

**MINUTES  
MUNICIPAL ALLIANCE COMMISSION  
TOWNSHIP OF MONROE  
FEBRUARY 6, 2012**

The Regular Meeting of the Monroe Township Municipal Alliance Commission was called to order by Chairperson Cody Miller at 7:00PM in the 2<sup>nd</sup> Floor Meeting Room of the Municipal Complex. Notice of this meeting was given as required by the annual notice of meetings.

Chairperson Cody Miller led the Commission in the salute to our flag.

**ROLL CALL**

Present: Patricia Adams, Mary Brown, Cody Miller, Jeanette Remsen, Kelly Fleming, Cncl. Walter Bryson

Excused: Colleen Reitz, Ptl. Ryan Borkowski

**APPROVAL OF MINUTES**

Mary Brown made a motion to approve the minutes as submitted of the Municipal Alliance Commission Meeting of January 9, 2012. The motion was seconded by Pat Adams and approved by all remaining members of the Commission in attendance.

**CORRESPONDENCE, REPORTS AND OTHER MATTERS**

Cody Miller mentioned to the Commission that he, Jeanette Remsen, Mary Brown and Colleen Reitz went to a County event held for the Municipal Alliance Commissions. He noted that the Governor's Council on Drug Abuse and Alcohol are holding three consecutive training session days in March during the day, a few hours long for each session, to be held in Vineland. Kelly Fleming is interested in possibly attending. Cody also mentioned that during the County event, MaryBeth Monroe spoke in reference to the funding the Municipal Alliance Commissions receive; a consideration of State funding could possibly be outsourced to private non-profits and if this was to occur the possibility exist that the funding may not be distributed to local municipalities in the matter that it currently is, which could mean that Alliances can lose allocations they are normally accustomed to. A Resolution was provided to municipalities to request support to maintain the original legislation as they feel most appropriately protects the individualized Municipal Alliance Program and services in townships and communities. The Commission discussed this Resolution in length and is in support of this Resolution. The Resolution is proposed for the agenda of the next Monroe Township Council meeting.

Cncl. Bryson said that he met Officer Joey Clidy at the Middle School, who is also a School Resource Officer, and would like the Commission to contact him, who may have some ideas that can be applied to the Middle School and High School. Cody will contact Officer Clidy.

Cody spoke in reference to The Citizen's Campaign. The Citizen's Campaign is an advocacy group to get people involved in government, for them to provide solutions and resolutions to their municipalities. Cody spoke to MaryBeth Monroe about this, also. The Citizen's Campaign would like to launch a Call to Service in Monroe Township in early March and hold it at the Monroe Township Public Library. The Call to Service

**CORRESPONDENCE, REPORTS AND OTHER MATTERS** (*cont'd*)

would inform residents of member vacancies available on township boards/commissions and provide information, such as what the mission of the board/commission is and when/where the meetings are held. In order to hold it at the Library without a meeting room fee charge, they are asking that a township board/commission sponsor the event, with no cost to the board/commission. Cody said that Michael Kretschmer, Chairperson of the Monroe Township Economic Development Commission, will also be asking the EDC for sponsorship of the Call to Service. Some members had concerns about sponsoring this event and asked various questions about The Citizen's Campaign; who they are, what they do, are they a part of a particular political group. There are currently 7 member vacancies on the Monroe Township Municipal Alliance Commission and Chairperson Cody would like to see these vacancies filled. Also, the D.A.R.E. Officer for the Commission, who is considered a member, has never attended a meeting. Cody asked for a member to make a motion to sponsor the Citizen's Campaign; Kelly Fleming made a motion. The motion was not seconded; motion fails. The Monroe Township Municipal Alliance Commission will not be sponsoring The Citizen Campaign's Call to Service.

Jeanette reported on the budget line items and events:

~Haunted High School – \$800 is allotted for this event; waiting on a bill for the purchase order. The money will be going toward candy, decorations and Halloween favors for the children.

~Project Graduation – received a bill from Circus Times. Project Graduation will be receiving a check for \$2,500.00.

~Red Ribbon Week – should come under the school program.

Cody asked Jeanette if the funding for the 2012 budget has been allocated yet; she has not yet received the budget line items from the Finance Department. When the monies are allocated, purchase orders will be furnished by Marcella Carter for D.A.R.E. Jeanette will process the purchase order for the Haunted High School and Project Graduation; also, an in-kind form has to be completed, listing the names of the people involved with the event. Jeanette will also meet with Business Administrator Kevin Heydel to review the budget line items for any discrepancies.

Jeanette noted that if a purchase of \$2,625.00 or more is made, three quotes must be obtained; she has these quote forms.

Jeanette informed the Commission that there is now a Sam's Club Wholesale membership for the Monroe Township Municipal Alliance Commission to purchase products for events.

Kelly asked how the Commission can go about holding a different program/event, since the budget line items are allocated for particular programs/events. Jeanette said that if there is something different the Commission would like to do, they have to get permission through MaryBeth Monroe and the County. Cody suggested to the Commission that if there any new ideas, to present them soon, before monies are allocated. The Commission will discuss at a later meeting about providing food at the Monroe Township Police Open House. 231 back-sacks for children will be given out between the Police Open House and National Night Out that were purchased from 2011 monies.

**CORRESPONDENCE, REPORTS AND OTHER MATTERS** (cont'd)

Mary informed the Commission that a refund check in the amount of \$839.00 will be sent from Motivational Productions, because they did not show up for the assembly they were supposed to do for the Middle School; there was trouble on their end and the technician did not show up. These monies were from the 2011 budget and Mary requested that the monies go back into the school line item for 2012, if possible.

Cody read aloud a letter that was received in the mail from the Southwest Council in reference to support for the Southwest Council to implement an addictions recovery center in the southern part of the state. Questions and concerns were brought up by members, not fully understanding the purpose of the letter; Cody will speak with MaryBeth Monroe to clarify the letter.

A motion was made by Pat Adams for Jeanette Remsen to prepare all proper purchase orders for projects and events. The motion was seconded by Kelly Fleming; all in favor.

Cody is requesting that each member of the Monroe Township Municipal Alliance Commission to try to recruit one person as a member of the Commission.

Secretary Aileen informed Chairperson Cody Miller that the Municipal Building has an office for the Municipal Alliance Commission, with a computer, printer, filing cabinets and supply closet; she can familiarize him with the office. Aileen provided Cody with flyers that the Commission used to give out; information is now outdated on the flyers and maybe updated flyers can be obtained.

**ADJOURNMENT**

With no further business to discuss, Chairperson Cody Miller made a motion to adjourn the Monroe Township Municipal Alliance Commission Meeting of February 6, 2012. The motion was seconded by Pat Adams; all in favor. Meeting adjourned at 8:30pm.

Respectfully submitted,

Aileen Wojciechowski, Secretary

The next scheduled Monroe Township Municipal Alliance Commission meeting is Monday, March 5, 2012 at 7:00pm.

*These minutes were prepared from excerpts of the tape-recorded proceedings of the Regular Municipal Alliance Commission Meeting of February 6, 2012 and serve as only a synopsis of the proceedings.*

Approved as submitted \_\_\_\_\_ Date \_\_\_\_\_  
Approved as corrected \_\_\_\_\_ Date \_\_\_\_\_