlin had it he was also the Safety Coordinator and handled Right to Know and he will still handle those duties so why do you feel it should be a full time position. Chief McKeown explained he is looking to cut back on some of the overtime that has been created because of our court situation. Jim DeHart is his recommendation to be the supervisor in charge of OEM. Jim has many collateral duties as a shift supervisor that is costing

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us overtime. Last year we were the only town in the County that didn't have court security to meet the State standard so those duties were given to Sgt. DeHart, who is also our internal agency coordinator, handles NCIC information and is involved in fire arms training. The Chief didn't know how many of those duties Sgt. DeHart will keep until he sees what is involved in OEM but he noted even if he keeps one or two this will ease an overtime burden on our agency. Cncl. McIlvaine questioned since the Chief is the boss of the Police Department can't he just say I want the OEM Coordinator to be a full time position within the department or is the ordinance needed to state that. Chief McKeown explained the OEM and Police ordinances have not yet been combined and he is not asking to do that as he would like to take six months to a year to evaluate whether it should remain as two separate divisions or whether OEM should be a sub-unit of the Police Department. Right now he will be wearing two hats, Chief of Police and OEM Coordinator running two divisions of Public Safety. Some towns have put them both together after a trial period and some have decided to keep them separate and he wants to see what works here in Monroe before he makes a hasty recommendation. The Chief added he is requesting the structure change to the Police Department to have two additional supervisory positions or he will be forced to pay overtime because he cannot promote unless we have these extra positions and it would be far more costly to pay overtime to run this unit than a promotion. Cncl. McIlvaine noted he wanted to be sure that if the Chief told the officer to do fire arms training he couldn't say wait I am a fulltime OEM Coordinator according to the ordinance. Chief McKeown noted at this point he (Jim DeHart) is the person he recommended as Deputy OEM Coordinator but at some point if he needs a different deputy in the future he will discuss it with the Mayor and we will make that change as we need to. Mayor Teefy stated in our discussions we didn't want the person doing OEM all the time we wanted to give the Chief the flexibility to shift him where needed within the department. Chief McKeown explained the deputy will still be a Police Department employee reporting directly to him; Sgt. DeHart will not lose his Police Department title to be titled OEM so any police job or OEM job given is work that he will be allowed to do and there is a lot of work for him.

Cncl. Heffner polled Council and all members in attendance were in favor of moving the recommended changes to the ordinances forward for First Reading at the January 25th Regular Council Meeting.

- **Director of Community Development/Zoning Officer**

Mayor Teefy noted at the last meeting adding additional duties dealing with community development to the Zoning Officer position was discussed. That person would work with EDC to promote the township as a viable community for businesses, work with our current businesses to help retain them and look for grants. Over the weekend he had some preliminary discussions about the possibility of separating the two positions and having a Zoning Code Officer position and a Director of Community Development. Cncl. Heffner noted in some towns community development falls under the job requirements of Zoning Code Official so why do we need to separate it, why not just incorporate the community development part into the Zoning Officer's job. Mayor Teefy agreed that could be an option. Cncl. Pres., Miller noted the Director is someone who will oversee the office operations and would have leadership over Zoning,

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Planning and anything dealing with Construction. If we don't have a directorship position they would just be working with Code Enforcement and they wouldn't have that much pull when it comes to matters of zoning. Mayor Teefy felt that was stretching it a little, as we already have a Director of Code Enforcement. **Solicitor Fiore** explained some towns do have a Director of Code Enforcement, which is a director under the Faulkner Act. Others have Departments of Planning and Zoning that deal with planning and zoning only and the Zoning Official and Planning personnel are in that department and that is separate and distinct from Code Enforcement. Currently the Director of Code Enforcement is George Reitz and housing and sub code and all those people fall under that department. Mr. Fiore questioned whether the Mayor still wants to keep that distinction because if housing and sub code falls under community development we would then be doing away with a directorship and he felt that was not the intention. Mayor Teefy replied no that is not the intention. Mr. Fiore also noted a director is for the term of the mayor and can change every four or eight years depending upon how long a particular individual is mayor. In Parks and Rec Jim Bonder was contemplated as being a director but to keep continuity in the department he was made a Department Head so the position does not change with the term of the mayor. He questioned whether that was being considered. **Cncl. Bryson** questioned with this position where does the Economic Development Commission stand. Would this person have leadership over them or does the Commission still have their independent leadership and if there was a conflict between the chairman of EDC and this person who would have the authority and the final word in the dispute. Mayor Teefy noted that person would work together with EDC and attend their meetings but would not have a vote on the board. This gives someone in-house to work day to day with business people to help plan and coordinate between the two groups. He felt if there is a conflict between the two they would come to him to resolve any issues. **Solicitor Fiore** noted the EDC does a phenomenal job but they are very limited in their duties and cannot do anything outside of the scope of what the ordinance says. **Cncl. Pres., Miller** added they can promote business but when it comes to issues of developers coming in they would come to the township not to EDC and he suggested the position be something like Jim Bonder's. Mr. Fiore explained this person would be a liaison from the commission, to administration and to the council, who funds economic development. The problem with the Faulkner Act is there is not continuity in certain positions and a person could be doing a great job but politics change and that person could be out of a position and this is not the kind of position that politics should affect. **Mayor Teefy** noted he wants to do this soon but he doesn't want to rush into it and not have it in the right structure. He noted what **Cncl. Heffner** said about including those duties is fine but a department head title is needed and he didn't know what Civil Service title that would fit into. **Business Administrator, Kevin Heydel** explained a dual title could be made such as Director of Community Development/whatever and that person would be the department head. The structure has been zoning, housing and construction all fell under the Director of Code Enforcement but the way things have been broken up is housing is now under Construction, which falls under the Director of Code Enforcement. Planning is under no one so Zoning and Planning can be combined under a department head, which would bring those departments cohesively together. Mr. Fiore noted that seems to work in many other municipalities where Planning/Zoning is a department. Mayor Teefy noted that is why those two offices were put together because when businesses come in they are the ones who answer questions regarding site plan waivers or variances and Construction can be pulled in if needed.

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Mayor Teefy noted he would research this more and come back to Council at a future Ordinance Committee Meeting. Cncl. Heffner requested that when the Mayor gets something together that he send it out to Council members.

Solicitor Fiore noted at the last court session there was a trial regarding enforcement of traffic in Owens Park and he requested the Police Department look into the handicap parking signage in the park because it is probably not enforceable. He explained a police officer had requested a vehicle be moved and when the person refused to move it he was issued a ticket but because there was not proper signage it was unenforceable. **Chief McKeown** noted he would have the Traffic Unit look at the signs and make a report.

- Incorporation of Main Street Committee

Cncl. Pres., Miller explained right now the Main Street Committee does not have enough teeth since it technically is not an incorporated committee of the municipality and because of that we cannot give them a budget. He spoke of sending the Solicitor some language and make up in terms of the leadership but in looking into it he realized that there cannot be a ten member board; it had to be an odd number. The goal is to make the committee more conducive and productive by having the Mayor and Council appoint people for the board and then they would have more teeth when we decide to apply for grants. He noted tomorrow he, Mayor Teefy, Ernie Carbone and Rosemary Flaherty would be attending a meeting to try to get the first tier for the Main Street New Jersey Program, which opens the door for grant funding opportunities and workshops so because we are moving in that direction it would make sense to have an incorporated committee established by the township. **Cncl. Bryson** questioned when you say teeth what do you mean. He noted in doing this you are saying that Main Street has a precedence over everything else in this town when there are other areas that also would like to be developed. **Cncl. Pres., Miller** noted those areas would fall under economic development. **Cncl. Bryson** replied the EDC is limited so if a committee is incorporated it could be done as a Main Street/Business Community Committee or on that order. Then it is not just inclusive of what is on Main Street but of the entire economic picture so when you go to get funds from the State instead of looking at a three block area you might want to look at a twenty block area. **Cncl. Pres., Miller** added that is what the grant funding would mean. We would be applying for Main Street Committee grants and that's why we are trying to get the "tiered status" specifically for a downtown area, which would not just be about Main Street but also the streets/blocks that seed off of Main Street. The grant funding we are talking about is specific towards a downtown Main Street. We are not saying the grant is for economic development and will be used for Main Street; it is a Main Street grant and there is actually an institute in the State that has grants specific to that. He noted he understands what **Cncl. Bryson** is saying but many towns have Main Street Committees. **Cncl. Bryson** noted we have used State funding on Main Street to do the pavers and some of the other improvements, which is why he felt that it should be more encompassing rather than having a limitation. **Cncl. Pres., Miller** noted this will not interfere with the Historical Society, they could still do their events. **Cncl. Bryson** noted he was not talking about that he was talking about the development off the pike, which is why he would like to see it more general. **Cncl. Caligiuri** noted he is a volunteer for Gloucester County 4-H, which is a non-profit

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Organization. They have a separate non-profit organization called Gloucester County 4-H Fair Association that is just for the development and operation of their fair, which is their principle event for fund raising. Main Street would be a significant contribution for our town because a Main Street is why many people choose to move to a town so he is not opposed to having a non-profit for Main Street because it is that significant to the town. There is precedence in organizations such as Gloucester County 4-H and Gloucester County 4-H Fair Association, which he is the treasurer of. **Solicitor Fiore** questioned what Cncl. Pres., Miller met by incorporation of the Main Street Committee and whether the funding aspect of it was committed to only committees incorporated by local ordinances. Cncl. Pres., Miller explained he wanted it incorporated by Ordinance as there are grant opportunities just for municipal entities. He spoke of attending a downtown seminar in North Jersey where it was said that because of the minimal amount of businesses we have it would not make sense for us to have a non-profit organization right now. If we start seeing development then there would be the potential of a group starting a non-profit organization where all the business owners come together to do their own fund raising but we are nowhere near that stage. This is just to get the ball rolling and it would be nice to have input of regular citizens and to talk about the potential of a rehabilitation zone. **Mayor Teefy** felt he would learn more tomorrow about whether having an organized committee supported by the Council by ordinance would give us more teeth. He noted he was leery about the membership number because right now twenty people are attending the meetings and that number has been consistent, which allows them to break off into sub-committees. If the committee is limited to eleven it might offend people and he doesn't want to do that and hurt the momentum of the people willing to work. Cncl. Pres., Miller agreed but suggested the committee be set up similar to the Municipal Alliance Commission, which has a voting member board appointed by Mayor and Council and that committee appoints associate members, who are non-voting members. They still participate in discussions and all sub-committees but when it comes to voting on certain particular issues only the appointed board would be able to vote. Mr. Fiore questioned how about the person that has been attending meetings from day one and for whatever reason they do not get selected to the committee and are only an associate member. He noted put yourself in that position how would you feel, wouldn't you be offended. Cncl. Pres., Miller noted he would be offended but he doesn't know any other way. This was discussed at the meeting and those in attendance seemed onboard with it with the exception of one member who had an issue with it because he felt it would mean the township would have control over everything the committee did. It was explained to that person just because the members are appointed doesn't mean the township would tell them what to do, as the people appointed will tell us (*Mayor & Council*) what they want to do. Everyone else seemed to understand that we want legitimacy and want to be able to get grant funding opportunities as an established committee. Mr. Fiore noted if we move forward with the ordinance we need to identify and incorporate into the ordinance what the duties and responsibilities of the committee will be. **Cncl. Heffner** felt that this would be over complicating a volunteer board. We have a great group of people busting their chops to do something good on Main Street and they are doing a great job but if more and more rules are put on them we may start losing some of those volunteers so sometimes simple is best. He added if the issue is applying for grants or the fact that there is no budget instead of recognizing a whole new committee why can't we piggyback off the EDC. Cncl. Miller noted because that is creating problems. Cncl. Heffner felt it was

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creating problems because EDC doesn't want anyone touching their money so maybe we could jump the budget up and earmark it for Main Street. **Business Administrator, Kevin Heydel** explained you cannot technically earmark it but we can maintain control of their spending. Cncl. Heffner noted the Main Street Committee is doing really well right now and he would hate to see that get shoved away because we are overseeing every little thing they do. **Cncl. Bryson** agreed with Cncl. Heffner that EDC could back the Main Street Committee volunteers and get grants for the township. Cncl. Pres., Miller suggested holding off on this until after tomorrow when we can talk to other municipalities to see what they have because they seem to get a lot accomplished. Right now this is an ad hoc committee and the members don't have much power and there is a lot of discretion in what they can and can't do. Cncl. Heffner noted he does not want to discourage anyone from this he would just like to see if there is any more information out there before we write an ordinance. **Cncl. McIlvaine** spoke of attending both committee meetings and felt they should be looked at as two totally different animals that should not be combined. One is a seasoned group versus a younger group and there is a totally different dynamic that cannot be combined. He questioned why members need to be limited. Solicitor Fiore advised we don't need to limit the number of members, it could just be the majority of members that are there. **Cncl. Bryson** noted the example of that is the Historical Society, which has a board that votes on whatever they do. That board, which is selected, is not the total number of people that come to those meetings. He questioned whether the EDC is negative towards the Main Street Committee. Cncl. McIlvaine explained the EDC looks at all of Monroe Township while the Main Street Committee wants to focus just on Main Street and the people looking at all of Monroe Township does not see things the way the Main Street Committee does. Ernie Carbone has also been put on the EDC so there is some continuity but if you try to combine those two you will totally knock the wind out of the Main Street Committee. **Cncl. Caligiuri** spoke of working on a Main Street project with the former mayor and noted there are some really unique issues to Main Street. There are historical buildings such as churches, a school building and the Pfeiffer House along with a cemetery that can't be moved, there are electric poles in the middle of sidewalks and there are parking issues so there is a whole litany of things that are unique to making Main Street a corporate attraction that are not in any way common to economic development. There are big problems on Main Street, which will be a big challenge to whoever tackles that so he agrees with Cncl. Pres., Miller there should be a committee for Main Street. Cncl. Heffner noted when there is nothing in writing about the number of members organizations stack the deck and when they want something done that no one knows about there will be no one at the meeting and that's the problem when there is not a set number. **Mayor Teefy** noted tomorrow morning he is meeting with the State Director of Main Street for the DCA so he will ask him what would give us teeth to get money from the State and then if it means we need to establish an organization and clarify the members then we should do that to get money. Then we could figure out whether we want a board to select the members or keep the existing Main Street Committee. We do not want to over bureaucrat it. The real key is they need money to hold their events such as the Arts Festival and we have already increased the EDC budget for some Main Street functions but that was a hassle so he would rather have separate line items. Mr. Heydel explained that is why something needs to be done by ordinance to establish that committee because he cannot just create a budget for something that is not supported. When funds were placed under Economic Development for Main Street we ran into friction because

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EDC questioned who the money belonged to. Cncl. Heffner noted before this goes any further the Mayor will get some clarification on what we can and can't do. Cncl. Pres., Miller requested Mr. Fiore do some research to see how we can do this without excluding members. **Public Safety Director Jim Smart** noted the fire departments are established by ordinance without any detail and then they have their own by-laws so that is an avenue to think about. Mayor Teefy added we need to make a decision on this soon because Kevin needs to know so he can make a budget line item for this. Cncl. Dilks questioned whether the Main Street Committee would have a secretary, minutes and Council liaison. Cncl. Heffner felt that would be up to the committee to do when they create their own by-laws. Mayor Teefy advised right now Ernie Carbone is the chairman and Kathy Simon has done a great job as secretary.

- Encourage "Support/Buy Local"

Cncl. Pres., Miller explained he would like to encourage boards/commissions to get quotes from local vendors first because in some instances items that were purchased out of town could have been purchased cheaper through local vendors. He noted by supporting local businesses seventy some cents on every dollar spent goes back into this community. However, after considering this he realized it would not need an ordinance just a resolution. He explained this does not pertain to State contract purchases only local purchases. Cncl. Bryson recommended the resolution just deal with items under the bid threshold because then we would have the discretion to go to local vendors first. Cncl. Heffner felt a resolution would have no teeth and the same thing could be done by the Mayor sending a letter to all departments encouraging them to purchase locally. Cncl. Pres., Miller suggested doing a symbolic resolution

F.) NEW BUSINESS

Cncl. Pres., Miller noted people spoke to him about animals left outside during the winter months and he found there is nothing in our ordinance that says pets should be brought indoors when temperatures are below freezing. **Solicitor Fiore** explained that's because it is controlled by the County Animal Shelter and if people complain they should contact them. Mayor Teefy questioned whether people should be advised of that. Mr. Fiore recommend that information be put on the Township website.

Cncl. McIlvaine noted he would like to see Library Street changed to parking only on one side of the street because it's difficult to get fire trucks down that street and it would be impossible to set up the ladder truck if it were needed. Also there is nowhere for Public Works to push the snow when cars are parked on both sides of the street. He noted he spoke to people from the theater and they were against it so he has been holding back this past year but now he feels this should be addressed. Parking is available across from the old St. Mary's School and we should start making people use that lot. The Business Administrator indicated this issue was brought up before. Cncl. McIlvaine noted former Deputy Chief Weimer put up temporary no parking signs for about a month as a test but nothing ever happened after that. The residents in the area are afraid to park their cars in that parking lot because they could be broken in to or stripped so the Police Department should be advised of those concerns. **Solicitor Fiore** suggested tearing

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down the wall around the parking area, which is in violation of our ordinance since it is a six foot high structure. He added he assumed no one ever got permits to build that structure and suggested the Zoning Official look into that. He added he wouldn't want to park there either with the wall there and no lights because you can't see who's going in and out of there. **Cncl. Bryson** suggested allowing people attending the theater to park at the Pfeiffer Center and having a shuttle bus transport them back and forth from the theater for a small parking fee that could be charged to help pay for the bus driver. **BA, Kevin Heydel** noted people park at Bell Hennessey, at the MUA lot. **Cncl. Heffner** noted no one attending the theater parks on Library Street because it is already filled by the resident's cars. The parking lot on Library Street is for the residents but they refuse to park in there because it has become a dumping ground for trash and mattresses. **Mayor Teefy** noted we don't want to hurt the Chinese Restaurant's business so that corner should be left open for them. **Cncl. Caligiuri** suggested using the old library lot for parking once that building is torn down.

Cncl. Heffner noted Jim Bonder asked him for a liaison to the Sports Advisory Board so he addressed this issue with the Solicitor, who felt that was not warranted. **Solicitor Fiore** explained because the purpose of the board is to resolve differences between organizations or misconduct between coaches and spectators within the organization and council has no function on that board. He felt that is an area council would not want to be involved in unless they were required to. **Mayor Teefy** noted he has gone as a council person when they first started up and he has also gone as a mayor and will continue to go but in no capacity, as their regulations are all laid out. **Cncl. Heffner** noted he told Jim that he would stop by at their meetings but not as a liaison.

Cncl. Heffner spoke of riding down Main Street with Sgt. Burton to look at the street signs along Main Street and they found many that are redundant and some we don't understand. He questioned how we go about removing some of these signs. Curbs are painted where the ordinance says you can't park close to a corner or close to a fire hydrant but there are signs there as well. **Solicitor Fiore** explained there must be signage along with the painted curb. **Cncl. Heffner** questioned if there was a distance that the signs had to be apart. Mr. Fiore noted that would fall under the Uniform Traffic Control regulations. **Chief McKeown** added Sgt. Burton will be able to evaluate whether the signs are consistent or could be eliminated on the township portion of Main Street but the County portion would need to be deferred to them. **Cncl. Heffner** noted there are also a couple of D.A.R.E. signs and we no longer have that program. The County also put up a Tree America sign but when they did that they took out the weight limit sign so there is a four ton weight limit coming from the car wash to the center of town but going in the opposite direction there is no weight limit. **Cncl. Heffner** noted he would talk to Sgt. Burton to see what can be done.

G.) OLD BUSINESS

Mayor Teefy reported on Friday Penske Auto Sales is coming in for a used car lot that will be located at the old Motor Zone (*on the Black Horse Pike*). The Mayor questioned who was on the Council Redevelopment Committee. **Cncl. Heffner** advised it was Mr. Caligiuri, Mr. Miller

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G.) OLD BUSINESS (cont'd)

and Mr. Dilks. **Cncl. Pres., Miller** noted he changed that and put Bart McIlvaine on that committee. There was some discussion about this as no one knew Cncl. Pres., Miller changed this committee. The Deputy Clerk will check to see who Cncl. Pres., Miller appointed to this committee at the Reorganization Meeting. Mayor Teefy reported next Thursday at 3:00 PM Stewart Wainburg is coming in to discuss his redevelopment plan. Rosemary Flaherty and Dawn Farrell will be there and he is also going to contact O'bie O'Brien the Planning Board Chairman so he can see the concept plan too. Robin Dunn from Tim Kernan's office is also coming so hopefully we can get this kicked off.

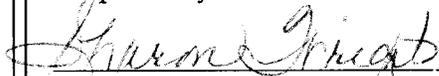
Solicitor Fiore reported the Towing Committee met at Cncl. McIlvaine's house and completed the final revisions to the towing ordinance and they were sent to Sgt. Burton who will share them with the Chief and deliver them to the towers. The committee will meet with the towers to review the ordinance on Monday, January 18th.

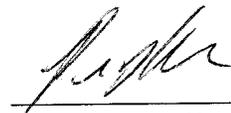
Mayor Teefy reported the Williamstown Sunrise Rotary will be doing some fund raising this year to build a playground at Mary Mazza Duffy Field and they are asking for a resolution from Council to support that. The Mayor noted there was some discrepancy in the amount they were trying to raise (\$80,000.00 or \$85,000.00) so he suggested that Mr. Fiore contact them to see which number they wanted in the resolution. The Rotary is also asking that the pavilion be put back to the way it was so the Mayor will be talking to Jim Bonder about doing that. The Rotary will be holding a Comedy Night in February to raise funds for the playground equipment.

H.) ADJOURNMENT

With nothing further to discuss **Cncl. Pres., Miller** made a motion to adjourn the Ordinance Committee Meeting of January 6, 2015. The motion was seconded by **Cncl. Caligiuri** and unanimously approved by all members of Council in attendance.

Respectfully submitted,


Deputy Clerk Sharon Wright, RMC


Presiding Officer

These minutes were prepared from excerpts of the recorded proceedings and hand written notes taken during the Ordinance Committee Meeting of January 6, 2016 and serve only as a synopsis of the proceedings. The official recording may be heard in the Office of the Township Clerk upon proper notification pursuant to the Open Public Records Law.

Approved as submitted  Date 2/3/16
Approved as corrected _____ Date _____