

**MONROE TOWNSHIP BOARD OF HEALTH
REORGANIZATION MEETING
January 8th, 2014**

Victoria Taylor-Machulsky, Secretary, called the meeting of the Monroe Township Board of Health to order. Notice of the meeting was given pursuant to the provisions of the Open Public Meeting Act. Written notice was sent to two newspapers, the Gloucester County Times and the Sentinel. A copy of the written notice was given to the Township Clerk and posted on the bulletin board.

Salute to the flag.

ROLL CALL

Member	Present	Excused	Absent
Eileen Ferguson	X		
Rene Pandola	X		
Dawn Schauer		X	
John Fitzgerald	X		
David Scales	X		
Jerry Conte		X	
Barbara Chamberlain	X		
Dan Kozak	X		
Victoria (Vicki) Taylor-Machulsky	X		
Cncl. Marvin Dilks		X	

REORGANIZATION

R.01.14.B.O.H ~ RESOLUTION APPOINTING A CHAIRPERSON AND A VICE-CHAIRPERSON FOR THE MONROE TOWNSHIP BOARD OF HEALTH

(Resolution Read by Vicki)

Vicki asked for a motion to appoint a Chairperson to the Monroe Township Board of Health. Rene made a motion to appoint Dawn as Chairperson and Dave second the motion. Having no other nominations, a roll call vote of the members was completed. All members were in favor and none were opposed. Dawn was appointed Chairperson of the Monroe Township Board of Health for 2014.

Vicki asked for a motion to appoint a Vice-Chairperson of the Monroe Township Board of Health. Rene made a motion to appoint Eileen as Chairperson and Dave second that motion. Having no other nominations, a roll call vote of the members was completed. All members were in favor and none were opposed. Eileen was appointed the Vice-Chairperson of the Monroe Township Board of Health for 2014.

(At this point, Vice-Chairperson Eileen Ferguson took over the meeting)

R.02.14.B.O.H ~ RESOLUTION APPOINTING A SECRETARY FOR THE MONROE TOWNSHIP BOARD OF HEALTH

Rene made a motion to appoint Vicki as the Secretary of the Monroe Township Board of Health. The motion was second by Eileen. Having no other nominations, Vicki was appointed as Secretary of the Monroe Township Board of Health for 2014.

R.03.14.B.O.H. ~ RESOLUTION AND NOTICE OF THE REGULAR SESSIONS OF THE MONROE TOWNSHIP BOARD OF HEALTH

Dave made a motion to approve the posting and notification of the 2014 meeting schedule for the Monroe Township Board of Health, including a copy fee in response to a request for minutes (excluding newspapers). Barb second the motion to approve R.03.14.B.O.H.

A copy of the Meeting Dates for 2014 was included in the packets for the members at the beginning of the meeting:

January 8	June 11
February 12	September 10
March 12	October 8
April 9	November 12
May 14	December 10

R.04.14.B.O.H ~ RESOLUTION AUTHORIZING EMPLOYMENT OF INDIVIDUALS TO CONDUCT A RABIES CLINIC

Barb made a motion to approve the hiring of a Veterinarian at the rate of \$105.00 per hour, \$25.00 per hour for a Technical Assistant and the Clerical workers should be employed at a flat rate of \$75 for the day of the clinic. Dave second the motion to approve R.04.14.B.O.H. Having no other nominations, R.04.14.B.O.H was approved.

R.05.14.B.O.H. ~ RESOLUTION APPOINTING A CLERK TRANSCRIBER FOR THE MONROE TOWNSHIP BOARD OF HEALTH

Rene made a motion to appoint Tara Park as the Clerk Transcriber, and Dave second the motion. Having no other nominations, Tara Park was appointed as Clerk Transcriber of the Monroe Township Board of Health for 2014.

PUBLIC PORTION

There were no members of the public present.

APPROVAL OF MINUTES

Dave made a motion to approve the minutes, as submitted, from the December 11th Meeting of the Monroe Township Board of Health. The motion was seconded by Rene and approved by all members.

CASH SETTLEMENT REPORT:

Eileen reported the cash settlement for the month of December:

December 2013 - \$13,007.00 (\$7,555 came from Reimbursements from Grass Cutting)

Eileen reported the cash settlement for 2013:

After \$5250 was given to the State, the total cash settlement for the 2013 year was \$60,469.80.

REPORTS:

Eileen, the members, Dan and Vicki went over the reporting process of either during the meeting or throughout each month with Barbara.

Barbara had some questions about the fees and General Information about the Board the members, Vicki and Dan were able to provide her with answers to.

VICKI MACHULSKY

Vicki had nothing to report.

DAN KOZAK

Dog/Cat Limits

Dan brought to the members attention, they might want to think about changing the Dog/Cat Limits to 6 total of either, and not specifying an amount of each any longer. Dan left it up to the members to either change or come up with an explanation why it won't be changed.

Swearing in of John Fitzgerald for Re-Appointment:

Sharon Weed came to the meeting to swear in John Fitzgerald for his Re-Appointment to the Board.

COUNCILMAN MARVIN DILKS

Cncl. Dilks was not present for the meeting.

JOHN FITZGERALD

John had nothing further to be discussed.

JERRY CONTE

Jerry was not present to report anything.

RENE PANDOLA

Rene welcomed new member of the Board Barbara Chamberlain.

BARBARA CHAMBERLAIN

Barbara had a question about reporting something specific to the Board about food contamination, and Vicki stated that anything having to do with food issues needs to be brought to the County Department of Health.

DAVID SCALES

David had nothing further to be discussed.

EILEEN FERGUSON

Eileen had nothing further to be discussed.

DAWN SHAUERS

Dawn was not present to report anything.

With no further business to discuss, Eileen asked for a motion to adjourn. John made a motion to adjourn the Monroe Township Board of Health meeting of January 8th, 2014 and it was seconded by Dave. All in favor and the meeting was adjourned.

Respectfully submitted,

Tara Park
Clerk Transcriber

These minutes are an extract from the meeting that was held on the above date and are not a verbatim account or to be construed as an official transcript of the proceedings.

Approved as submitted _____ Date _____
Approved as corrected _____ Date _____