

MONROE TOWNSHIP BOARD OF HEALTH

February 12, 2014

Eileen Ferguson, Vice-Chairperson, called the meeting of the Monroe Township Board of Health to order. Notice of the meeting was given pursuant to the provisions of the Open Public Meeting Act. Written notice was sent to two newspapers, the Gloucester County Times and the Sentinel. A copy of the written notice was given to the Township Clerk and posted on the bulletin board.

Salute to the flag.

ROLL CALL

Member	Present	Excused	Absent
Eileen Ferguson	X		
Rene Pandola	X		
Dawn Schauer	X		
John Fitzgerald	X		
David Scales	X		
Jerry Conte	X		
Barbara Chamberlain	X		
Dan Kozak		X	
Victoria (Vicki) Taylor-Machulsky	X		
Cncl. Marvin Dilks	X		

**Dawn Schauer, Chairperson, arrived during roll call and took over the meeting.

PUBLIC PORTION

John made a motion to open the meeting to the public, and Eileen 2nd the motion. With no members of the public at the meeting, the Public portion was closed.

APPROVAL OF MINUTES

Barb made a motion to approve the minutes, as submitted, from the January 8th Meeting of the Monroe Township Board of Health. The motion was seconded by Rene and approved by all members.

CASH SETTLEMENT REPORT:

Dawn reported the cash settlement for the month of January 2014 was \$15,125.47

FIRST READING OF AMENDMENT BOH.01-14 for Township Ordinance 280-4(b)2

Dawn stated that this was the first reading to change wording for date of late fees from first day of April to March 31st. Dawn asked for a motion, and Jerry made a motion to approve the amendment and it was 2nd by Rene. All members were in favor and the 1st reading of the amendment was approved.

FIRST READING OF AMENDMENT BOH.02-14 for Township Ordinance 283-4(C)

Dawn stated that this was the first reading to add wording for \$40 per 2,500 square feet for retail license renewal. Dawn asked for a motion, and Barbara made a motion to approve the amendment and it was 2nd by Jerry. All members were in favor and the 1st reading of the amendment was approved.

REPORTS:

VICKI MACHULSKY

Vicki reported that the rabies clinic was held on February 1st from 11 am – 1 pm. Tony Vezza opened the gates and did a great job by himself. There was 267 of the 350 shots administered. Vicki said the clinic went great. Rene asked if it was advertised in the paper, and Vicki said that it wasn't put in the paper but it was put on the Website and in the paperwork from the Clerk's office as well as notification of the 3 dog/3 cat ordinance.

DAN KOZAK

Dan was not present for the meeting.

COUNCILMAN MARVIN DILKS

Cncl. Dilks had nothing to report but stated he was glad to be back.

JOHN FITZGERALD

John asked the procedure if he needs to resign in the case he moves out of town. Cncl. Dilks said he would have to submit a letter of resignation to the Township Council. John said that he had someone who is interested in taking his spot. Vicki advised John that there is an alternate seat open and that his friend could fill out the Citizen Leadership form and take that seat to join the Board even if John doesn't move.

RENE PANDOLA

Rene mentioned the property at the corner of Glassboro Road and New Street across from the Williamstown Fire Departments Sub-Station. She stated that the property needs to be looked at for buildings and unsafe conditions. There was a discussion about the property that followed.

**Vicki mentioned a complaint she received from an Amberleigh resident stating that their new Board wants the trash cans to be stored inside of the dwelling when it is not trash day.

BARBARA CHAMBERLAIN

Barbara asked about snow removal on sidewalks, especially of vacant properties. Vicki said to her knowledge the Township has never had such an occurrence with a vacant property, but ordinance § 249-3 (Removal of Snow) In case such owner or owners, tenant or tenants of any land abutting or bordering upon any public street, avenue or highway in said township shall neglect or refuse to remove such snow, ice, sand, dirt, material or materials forming an obstruction or constituting an impediment within 10 hours of daylight as provided in § 249-1, then the same shall be removed by or under the direction of the Mayor of the Township of Monroe.

JERRY CONTE

Jerry had nothing further to be discussed.

DAVID SCALES

David had nothing further to be discussed.

EILEEN FERGUSON

Eileen had nothing further to be discussed.

DAWN SHAUERS

Dawn had nothing further to be discussed.

With no further business to discuss, Dawn asked for a motion to adjourn. Rene made a motion to adjourn the Monroe Township Board of Health meeting of February 12th 2014 and it was seconded by Eileen. All were in favor and the meeting was adjourned.

Respectfully submitted,

Tara Park
Clerk Transcriber

These minutes are an extract from the meeting that was held on the above date and are not a verbatim account or to be construed as an official transcript of the proceedings.

Approved as submitted _____ Date _____
Approved as corrected _____ Date _____