MONROE TOWNSHIP BOARD OF HEALTH
REORANIZATION MEETING
January 14, 2015

Victoria Taylor-Machulsky, Secretary, called the meeting of the Monroe Township Board of Health to order. Notice of the meeting was given pursuant to the provisions of the Open Public Meeting Act. Written notice was sent to two newspapers, the Gloucester County Times and the Sentinel. A copy of the written notice was given to the Township Clerk and posted on the bulletin board.

Salute to the flag.

ROLL CALL

Member	Present	Excused	Absent
Eileen Ferguson	X		
Rene Pandola	X		
David Scales	X		
Jerry Conte		X	
Barbara Chamberlain	X		
Christina Capate	X		
Isaac Bonna			X
Dan Kozak	X		
Victoria (Vicki) Taylor-Machulsky	X		
Cncl. Walt Bryson		X	

REORGANIZATION
R.01.15. ~ RESOLUTION APPOINTING A CHAIRPERSON AND A VICE-CHAIRPERSON FOR THE MONROE TOWNSHIP BOARD OF HEALTH

(Resolution Read by Vicki)
Vicki asked for a motion to appoint a Chairperson to the Monroe Township Board of Health. Rene made a motion to appoint Eileen as Chairperson and Barbara second the motion. Having no other nominations, a roll call vote of the members was completed. All members were in favor and none were opposed. Eileen was appointed Chairperson of the Monroe Township Board of Health for 2015.

(At this point, Chairperson Eileen Ferguson took over the meeting)

Eileen asked for a motion to appoint a Vice-Chairperson of the Monroe Township Board of Health. Barbara made a motion to appoint Dave as Vice-Chairperson and Eileen second that motion. Having no other nominations, a roll call vote of the members was completed. All members were in favor and none were opposed. Dave was appointed the Vice-Chairperson of the Monroe Township Board of Health for 2015.

R.02.15.B.O.H ~ RESOLUTION APPOINTING A SECRETARY FOR THE MONROE TOWNSHIP BOARD OF HEALTH
Vicki was appointed as Secretary of the Monroe Township Board of Health.

R.03.15.B.O.H. ~ RESOLUTION AND NOTICE OF THE REGULAR SESSIONS OF THE MONROE TOWNSHIP BOARD OF HEALTH
All were in favor of a resolution for the posting and notification of the 2015 meeting schedule for the Monroe Township Board of Health, including a copy fee in response to a request for minutes (excluding newspapers).

After a brief discussion to come up with a meeting date for November, the members approved the meeting dates listed below. A copy of the Meeting Dates for 2015 was also included in the packets for the members at the beginning of the meeting:

January 14	June 10
February 11	September 9
March 11	October 14
April 8	November 18
May 13	December 9

R.04.15.B.O.H ~ RESOLUTION AUTHORIZING EMPLOYMENT OF INDIVIDUALS TO CONDUCT A RABIES CLINIC
All were in favor the hiring of a Veterinarian at the rate of $105.00 per hour, $25.00 per hour for a Technical Assistant and the Clerical workers should be employed at a flat rate of $75 for the day of the clinic.

R.05.15.B.O.H. ~ RESOLUTION APPOINTING A CLERK TRANSCRIBER FOR THE MONROE TOWNSHIP BOARD OF HEALTH
Tara Park was appointed as Clerk Transcriber of the Monroe Township Board of Health.

PUBLIC PORTION
There were no members of the public present.

APPROVAL OF MINUTES
Rene made a motion to approve the minutes, as submitted, from the December 10th Meeting of the Monroe Township Board of Health. The motion was seconded by Dave and approved by all members.

CASH SETTLEMENT REPORT:
Eileen reported the cash settlement for the month of December 2014 - $6,859.09

REPORTS:
Eileen, the members, Dan and Vicki went over the reporting process of either during the meeting or throughout each month with Christina. They also went over the attendance sheet and the monthly summary of deposits that Vicki provides with the minutes. Dan also noted to all members that any complaints should be presented to Vicki immediately and do not need to wait until the meeting night.

VICKI MACHULSKY
Vicki had nothing to report.

DAN KOZAK
Dan had nothing to report.

COUNCILMAN WALT BRYSON
Cncl. Bryson was not present for the meeting.

JERRY CONTE
Jerry said that he needs to get into contact with Robert from Gloucester County about his situation on his Monroe Township Community Affairs bus.

RENE PANDOLA
Rene welcomed new member of the Board Christina Capate.

BARBARA CHAMBERLAIN
Barbara discussed the possibility of needing to miss meetings due to health reasons and procedures, and the members, Dan and Vicki advised Barbara that she would be fine.

DAVID SCALES
David asked if the realtor discussed at last meeting in reference to the show dogs ever contacted Vicki again and she said no. Vicki did state that she did have a resident who is a Police Officer in another town stopped her, and wanted to know about exceptions for service dogs. He also asked about exceptions for a friend who is also a

Police Officer in another town and who is looking to purchase a home in Monroe Township but has 4 dogs and one is a K-9 for his police department. There was a discussion about options the Board could take in the case this ever comes in front of the Board.

CHRISTINA CAPATE
Christina had asked a question about a business in town, and Vicki explained the retail food license process in Monroe Township. Vicki also explained what types of calls she gets and what Dan goes out and inspects throughout the year due to complaints.

EILEEN FERGUSON
Eileen asked about chickens in a residential area, and Vicki and Dan advised her to call Fred Weikel the Monroe Township Zoning Officer.

With no further business to discuss, Eileen asked for a motion to adjourn. Barbara made a motion to adjourn the Monroe Township Board of Health meeting of January 14th, 2015 and it was seconded by Jerry. All in favor and the meeting was adjourned.

Respectfully submitted,

Tara Park
Clerk Transcriber

These minutes are an extract from the meeting that was held on the above date and are not a verbatim account or to be construed as an official transcript of the proceedings.
Approved as submitted_____ Date_____
Approved as corrected_____ Date_____