

**MINUTES  
ORDINANCE COMMITTEE MEETING  
TOWNSHIP OF MONROE  
APRIL 8, 2015**

**A.) CALL TO ORDER & ROLL CALL**

The Ordinance Committee Meeting of the Township of Monroe was called to order at approximately 7:00 PM by **Ordinance Committee Chairman, Cncl. Marvin Dilks** in the Second Floor Meeting Room of the Municipal Complex located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the Open Public Meetings Act of New Jersey (NJSA 10:4-6 thru 10:4-21). Notices were placed in the official newspapers for the Township of Monroe (i.e.: South Jersey Times, the Courier Post and the Sentinel of Gloucester County) and copies were posted on the bulletin board at the Municipal Complex.

**SALUTE TO THE FLAG**

**Deputy Clerk, Sharon Wright** led the assembly in the Pledge of Allegiance to Our Flag.

**ROLL CALL OF PUBLIC OFFICIALS**

Cncl. Walter Bryson		Excused
Cncl. Frank Caligiuri	Present	
Cncl. Rich DiLucia	Present	
Cncl. Bob Heffner	Present	
Cncl. Bart McIlvaine	Present	
Cncl. Cody Miller	Present	
Ord. Chairman, Marvin Dilks	Present	
Mayor Daniel Teefy	Present	
Business Administrator, Kevin Heydel	Present	
Solicitor, Charles Fiore	Present	
Deputy Clerk, Sharon Wright	Present	

**B.) APPROVAL OF MINUTES**

**Cncl. Heffner** made a motion to approve as submitted the minutes of the Ordinance Committee Meeting of March 4, 2015. The motion was seconded by **Cncl. Miller** and unanimously approved by all members of Council in attendance.

**C.) PUBLIC PORTION**

**Cncl. Miller** made a motion to open the Public Portion. The motion was seconded by **Cncl. Pres., Caligiuri** and unanimously approved by all members of Council in attendance. With no one wishing to speak **Cncl. DiLucia** made a motion to close the Public Portion. The motion was seconded by **Cncl. Miller** and unanimously approved by all members of Council in attendance.

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D.) ORDINANCES FOR REVIEW

- **South Jersey Gas Company Consent Renewal**

The Deputy Clerk explained South Jersey Gas has requested Council adopt an ordinance granting them municipal consent to use the streets of Monroe Township to provide natural gas service to residents. The original ordinance authorizing this action was done in 1947 and once the requested one is adopted this matter will not be addressed again for another fifty years. **Solicitor Fiore** referred to issues the township encountered last year with the contractors SJG hired to open and close the streets for them and he suggested the township take this opportunity to address those issues as part of this overall agreement. Section one of the proposed ordinance says "*subject to reasonable regulations imposed by ordinance or resolution*" so we have the ability under the agreement to adopt reasonable regulations and perhaps it's time to look at our ordinances to deal with the issues that were in the forefront last year. **Mr. Fiore** noted we were never fully compensated for the issues last year on Winslow Road so now we have the opportunity to address it and **Mike Calvello** could provide some feedback since he dealt with the problems on a daily basis. **Cncl. DiLucia** questioned whether this was any different than Comcast who gave us money for being given the privilege of doing business in the township. **Mayor Teefy** agreed; noting in 1947 they gave the township \$1,000.00 and he asked **Cncl. Heffner** what other entity provides gas in South Jersey. **Cncl. Heffner** replied South Jersey Gas is the only company allowed to supply gas. **Cncl. DiLucia** noted Comcast gave the township money even though they are not an exclusive provider. Verizon also provides that service in the township so maybe we should ask them for some money as well. **Mayor Teefy** noted Verizon has a different type of agreement with the State and money comes out of their franchise fee for us. Comcast is in that State agreement now but at the time we got money from them they were not. **Cncl. DiLucia** felt we should still ask to see if we can get anything for the township. **Cncl. Heffner** questioned whether we could check to see what other towns are doing in regards to paving requirements after projects are completed. He noted the biggest problem he sees is the jobs are all self-inspection and no soil compression test is done what-so-ever so they may need to pay to have an inspector there. **Solicitor Fiore** indicated he would check with **Chris Rehmann** to see if other towns have more restrictive ordinances that require escrow fees. **Cncl. Heffner** noted some townships require the road to be paved from the center line in when there are a certain number of openings or if they have a leak in either section they have to pave from curb to curb at intersections. He added the shore towns are very tough on these guys. **Cncl. Dilks** added it is all about backfill and compression because if it is not done right it will settle and two months down the road it will be a big crater. He noted this ordinance will be held until **Mr. Fiore** contacts **Mr. Rehmann** and **Mr. Calvello** on this matter.

- **Chapter 87 – Alarms & Chapter 267-33.3 Fire Lanes/Zones**

**Cncl. Miller** noted in reviewing the draft ordinances he noticed just the fire chief was included in Chapter 87 Section 87-10 "Enforcing Authority" and Chapter 267 Section 267.33.3 "Fire Lanes/Zones" but the Fire Department also wanted the Fire Officials, **Skip Tomarchio** and **Frank Rehmann** to be included as well. **Cncl. McIlvaine** requested the ordinance also state "*the fire chief or his designee*" so the officer in charge can say when there is a violation. **Cncl. DiLucia** referred to Section 87-8 "False Alarms" and noted the language in Section B. (1) "*One false alarm*"

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*in any ninety day period*" contradicts section B. (2) "*Four false alarms in any one-year period*" and he suggested changing (1) to say "One false alarm in any quarter". Council agreed and Mr. Fiore will prepare the changes for the April 13, 2015 Regular Council Meeting. Mr. Fiore noted amending Chapter 87 generated the amendment to Chapter 267 "Fire Lanes" because when he reviewed 267 the definition of fire lanes was not include in that chapter. Cncl. Miller noted the fire officials should also be included in Chapter 267-33.3 B and C. (1). Mr. Fiore will also prepare the amendment to Chapter 267 for the April 13, 2015 Regular Council Meeting.

- Chapter 203 - ATVs

Solicitor Fiore noted at the last Ordinance Committee Meeting Cncl. Heffner brought up the issue that Chapter 203 addresses ATVs but does not address the transport vehicles parked on township property. He had explained that the police can't catch the ATV riders but they could issue violations to the transport vehicles parked on township property if that was included in our code. Mr. Fiore noted he tried to address that by this amendment. Cncl. Dilks polled all members of Council in attendance and all were in favor of moving the ordinance forward for First Reading at the April 13, 2015 Regular Council Meeting.

- Social Media Policy

Cncl. Miller noted this issue was brought up as he felt it would be wise if the township had a Social Media Policy that encompassed the entire township since the Police Department and Fire Department already have one. He questioned whether the draft Social Media Policy was a mirror of the County one. Mr. Fiore indicated he changed it somewhat and suggested that the unions review it before it is introduced. Mayor Teefy requested clarification that this policy covers the township's social media use not the individual's social media use. Mr. Fiore noted it just deals with what internally occurs within these walls as that is what we can control from a management standpoint. Cncl. Miller added the policy also protects us in the event someone asks a question or leaves a message that should be addressed by contacting the appropriate authority. Cncl. Miller referred to number 8 "No friending or other special relationship between a Township employee and a third person is permitted" and questioned whether that means a township employee cannot friend someone on Facebook. Mr. Fiore replied on township time; we are not allowed to restrict their personal use outside this building. Business Administrator, Kevin Heydel questioned how that would be monitored. Mr. Fiore noted that is a whole other issue. He added it will be difficult and you may not find a person in the act of doing it but three weeks later you may find something that was generated by an employee during working hours. Mr. Heydel added that's still difficult because it could have been done on their break or lunch. Cncl. Miller felt that is not essentially what the ordinance is seeking to do; it is seeking to protect the township. Mr. Heydel noted the volunteer organizations were looking for a Social Media Policy and he questioned whether this would cover an issue with a volunteer making comments that did not cast a good light upon the organization. Cncl. Miller noted the Fire Company adopted one and if someone violates that policy or posts anything derogatory they are liable to lose their membership in the organization. Mr. Heydel requested Cncl. Miller to send him a copy of that policy. Cncl. Heffner questioned what would happen if a volunteer baseball coach,

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who is not happy about the way the organization is run, goes on social media and trashes the organization. Cncl. Miller noted he is not a township employee. Mr. Heydel explained the volunteers of the fire companies and the EMS have a service agreement with the township and are considered a quasi-township employee. Mr. Fiore advised if firemen are hurt on the job they collect workers compensation but if a coach is hurt they are not covered under workers compensation so there is a distinction between the two. Mr. Fiore questioned whether Cecil Fire Department adopted the same policy. Cncl. Miller indicated he didn't know. Mr. Heydel noted he wanted to ensure that all the organizations have the same policy that was just described. Cncl. Miller felt that once this ordinance is approved even if an employee of the township makes a derogatory, inflammatory or racist remark, they are essentially liable to lose their position. Mr. Fiore replied yes but it will come down to the consistency of how it is enforced. **Mayor Teefy** referred to section 6 that states "employees must identify themselves by name" and noted when he, Sherri or Cody sign-on to update the Township Facebook page they sign-on as the township, it is not as an individual since the three of them are working together to update the page under the name Monroe Township. He requested clarification on whether they would have to identify themselves under this section of the ordinance. Cncl. Miller noted that would fall under Social Media Manager, which would be the person authorized to host the page. He explained it could also be done so that the Mayor, Sherri and he could have their own Facebook page and also be the administrators and this would technically list all of their names and say who something was posted by. It would show on the page as Monroe Township but if you go in internally you can see who posted it. Mr. Fiore added only internally, not externally and that would be done for the purpose of policing ourselves. Mr. Fiore noted Council could move this forward for First Reading at the April 13, 2015 Regular Council Meeting while the union is reviewing it. Cncl. Dilks polled Council and all were in favor of moving it forward for First Reading at the April 13, 2015 Regular Council Meeting.

- **Political Groups Participating In Township Parades**

**Solicitor Fiore** noted he reviewed this issue and there is really no way of legally and constitutionally regulating political people from participating in the parade. He spoke of a legal case that happened in Skokie, Illinois that involved Nazis who wanted to march in a parade. This case was a little different but the Supreme Court ruled that they could not regulate not only who they were but what the content was and he felt if we tried to regulate this we would be opening up a First Amendment issue. **Cncl. Miller** added it would be different if they had political signs on township property but because the parades are on Main Street that is an open public venue. **Cncl. Heffner** noted the Parks and Recreation Commission has the right to say political literature cannot be handed out but they can't stop them from having a sign. Mr. Fiore added as long as they are orderly, not creating a public health and safety issue and not creating a riot. Mr. Fiore noted he would send Jim Bonder a copy of his opinion letter on this matter.

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**E.) MATTERS FOR DISCUSSION**

**Cncl. Dilks** stated every Councilmember is able to go to the Solicitor to request an ordinance be drafted on whatever issue they want and the next step is to contact the Clerk's Office or him to place the issue on the Ordinance Committee Meeting Agenda. During the last two weeks the solicitor was in the hospital so the information for the Ordinance Committee Meeting was late getting to the Clerk's Office, Sharon was off on Thursday and the building was closed on Friday and Monday for the Easter Holiday. Tuesday at 11:00 AM he was contacted about putting an ordinance on the agenda for this meeting and he denied that request, not because of the contents of the ordinance, but because it was too late. He noted he talked to Cncl. Miller and the ordinance dealing with health benefits will be placed on next month's Ordinance Committee Meeting agenda. He stressed the fact that at no time did he ever say he would never put it on an agenda as long as he was chairperson. He added there is a way to appeal that if it ever did happen and he requested the Solicitor to explain the process. **Solicitor Fiore** explained our ordinance is silent in regards to that so it doesn't give the Ordinance Committee Chairman unfettered/uncontrolled power to not ever let an issue on and by a majority vote of Council that could be overruled as long as certain procedures are followed. An issue must be requested and there must be a legitimate reason for not putting it on and that is not just because they don't want it on. **Cncl. Miller** noted he did not understand the process. **Cncl. Dilks** noted he was upset but has calmed down now after talking to Cncl. Miller and the Solicitor. He noted he is open to everyone, all members of Council have his phone number and he will do what he can do but he has a legal obligation to make sure everyone on this Council gets information ahead of time. He added he wants all ordinances to go before the Ordinance Chairman but once in a while Administration may come up with one that is time sensitive or that deals with the township getting money and that will be walked on as long as everyone is in agreement. However, most others need ample time so everyone gets the information.

**Cncl. Miller** noted this is a very touchy subject and he understands why but it is an issue that has come up during his campaign for election, during the Budget Committee Meeting and he has spoken with Councilmembers from other municipalities and County officials about it. Even though under State Law new councilmembers are not allowed to get health benefits, the township is still paying \$70,000.00 for them for people that are essentially grandfathered in. The County Freeholders voluntarily gave them up when the law was passed and most municipalities have decided not to provide health benefits. **Cncl. Miller** added because of the budgetary position we are in an additional \$70,000.00 in our coffers would essentially be a benefit and could be used for better things. **Cncl. Miller** noted he did not believe part-time Councilmembers should be entitled to health benefits but we still have it on the books. He would like to see that done away with but would like to give those people with benefits six months to a year to get benefits through the Affordable Health Care Act. He added he cannot just sit here and allow this to continue because residents and other individuals have come to him and he feels we should not continue to do this.

**Cncl. DiLucia** responded to Cncl. Miller's comments by saying that he knew this was coming and as one of the people that get benefits he wanted to say for the record that when he ran for Council, he had no idea there were benefits or a salary. The first time he realized there was any type of compensation was when the Human Resource Officer met with him prior to his

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taking office. Cncl. Miller does not get benefits, so, what he will do with him is, not only give up his health benefits but also his pay if Cncl. Miller does likewise. And, in the spirit of saving money in the budget he would ask that we all give up our pay and anyone that is part-time, including directors that attend a meeting once a month, give it up too. In that spirit, Cncl. DiLucia noted he would support Cncl. Miller's position. But, if it is not in that spirit than all Cncl. Miller is doing is picking by saying he wants to save money in the budget on something that does not affect him. He noted the pay affects Cncl. Miller as well as him and he is willing to give up that \$8,000.00 a year if Cncl. Miller, the rest of Council and the other people getting perks are willing to do likewise.

Cncl. Dilks noted the Solicitor has already drafted the ordinance so that issue will be on the May Ordinance Committee Meeting for discussion. He again noted he wanted to make it clear that at no time did he ever say it would not be put on an agenda. He felt the right thing to do is to discuss what we want to do.

Mayor Teefy noted in his years of experience and now moving into the position of mayor you want to be sure that ordinances coming forward are looked at thoroughly, as decisions made can affect this town many years down the road. He noted the new guys will learn this down the road but the old councilmembers, Rich, Marv, Walt and Frank have experience with this. You might think it is best to rush things in but when you do that you might miss something and the next thing you know, three years later it is biting you in the butt so you need to try not to rush into things. Cncl. Dilks explained back in the day the intent was to offer benefits in order to get good quality people to run. Cncl. Miller noted he understands that because it takes a lot of time to do this but we receive \$8,400.00 as councilmembers so we can take that and buy health insurance for the work that we do. He noted this was not met to be an attack, it is just that everyone else has done away with it. Cncl. DiLucia noted he does not take it as an attack and he hoped that Cncl. Miller didn't take this as a counter attack but if he wants to put this resolution on the table as a way to offset taxes then go all the way so if you are part-time and getting a salary .... Cncl. Miller interrupted, noting part-time doesn't get health benefits. It's like the people that work at WalMart or any other store. Cncl. DiLucia noted you volunteer, can you justify taking money as a volunteer? No, you can't justify taking money as a volunteer. Cncl. Miller noted volunteers take LOSAP but we are not volunteers, we are elected. Cncl. DiLucia replied you defend your position and I will defend my position and when the time comes Council will make a decision on what they want to do and if people ask him what his position is he will tell them. He added he is disappointed that Cncl. Miller put this on the table like this without discussing it with anybody, as this is the first time he (Cncl. DiLucia) heard about it and was made aware of it. He noted he made his response and he is adamant in that response, which is he will support giving up the benefits if everyone supports giving up their salaries because he does not distinguish between the two; it is money out of the budget and if Cncl. Miller is concerned about a strained budget, then he should be concerned about that also.

Cncl. Pres., Caligiuri explained benefits were given to elected officials during Mayor Luby's term and it was a mixed vote then and the way the original ordinance was carried through was somewhat ambiguous. The ordinance was very creatively written. The Deputy Clerk added

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the original ordinance was silent in regards to elected officials getting benefits so Mayor Luby just gave benefits to all elected officials. In 1999 the ordinance was amended by adding "any elected officials are not entitled to receive health benefits". At that time Cncl. Dramesi voted against the ordinance and in 2001 when he became council president the ordinance was again amended and that language was removed to allow elected officials to have benefits again. Mayor Teefy noted he remembers because he was on council at that time and voted against it. The vote was four to three that night. Cncl. Pres., Caligiuri noted the compensation package in adjacent towns is about equal and they don't take benefits. In his case the compensation is money that he gives as donations to the 4-H, the lake associations and the Sunshine Foundation and it is part of what he chooses to give back to the community. In his workplace the part-time employees get a salary but they get no benefits. Cncl. Dilks noted he uses salary to pay for the equipment he uses when he volunteers to help with township projects. Cncl. DiLucia noted he didn't know what the problem was with his proposal if the spirit from which this is being raised was to save money in the budget. Cncl. Miller replied what he said was that this was an issue that was brought up during the campaign trail and then it was brought up in the Budget Committee Meeting. Cncl. DiLucia noted you said that if everyone gives up their health benefits the township will save \$70,000.00 and that is undisputable. If everyone gives up their salary in the same spirit we will save \$8,000.00 for each councilmember, \$10,000.00 for the Mayor and whatever perks the other people are getting. He referred to Cncl. Pres., Caligiuri's comments about donating his salary to charities and noted he gets a write-off for the money he donates. If Council wants to save money in the budget he is willing to do that but they should not come up with this half polluted bull....., put your money where your mouth is. He added did you ever see Texas Hold'em well I'm all in and that is my position so if you want to save the taxpayers money, let's do that. **Mayor Teefy** requested clarification regarding what Cncl. DiLucia was saying. Was it that appointed or elected people that spend time working for the township after their fulltime job should not be compensated. Cncl. DiLucia responded if this ordinance is being brought up in the spirit of saving money for the taxpayers and they are under the auspice of volunteers than that is what his position will be. He added the Mayor did not have a vote on that but there are seven Councilmen that have a vote and he is suggesting that if they really want to carry through with this then go all the way and save the taxpayers money by giving up the compensation. He added he would serve voluntarily, as he didn't know there was compensation when he ran for office and he doesn't need it. He added everyone sitting in this room with the exception of the new councilmen had health insurance at one time or took the buy-out and some got a lot more than others. He noted he does not want to get personal with this but he felt it is personal due to the mere fact that Cncl. Miller said during the campaign he heard it. He added he heard a lot of things during the campaign. Cncl. Miller noted he had residents ask him to do this and he also felt it is right because every other surrounding town and the County felt it was right and the State passed a law because they felt it was right. Cncl. DiLucia noted they make a little more than a Councilman makes. Cncl. Pres., Caligiuri felt that individually Councilmembers can give up their salary. **Cncl. Dilks** added if we don't run again the new Councilmembers will not be eligible for the insurance so the law provided for that. He added this matter will be on the May Ordinance Committee Meeting agenda for further discussion.

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**F.) NEW BUSINESS**

**Solicitor Fiore** noted he is a member of the Main Street Development Committee and Chairman Ernie Carbon brought up issues with trash receptacles along Main Street and he requested some of Holiday City's regulations be incorporated into our ordinance. Mr. Fiore stated he would get together with Ernie to put together an ordinance to address some of the concerns and he suggested that Ernie be invited to attend the next Ordinance Meeting to discuss the issues. **Mayor Teefy** explained the main concern along Main Street and some other areas of town is trash containers are being stored in the front of buildings instead of in the rear. Currently the ordinance states trash containers are to be moved back from the curb and some residents are only moving them six to eight feet from the curb and leaving them in the front of the building.

**Cncl. DiLucia** noted the new Welcome to Monroe Township signs located on Sicklerville Road and Malaga Road are broken. **Business Administrator, Kevin Heydel** stated they were broken by snow plows pushing the snow into them. **Cncl. McIlvaine** added a representative from Astro Signs, who made those signs, was at the last Economic Development Committee Meeting and he agreed to fix them at no cost as long as all parts were there. If the parts are not there we will have to pay to replace them. Mr. Heydel questioned whether the sign on Sicklerville Road should be moved more towards the landfill property because it really can't be seen where it is. **Cncl. McIlvaine** suggested talking to the owners of ALS to see if it could be put on the corner of their property facing Camden County because snow wouldn't be pushed into it since the plows would at a different angle going in that direction.

**Mayor Teefy** advised Robin Dunn of Tim Kernan's office sent an email today saying another amendment needs to be done to the sign ordinance. That along with the mixed use district on Main Street will be discussed at the Planning Board Meeting on Thursday, April 9<sup>th</sup>, as the Pinelands Commission has recommended including a definition for a craft alcoholic beverage establishment to allow a microbrewery in that zone. He added he has some questions about the proposed changes, as it looks like they are crossing out the RG-TC zone and he wants to address that on Thursday night.

**Cncl. McIlvaine** questioned the status for the liaison position to the Pinelands Commission. **Mayor Teefy** replied he has not had the opportunity to address that with the man located in the major portion of the Pinelands to see if he has time to do that. He spoke of Waterford Township self-approving their Pinelands matters, as their Zoning Official went through the classes he was requested to go to make minor/major rulings.

**Cncl. Heffner** questioned if a letter could be sent to Mike's Driving School to advise him that he has to cease operations on the Wagner Field. He explained a resident took pictures and sent them to the Department of Environmental Protection Green Acres because that property is not supposed to be used for those purposes. **Mayor Teefy** questioned whether he was given approval to use the property. **Solicitor Fiore** explained in September or October the former mayor received a call that the gentleman wanted us use that facility. Mr. Fiore met with him at the time and indicated he would check with Chris Rehmann to see if that would be permitted and according to Chris it is not. Mr. Fiore added he never gave the gentleman approval to use the facility and didn't know he was operating on it until the issue was recently brought up. He added

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he has no power to give formal approval and he felt former Mayor Gabbianelli never gave it either. Mayor Teefy noted he heard that Mayor Gabbianelli had given the man a letter but there is no letter to be found. Today the gentleman emailed him and mentioned that he was looking at the American Training site. The Mayor will be meeting with him ASAP and will be inviting Mr. Fiore to attend that meeting as well. Mr. Heydel questioned if a letter will be sent to the man because Green Acres sent us a picture of the truck. Mr. Fiore indicated he would send the letter. Cncl. Dilks noted we own the American Training site so maybe something could be worked out for that property. Mayor Teefy agreed, adding he would sell it to him. Cncl. McIlvaine questioned what the intention was for Wagner Field. He felt everything, including the asphalt should be removed so the field can just grow up or it could be given to the high tension line owners. Mr. Heydel advised the township is required to maintain that property as a park, as it was purchased through Green Acres funds. If we no longer want it that money would need to be paid back to Green Acres. Cncl. Heffner felt cutting the grass would maintain it, facilities do not need to be provided there. Solicitor Fiore noted he would check with the engineer to see if that would be enough or whether it has to be an active facility or a passive area. Cncl. McIlvaine questioned whether the property being discussed was the one the Wagner family gave the township. Solicitor Fiore explained the township purchased that property from the Wagner family, possibly at a reduced price, but it was purchased through Green Acre and township money and part of the agreement with Green Acres is that it must be maintained as a township park. Mayor Teefy noted it can be called the inactive park in the Cecil part of town because no one uses it except to walk their dogs. He agreed the asphalt should be removed because trying to improve it is like throwing money away, which is why he wanted to move the name Wagner away from there. He added something can be done there in the future and one Councilman has suggested holding flea markets there on the weekends, as that area gets a lot of traffic and a fee of \$25.00 a spot could be charged, which would generate revenue for the township.

**G.) OLD BUSINESS**

Solicitor Fiore reported after the Precious Metals Committee Meeting a response was received from Mr. Fera and now we need to decide what we are going to do next, take it back to committee or discuss it with the entire Ordinance Committee. Cncl. Heffner felt the best thing to do with that is to go forward with what we have, as we are never going to make him happy. Cncl. Miller noted the original criminal background, fingerprinting and the other issues that were addressed should be deleted from the ordinance. Cncl. DiLucia requested that the language dealing with payment by check remain in the ordinance, as that has the most teeth and it is the most defensible and none of the other dealers seem to have had a problem with that. Mr. Fiore added Det. Sulzbach shared information about the average number of transactions and the one jeweler who was making a big issue had an average of five to six a day. Mr. Fiore noted he would have the draft done for the final review at the next Ordinance Committee Meeting.

Dan Kozak advised he and the BA attended a meeting at the County regarding vacant properties and a sample ordinance will be coming from them to address properties being foreclosed upon that people are still living in. Mr. Heydel added the meeting was great and the program they demonstrated is exactly what we are looking for. The company acts as a conduit

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G.) OLD BUSINESS (cont'd)

to the banks, uploads the information into the database, do the follow up to collect the money and are paid \$100.00 per house for their services. Mr. Kozak noted this will be the first time the company does an entire County. Currently they do Allentown, Elizabeth and other towns up north. Mr. Heydel noted this will be done as a shared services agreement with the County. Mr. Kozak went on to say in other states the company does it for two hundred dollars but the towns around here adopted the same ordinance, which states \$500.00 so they were reluctant but said they would charge \$500.00 and still take only a \$100.00 to perform this service. The company is located in Florida and the speaker is actually a retired Code Enforcement Officer, who spoke from experience. Mr. Kozak added the program sounds really good.

Mayor Teefy noted Monday night he met with EMS representatives Matt Miles and Warren Stewart and Director of Public Safety Jim Smart and representatives from the Cecil Fire Department. The Williamstown Fire Department was unable to attend so Jim was their representative. There has been an issue when the rescue truck goes out in regards to who gets contacted to cover the extra calls. The two fire departments were not pleased with EMS so we had a good discussion and they came come up with how to resolve this issue going forward and he was able to take the information and give them a directive of how this would now be run. Jim Smart will be the key point person, the County will be told when a piece of equipment (rescue, ladder truck, etc.) is out and Jim will provide them with a contact list for each side of town in need of coverage. Cncl. Dilks agreed that it was a very productive meeting, which did get heated at times but the issues were put on the table and everyone left with a better understanding of what is going on. Mayor Teefy felt the more communication there is the better the organizations will work together.

Business Administrator, Kevin Heydel reported some township bonds were refinanced. The initial savings was estimated to be \$200,000.00 over the life of the loan but Parker McKay did an excellent job and got us \$280,000.00.

Mayor Teefy reported Employee Assistance Programs from Dr. Wallace, Cooper and a firm out of Princeton were reviewed. The packages were all good but Cooper's covers mental health, drug and other personal issues employees face, offers five free visits and has free workshops to teach supervisors how to work with people. Some of our supervisors have come up through the ropes and never went to college or took a seminar to learn how to work with people so this will provide an extra bonus to make them a better supervisor. Cncl. Miller questioned whether the employees will have to go to a facility and if so where is it. The Mayor explained the supervisor training will be here but the services provided to individual employees will be done at one of their sites. Mr. Heydel explained the cost is \$6,000.00 per year; \$30.00 per employee, which is half the cost of the program Dr. Wallace presented. The Princeton package was \$2,750.00 but they are located far away. Cooper has also agreed to cover our volunteer firemen/EMS if any of them have stress issues.

Cncl. DiLucia questioned whether all the bonds had been refinanced. Mr. Heydel explained every bond that was eligible was done and to be eligible 3% needs to be saved within a certain time period. Last year none were eligible and he requested Parker McCay to keep track of them and in January they said it was time to refinance. Cncl. DiLucia questioned whether

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APRIL 8, 2015

G.) OLD BUSINESS (cont'd)

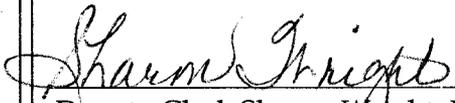
any fees were charged for placing the bond. Mr. Heydel advised originally the fee was \$70,000.00 but they reduced it to \$60,000.00. Our net is \$280,000.00, which amounts to a savings of \$20,000.00 a year.

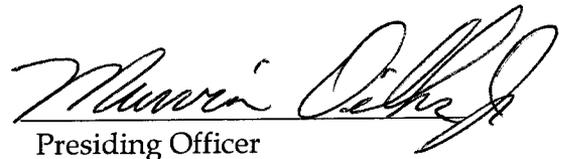
Mayor Teefy reported on the weekend of April 18<sup>th</sup> and 19<sup>th</sup> and April 25<sup>th</sup> and 26<sup>th</sup> a cleaning service will clean the entire municipal building. This may help employee morale, as the building has never been thoroughly cleaned like this and once it's done Manny will just be able to maintain it. The cost will be \$6,000.00 to clean the windows, air vents, the hallways, the stairways, the courtroom and all offices. Cncl. Miller questioned whether this was to prep the building for painting in the future. The Mayor replied this is a start, we would like to paint but right now we are not finding that money in budget. Mayor Teefy noted if any members of Council have not been to his office since it was cleaned they should stop in, the door is always open.

H.) ADJOURNMENT

With nothing further to discuss Cncl. Miller made a motion to adjourn the Ordinance Committee Meeting of April 8, 2015. The motion was seconded by Cncl. Heffner and unanimously approved by all members of Council in attendance.

Respectfully submitted,

  
Deputy Clerk Sharon Wright, RMC

  
Presiding Officer

*These minutes were prepared from excerpts of the recorded proceedings and hand written notes taken during the Ordinance Committee Meeting of April 8, 2015 and serve only as a synopsis of the proceedings. The official recording may be heard in the Office of the Township Clerk upon proper notification pursuant to the Open Public Records Law.*

Approved as submitted     DW     Date     5/6/15      
Approved as corrected \_\_\_\_\_ Date \_\_\_\_\_