

**Monroe Township
Job Description**

LABORER 1

DEFINITION:

Under supervision, working as part of a team with other employees or individually, performs varied types of manual and unskilled laboring work, and may drive a truck in connection with laboring work; does other related duties as required and assigned.

NOTE: The examples of work for this title are for illustrative purposes only. A particular position using this title may not perform all duties listed in this job specification. Conversely, all duties performed on the job may not be listed.

EXAMPLES OF WORK

Loads, lifts, and moves supplies, furniture, and equipment.

Loads and unloads trucks.

Collects rubbish and other refuse.

Loads debris into truck for removal.

Lifts filled refuse cans to truck, and empties can into truck.

Redeposits cans at the curb.

Operates mechanisms at the rear of trucks.

Digs trenches and does manual grading.

Utilizing motorized hand push and riding mower equipment, cuts grass.

Utilizing motorized edging equipment, trims grass, clears weeds and trims hedges.

Utilizing motorized chain saws, cuts down trees.

Cleans up underbrush, foliage, vines, and weeds.

Operates a high suction leafer machine for the collection of foliage and leaves.

Digs out stumps of trees, and digs out and destroys poisonous vines, weeds and undergrowth.

Clears snow utilizing a motorized snow blower or shovels snow.

May plow snow driving a light truck with plow.

Whitewashes walls and paints various surfaces.

Performs general building and equipment maintenance and repair functions.

Performs light carpentry work.

Shovels gravel, sand, mixes cement and mortar.

Places forms used in concrete work.

Performs cold patching.

Learns to operate construction and/or maintenance equipment.

May learn to operate a pneumatic drill.

May learn to operate and make minor repairs to street, road, and related public works equipment.

May rake asphalt mixtures used in paving to proper thickness and grade.

May distribute asphalt mixtures to eliminate hollows and high spots in the surface under the construction or repair.

May patch joints and edges of pavement with asphalt cement.

May tamp and smooth asphalt pavement.

May operate and maintain asphalt heating kettle.

Performs road traffic control functions (flagger) during road paving, road repair or other worksite operations.

Cleans sludge beds and sewers.

Sweeps streets and sidewalks.

Sorts, piles, and cleans salvageable brick, stone, lumber, and metal work.

Under direction, may learn to make routine repairs to valves, fittings, pipe sections or other equipment used in the area of assignment.

Occasionally drives trucks.

May be required to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.

REQUIREMENTS:

LIFTING:

Appointees are required to meet certain physical demand requirements. The physical demands for this position are "Very Heavy Work" (lifting in excess of 100 pounds occasionally, over 50 pounds frequently, over 20 pounds constantly) to "Heavy Work" (50 to 100 pounds occasionally, 25 to 50 pounds frequently and 10 to 20 pounds constantly) with the greater percentage of work within the "Heavy Work" category as defined by the Department of Labor's Dictionary of Occupational Titles.

MACHINERY OPERATION:

Appointees are required to operate light machinery such as motorized riding and/or hand lawnmowers, motorized edging equipment, chain saws, trimmers, hydraulic mechanisms on trucks, high suction leafers, motorized snow blowers/shovels, light construction or maintenance equipment/tools, drive "Class C" vehicles with snow plow.

LICENSE:

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

Appointees may be required to possess a valid Commercial Driver's License (CDL) and applicable endorsements for the class and type of vehicle being operated.

NOTE: The responsibility for ensuring that employees possess the required motor vehicle license, commensurate with the class and type of vehicles they operate, rests with the Appointing Authority.

KNOWLEDGE AND ABILITIES:

Knowledge of the methods, materials and supplies used to perform varied types of manual and unskilled tasks.

Ability to perform manual tasks either alone or as a member of a group.

Ability to perform heavy manual labor for prolonged periods of time under varying temperatures and climatic conditions.

Ability to follow prescribed instructions.

Ability to understand, remember, and follow oral and written directions.

Ability to learn quickly from demonstrations.

Ability to work harmoniously with associates, supervisors, and to deal effectively with the public.

Ability to perform routine mechanical and manual operations.

Ability to lift heavy objects repeatedly.

Ability to care for equipment, materials, and supplies used in maintenance work.

Ability to learn to use the tools and equipment needed to perform routine, unskilled labor tasks.

Ability to follow safety precautions in the operation of assigned tools and equipment.

Ability to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.

Ability to read, write, understand and communicate in English sufficiently to perform the duties of this position. American Sign Language or Braille may also be considered as acceptable forms of communication.

Persons with mental or physical disabilities are eligible as long as they can perform essential functions of the job with or without reasonable accommodation. If the accommodation cannot be made because it would cause the employer undue hardship, such persons may not be eligible.