

MINUTES
REGULAR COUNCIL MEETING
TOWNSHIP OF MONROE
OCTOBER 9, 2017

A.) OPENING CEREMONIES

CALL TO ORDER

The Regular Council Meeting of the Township of Monroe was called to order at approximately 8:00 PM by **Cncl. Pres., Bart McIlvaine** in the Court Room of the Municipal Complex located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*NJSA 10:4-6 thru 10:4-21*). Notices were placed in the official publications for Monroe Township (i.e.: South Jersey Times, the Courier Post and the Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and also on the Monroe Township website.

Cncl. Pres., McIlvaine stated the Clerk has placed a sign-in sheet in the meeting room. If anyone would like to address Council please sign in and you will be recognized during the Public Portion. Kindly state your name for the record.

SALUTE TO FLAG

Cncl. Heffner led the Assembly in the Pledge of Allegiance to Our Flag and **Cncl. Pres., McIlvaine** offered the Invocation.

ROLL CALL OF PUBLIC OFFICIALS

Cncl. Marvin Dilks	Present	
Cncl. Rich DiLucia	Present	
Cncl. Ron Garbowski	Present	
Cncl. Bob Heffner	Present	
Cncl. Joe Marino		Excused
Cncl. Cody Miller		Excused
Cncl. Pres., Bart McIlvaine	Present	
Mayor Daniel Teefy		Excused
Solicitor Charles Fiore	Present	
Business Administrator, Kevin Heydel	Present	
Engineer, Kathryn Cornforth	Present	
Dir. Of Finance, Karyn Paccione		Excused
Dir. Of Public Safety, Jim Smart		Excused
Dir. Of Public Works, Michael Calvello	Present	
Dir. Comm. Dev./Code Enf. Rosemary Flaherty		Excused
Dir. Parks & Rec, Jim Bonder		Excused
Deputy Mayor Andy Potopchuk		Excused
Police Chief, John McKeown	Present	
Municipal Clerk, Susan McCormick	Present	

PRESENTATIONS - None

APPROVAL OF MINUTES

Cncl. Garbowski made a motion to approve the minutes as submitted of the Work Session, Regular Council Meeting and Closed Executive Meeting of September 25, 2017. The motion was seconded by **Cncl. Heffner** and approved by all members of Council in attendance with the exception of **Cncl. Dilks** who Abstained.

B.) CORRESPONDENCE

- **Best Practices Inventory - CY 2017-2018**

Business Administrator Kevin Heydel explained as long as Council adopts the Employee Handbook the Township will have enough points that we will not be penalized. He noted he made some changes to the vehicle policy included in the handbook, which is scheduled for approval under Resolution R:231-2017. **Cncl. Pres., McIlvaine** noted at the Work

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B.) CORRESPONDENCE (cont'd)

Session, which Mr. Heydel did not attend, the vehicle policy was removed from the handbook, as it will be discussed with the Public Safety Committee and the Chiefs of the fire departments and ambulance squad to see if a plan/guideline can be established. Mr. Heydel noted his plan left those departments out but the way people use the vehicles is really up to the Mayor's discretion.

- **Williamstown Food Truck Festival – October 20, 2017**

Cncl. DiLucia made a motion to approve an event permit for the Williamstown Food Truck Festival. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council in attendance.

C.) RESOLUTIONS SCHEDULED - PUBLIC PORTION

Cncl. DiLucia made a motion to open the Resolutions Scheduled-Public Portion. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council in attendance. With no one wishing to speak **Cncl. Garbowski** made a motion to close the Resolutions Scheduled-Public Portion. The motion was seconded by **Cncl. Dilks** and unanimously approved by all members of Council in attendance.

Cncl. DiLucia made a motion to bracket Resolutions R:230-2107 through R:237-2017 for approval by Consent Agenda. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council in attendance.

CONSENT AGENDA

R:230-2017 Resolution Requesting Approval Of Items Of Revenue And Appropriation N.J.S.A. 40A:4-87 2017 Drunk Driving Enforcement Funds

R:231-2017 Resolution Of The Township Council Of The Township Of Monroe To Adopt And Affirm The Township of Monroe's Employee Handbook With Respect To All Employees Of The Township Of Monroe.

R:232-2017 Resolution Of The Township Council Of The Township Of Monroe, County Of Gloucester To Execute A Grant Application On Behalf Of The Municipal Alliance Program For Grant Year 2019 (*Fiscal Year July 1, 2018 – June 30, 2019*)

R:233-2017 Resolution Adjusting Township Of Monroe Tax Records

R:234-2017 Resolution Of The Township Council Of The Township Of Monroe Pursuant To Chapter 262 Entitled "Towing" Authorizing The 2017-2019 Towing List.

R:235-2017 Resolution Of The Township Council Of The Township Of Monroe Designating The Appointment Of A Records Custodian At The Monroe Township Library For The Purposes Of Open Public Records And Litigation Matters

R:236-2017 Resolution Of The Township Council Of The Township Of Monroe Authorizing The Request For Information (RFI) For A Vendor To Conduct A Study And Design A Municipal Wide Neutral Host Wireless/Small Cell And/Or Distributed Antenna System Within The Township Of Monroe

R:237-2017 Resolution Of The Township Council Of The Township Of Monroe Confirming The Mayor's Appointment Of Lauren Anne Van Embden, Esquire, As Conflicts Judge Of The Monroe Township Municipal Court

Cncl. DiLucia made a motion to approve Resolutions R:230-2017 through R:237-2017. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council in attendance.

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D.) ORDINANCES

Cncl. Pres., McIlvaine turned this portion of the meeting over to **Ordinance Committee Chairman, Cncl. Heffner**. Cncl. Garbowski made a motion to open the Public Hearing for Ordinances O:32-2017 and O:33-2017. The motion was seconded by Cncl. Dilks. With no one wishing to speak Cncl. Garbowski made a motion to close the Public Hearing. The motion was seconded by Cncl. Pres., McIlvaine and unanimously approved by all members of Council in attendance.

O:32-2017 An Ordinance Of The Township Council Of The township Of Monroe To Amend Chapter 74 Of The Code Of The Township Of Monroe, Entitled "Fees"

Second Reading: The above ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

Cncl. Garbowski made a motion to approve Ordinance O:32-2017 for Second Reading and Public Hearing. The motion was seconded by Cncl. Pres., McIlvaine.

ROLL CALL VOTE TO APPROVE ORDINANCE O:32-2017
5 AYES, 2 ABSENT (Marino, Miller)

Tally: 5 Ayes, 0 Nays, 0 Abstain, 2 Absent. Ordinance O:32-2017 was duly approved for adoption.

O:33-2017 An Ordinance To Amend Chapter 267 Of The Code Of The Township Of Monroe Entitled "Vehicles And Traffic" (**Second Reading & Public Hearing**)

Second Reading: The above ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

Cncl. Dilks made a motion to approve Ordinance O:33-2017 for Second Reading and Public Hearing. The motion was seconded by Cncl. Pres., Garbowski.

ROLL CALL VOTE TO APPROVE ORDINANCE O:33-2017
5 AYES, 2 ABSENT (Marino, Miller)

Tally: 5 Ayes, 0 Nays, 0 Abstain, 2 Absent. Ordinance O:33-2017 was duly approved for adoption.

E.) REPORTS AND OTHER MATTERS

Police Chief McKeown reported he contacted School Superintendent Earling and offered him police presence to keep the peace at the School Board Meetings when the mold issue is discussed. In addition when the schools go back in session in the event there are changes in traffic patterns additional officers will be assigned to the schools. The Williamstown Fire Department has also expressed their support and are willing to provide assistance with any issues that may occur. The Chief reported on Thursday he, Deputy Chief Farrell and Det. Derrick Jacobus will be appearing before the New Jersey Chief of Police Accreditation Commission to provide testimony to finalize the last phase of the Police Department's accreditation.

Cncl. Pres., McIlvaine reported on behalf of the Administration and Council Mayor Teefy and Cncl. Marino went to the Board of Education Meeting to support the School Board. He noted if there is anything we can do we would be glad to assist the Board.

F.) GENERAL PUBLIC DISCUSSION

Cncl. Garbowski made a motion to open the General Public Discussion. The motion was seconded by Cncl. Dilks and unanimously approved by all members of Council in attendance. With no one wishing to speak Cncl. Garbowski made a motion to close the General Public Discussion. The motion was seconded by Cncl. DiLucia and unanimously approved by all members of Council in attendance.

