

**Responsibility for obtaining
Certificate of Occupancy
Chapter 162-11E.
Effective December 7, 2007**

MONROE TOWNSHIP HOUSING
125 VIRGINIA AVENUE
WILLIAMSTOWN, NJ 08094
856.728.9800 EXT. 295
FAX: 856.629.2143

MEET
____ OWNER
____ AGENT

APPLICATION FOR CERTIFICATE OF OCCUPANCY REF# _____

*** PLEASE PRINT *(INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED)**

ADDRESS TO BE INSPECTED _____

BLOCK _____ LOT _____ IS THIS DWELLING VACANT ___ YES ___ NO

CURRENT OWNER: _____ PHONE _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

AGENT FOR OWNER & COMPLETE ADDRESS _____

AGENT FOR OWNER PHONE: _____

PROSPECTIVE BUYER: _____ PHONE _____

AGENT FOR BUYER & COMPLETE ADDRESS _____

AGENT FOR BUYER PHONE: _____

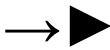
RESALE _____ REFINANCE _____ SETTLEMENT DATE _____

TYPE OF HOME: SINGLE FAMILY _____ TWO FAMILY _____ TWIN _____ DUPLEX _____

CONDO _____ MOBILE HOME _____ OTHER _____

HOME HAS:

DETACHED GARAGE _____ ATTACHED GARAGE _____ STORAGE BUILDING _____ SHED _____



SIGNATURE OF OWNER AND/OR AGENT DATE _____

MAKE CHECK PAYABLE TO MONROE TOWNSHIP HOUSING – **NO CASH**

ALL HOMES THAT ARE SOLD "AS IS" MUST HAVE A COPY OF THE AGREEMENT OF SALE ATTACHED TO THIS APPLICATION.

OFFICE USE ONLY:

_____ \$50.00 INSPECTION FEE

_____ RECEIVED BY

_____ DATE RECEIVED

_____ CHECK NUMBER

_____ \$25.00 REINSPECTION FEE

_____ RECEIVED BY

_____ DATE RECEIVED

_____ CHECK NUMBER

DATE OF INSPECTION _____ **TIME** _____

A \$25 FEE WILL BE CHARGED FOR FAILURE TO SHOW FOR INSPECTION.